

# SCWA EXECUTIVE COMMITTEE MEETING

## MINUTES OF AUGUST 28, 2002

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**Present:** Marc Thibaudeau, *Marie A. Herzog, Inc.*; Matt Rappley, *Saginaw County Public Works*; Dan Armentrout, *Saginaw County Road Commission*; Sonny Grunwell, *Saginaw Charter Township*; Dale Klein, *Carrollton Township*; Ron Hansen, Russ Beaubien, Tammy Shivley, *Spicer Group*

**Absent:** James Koski, *Saginaw County Public Works Commissioner*; Rob Grose, *Saginaw Charter Township*; John Malzahn, *Bridgeport Charter Township*; Dan Sika, *Thomas Township*, John Premo, *City of Saginaw* – all excused.

I. **Call to Order:** Meeting called to order at 9:32 a.m. by Mr. Rappley.

II. **Review of Previous Minutes:** The minutes of August 14, 2002 were reviewed. *Dan Armentrout moved, Sonny Grunwell supported, to accept the minutes of August 14, 2002 as presented. MOTION CARRIED.*

**Progress on Authority Formation:** Currently, focus is on obtaining signatures from all involved entities in order to form the authority.

Marc Thibaudeau reported on Marie Herzog's behalf, as she was unable to attend today's meeting. The first batch of invoices (\$4,000) were sent out. Tittabawassee Township has now paid. Invoices will be sent to entities which will be charged in excess of the \$4,000 minimum.

The accounts payable system is simple because Marie is signing checks and bills can be paid the same day as authorization is made for payment, provided there are funds available.

An accounting cost estimate for the 2003 calendar year is needed for the next meeting.

III. **Old Business:**

### Accounts Payable

*Sonny Grunwell moved, Dan Armentrout supported, authorization of payment in the amount of \$2,405.00 to the Saginaw County Treasurer for costs incurred by the County for GIS record copying. MOTION CARRIED.*

*Dan Armentrout moved, Sonny Grunwell supported, authorization of August's payment in the amount of \$17,155.42 to Spicer Group. MOTION CARRIED.*

Spaulding Township, James Township, and Zilwaukee have not yet paid their initial apportionment of \$4,000.00. Saginaw County has cut a check, but it appears to be en route.

IV. **New Business:**

### Scope Items for 2003 Budgetary Considerations

Mr. Beaubien indicated he is reviewing the final IDEP and PEP to be sure all necessary information is provided in these plans. There will also be additional follow up to mapping.

Discussion regarding the 2003 budget led into a conversation regarding illicit discharges and emergency spills, for which the state currently maintains responsibility. The committee needs to think about how to provide field verification for illicit discharge and how to deal with it consistently. Mr. Hansen indicated that a procedure needs to be included in the watershed management plan, as it is an excellent place for standardizing the entire watershed. A separate steering committee will be assembled with the intent being to provide all stakeholders with an opportunity to give public input and to develop consensus.

Mr. Beaubien reviewed a list of 16 scope items for 2003 budgetary considerations. He is in the process of attaching a cost to each item and will email his completed budget to executive committee members.

For budgetary purposes, it will be assumed that Spicer Group will provide two personnel to check on outfalls. Also, for budgetary purposes, Mr. Beaubien was directed to assume that Spicer Group will be doing all the work, to insure the budget will be on the high side.

Ron reported that Mr. Koski has been looking at Chapter 20 of the drain code as a funding mechanism. To date, this method has not been met with much success throughout the state. The Drain Code may need to be amended in order to work better for these types of projects.

**V. Preparation of Agenda for September 11 General Meeting:**

- a. Preparation of the 2003 budget and apportionments, which must be completed in December.
- b. Discuss Chapter 20 of the Drain Code and how it impacts the 2003 budget.
- c. Discuss Birch Run as part of the watershed or authority.

**VI. Adjournment:**

*Dan Armentrout moved and Sonny Grunwell supported to adjourn this meeting of the SCWA Executive Committee at 10:42 a.m. MOTION CARRIED.*

Respectfully submitted,

Tammy S. Shivley  
on behalf of SCWA

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