

SCWA EXECUTIVE COMMITTEE MEETING

MINUTES OF JUNE 26, 2002

Present: James Koski, Matt Rappley, *Saginaw County Public Works*; John Malzahn, *Bridgeport Charter Township*; Dan Armentrout, *Saginaw County Road Commission*; Sonny Grunwell, *Saginaw Charter Township*; John Premo, *City of Saginaw*; Ron Hansen, Russ Beaubien, Nicole Kreinbrink, Tammy Shivley, *Spicer Group*

Absent: Dale Klein and Rob Grose (excused), Tim Ader

I. **Call to Order:** Meeting called to order at 9:30 a.m. by Jim Koski

II. **Review of Previous Minutes:** The minutes of June 12, 2002 were reviewed. *John Malzahn moved, Dan Armentrout supported, to accept the minutes of June 12, 2002 as presented. MOTION CARRIED.*

III. **Progress on Authority Formation:** All original members have passed a resolution to become members of SCWA. Bridgeport, Carrollton, and Zilwaukee have approved a resolution to become members of the Saginaw Area Storm Water Authority (SASWA). Russ Beaubien will send a letter to those municipalities who have not signed the resolution to become members of SASWA. Research indicates that the SASWA cannot become a legal entity until all members have signed the Articles of Incorporation. However, David Meyer has indicated a trust account can be set up. Mr. Koski will consult with Dave Meyer and Marie Herzog to discuss the semantics of setting up a federal identification number. Marie will be asked to sign on the alliance's behalf.

Matt Rappley moved and John Malzahn supported a motion to authorize officers of the SCWA Executive Committee to work with SCWA's attorney and its accountant to complete the necessary paper work to establish a trust account for the SCWA prior to the next executive committee meeting. MOTION CARRIED.

IV. **Old Business:**

PEP:

Russ Beaubien distributed a draft of the Community Specific Public Education Plan and reviewed the seven required elements of the plan. He indicated that he is collecting completed questionnaires from the municipalities.

The first required element is to "encourage the public to report illicit discharges or improper disposal into storm sewers". The wording under *Future Effort* will be changed from Saginaw County Public Works Commissioner to Saginaw County Health Department, as the health department has received funding and by delegation is the appropriate designee.

The second element requires "education of the public on the availability, location, and requirements of the facilities for the disposal or drop-off of household hazardous waste, travel trailer sanitary wastes, chemicals, grass clippings, leaf litter, animal wastes, and motor vehicle fluids". These items will be separated into three categories – organic, chemical, and animal waste.

Disposal of yard waste is a major problem due to the dumping of yard waste into ditches and onto property located on dead end roads, despite ordinances prohibiting this act. More public education is needed regarding the hazardous waste program available for Saginaw County residents. SCWA members would like to see an increase in the number of times this program is available throughout the year, in addition to the addition of a drop-off program. The Mid Michigan Waste Authority is an excellent source to find other sources to work with. There is also a proposal for a blight ordinance.

The third element requires "education of the public regarding acceptable application and disposal of pesticides and fertilizers". The City of Saginaw actually runs the only county composting program. Work will be done in conjunction with the MSU Extension Program to publicize information regarding "friendly" versus "unfriendly" fertilizers and pesticides and their application.

The fourth element involves "education of the public concerning preferred cleaning materials and procedures for residential car washing". The public needs to be aware of environmentally friendly

cleaning materials and procedures, such as placement of filter fabric over catch basins during car washes. Schools need to be educated and are good source for distribution of information.

The fifth element requires “education of the public concerning the ultimate discharge point and potential impacts from the separate storm water drainage system serving their place of residence”. Currently, only verbal information is available. Jim Koski will be meeting with Art Lewis to tape a radio spot regarding this issue. This item was discussed in some detail, including workshops, an “adopt-a-drain” program, and stenciling of storm drains.

Element number six requires “education of the public concerning management of riparian lands to protect water quality”. This will involve development of brochures, good notification letters, and a written procedure.

The seventh element requires “education of the public about their responsibility and stewardship in their watershed”. This element will become number one in the Community Specific PEP.

Russ listed a short-term goal of getting information to the general public to report illicit discharges into the regulated area’s storm water drainage systems. Measurement will include number of mailings, number of people attending programs regarding establishment of a complaint procedure, number of articles printed in newsletter, numbers of website “hits”, number of fertilizer/pesticide seminar participants, and number of valid complaints received in a specified time period.

Long-term goal measurements were also listed, including decrease in total suspended solids at a specific water quality monitoring site, decrease in nutrients, reduction in specified water quality parameter, and utilization of appropriate BMPs to keep storm sewers free of sediment and use acceptable detergents for car wash events. The authority discussed the use of random samples to be used solely by the authority to assist in prioritization and risk management. The Universal Drain was suggested as an excellent source.

Public Education Plan Implementation: this draft will be reviewed after the PEP is closer to finished.

From this point forward, all draft documents will be dated for easier reference. Russ will incorporate today’s discussion into a draft to be presented at the July full board meeting.

Mapping:

Nicole is working with Dan to “fill in the holes” and is 95% done. The goal for the next meeting is to have a map completed which shows the drainage district, watershed, regulated areas, and boundaries. Buena Vista will be used for a “kickoff test”.

V. **New Business:** John Premo will work with the City of Saginaw in an attempt to more expediently obtain signatures on a resolution to join the authority.

VI. **Preparation of Agenda for:**
a. July 10th Executive Meeting – cancelled – to be rescheduled if necessary
b. July 17th General Meeting – same as today’s agenda.

VII. **Adjournment:**

Dan Armentrout moved and Matt Rappley supported to adjourn this meeting of the SCWA Executive Committee at 11:20 a.m. MOTION CARRIED.

Respectfully submitted,

Tammy S. Shivley
on behalf of SCWA