

SCWA EXECUTIVE COMMITTEE MEETING

MINUTES OF AUGUST 14, 2002

Present: James Koski, Matt Rappley, *Saginaw County Public Works*; John Malzahn, *Bridgeport Charter Township*; Dan Armentrout, *Saginaw County Road Commission*; Rob Grose, *Saginaw Charter Township*; John Premo, *City of Saginaw* (late due to conflicting schedule); Russ Beaubien, Tammy Shivley, *Spicer Group*

Absent: Tim Ader, *Thomas Township*; Dale Klein, *Carrollton Township*

I. **Call to Order:** Meeting called to order at 9:30 a.m. by Mr. Koski.

II. **Review of Previous Minutes:** The minutes of July 24, 2002 were reviewed. *Rob Grose moved, Matt Rappley supported, to accept the minutes of July 24, 2002 as presented. MOTION CARRIED.*

III. **Progress on Authority Formation:** Mr. Malzahn reported that the Executive Committee did have the authority to pass the resolution passed on July 24th authorizing payment to Spicer Group for services rendered through April 30, 2002. Checks are to be written to *Marie A. Herzog, Inc.* Saginaw Township's bills are to be sent to Sonny Grunwell.

Kochville Township's attorney was of the opinion that the SCWA Articles of Incorporation may violate the Open Meetings Act. After discussion, the decision was made to hold amendments to the Articles of Incorporation pending formation of the authority.

IV. **Old Business:**

Saginaw Correctional Facility: Mr. Beaubien met with Saginaw Correctional Facility personnel, who expressed a definite interest in joining the authority. Officials are awaiting the Michigan Department of Correction's decision regarding how prisons will fit in, i.e. either individual prison permits or one permit for all prisons.

Budget: Rob Grose requested that Mr. Beaubien submit a budget containing cost approximate expenditures for next year so that a budget can be developed by November 1st for the 2003 calendar year. Apportionments will be based upon the 2003 budget.

Bylaws: Mr. Malzahn provided a brief review of the redlined items in the Bylaws. Like accounting services, legal counsel will be selected on a yearly basis. The language "membership municipality" (Article 4) will be changed to "any entity designated by the MDEQ as regulated by Phase II requirements", as municipalities will not be the only members.

John Malzahn moved, Rob Grose supported, that a recommendation be made to the SCWA general membership to adopt the Bylaws with the redlined changes. MOTION CARRIED.

John Malzahn moved, Rob Grose supported authorization of payment to Spicer Group for invoices No. 129658 in the amount of \$17,725.75 and No. 130174 in the amount of \$13,634.75. MOTION CARRIED.

Rob Grose moved, Dan Armentrout supported, authorization of payment to Spicer Group for invoice No. 130561 in the amount of \$14,427.88. MOTION CARRIED.

Rob Grose moved, Dan Armentrout supported, authorization of payment to Smith Bovill in the amount of \$4,321.20. MOTION CARRIED.

V. **New Business:**

Spicer Group Report (Russ Beaubien)

Mr. Beaubien will present the PEP and IDEP final drafts and the IDEP base maps at the next general meeting. He has met with Keith Noble, who has reviewed the above-referenced items and made some minor comments which are reflected in the final drafts.

VI. **Preparation of Agenda for August 21st General Meeting:**

- a. Preparation of the 2003 budget and apportionments, which must be completed in December.
- b. Articles of Incorporation.
- c. Bylaws.
- d. Update on NPDES.
- e. Permit fee.

VII. **Adjournment:**

John Malzahn moved and John Premo supported to adjourn this meeting of the SCWA Executive Committee at 10:23 a.m. MOTION CARRIED.

Respectfully submitted,

Tammy S. Shivley
on behalf of SCWA

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