

# SCWA EXECUTIVE COMMITTEE MEETING

## MINUTES OF NOVEMBER 13, 2002

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**Present:** James Koski, Matt Rappley, *Office of Saginaw County Public Works Commissioner*; Rob Grose, Sonny Grunwell, *Saginaw Charter Township*; John Malzahn, *Bridgeport Charter Township*; Dale Klein, *Carrollton Township*; John Premo, *City of Saginaw*; Russ Beaubien, Tammy Shivley, *Spicer Group*

**Absent:** Dan Sika, *Thomas Township*; Dan Armentrout, *Saginaw County Road Commission*

**Guest:** Marie Herzog

I. **Call to Order:** This meeting of the Executive Committee was called to order at 9:40 by Mr. Koski.

II. **Review of Previous Minutes:** The minutes of October 23, 2002 were reviewed with no corrections noted.

*Moved by John Malzahn, supported by Rob Grose, to approve the minutes of October 23, 2002 as presented. MOTION CARRIED.*

III. **Old Business:**

Accountant Report:

Marie Herzog reported that all outstanding invoices have been paid, with the exception of Spaulding Township, which owes \$1,000.

*Moved by John Malzahn, supported by Rob Grose, to approve payment of invoice number 131514 from Spicer Group in the amount of \$6,038.13. MOTION CARRIED.*

*Moved by Matt Rappley, supported by Rob Grose, to approve payment of \$300 per month to Marie Herzog on the first of each month until such time that the authority is formed. Motion carried.*

Membership invoices will be sent out quarterly (25% of share) beginning January 1, 2002.

The authority must resume discussion regarding a "menu of options" and guidelines for SCWA services, with the understanding that members cannot arbitrarily make decisions and must get prior approval from the authority. Guidelines must be developed.

Bill paying procedures were discussed. All bills are to be forwarded to Ms. Herzog's office. Ms. Herzog will fax her Heritage bills to John Malzahn, who will authorize payment.

Attorney Report

Spicer Group provided Mr. Meyer with all resolutions received to date. Mr. Meyer sent letters to all membership municipality clerks, enclosing a certification page on which he requested signatures by the clerk and supervisor and return to his office. Municipality representatives who have not seen this document need to check with their clerk to be sure the certification page is signed and returned as soon as possible.

After conferring with Terry Donnelly, it was determined there is no way to justify a user fee. The bottom line is that legislators did not set up a way to charge user fees without challenges because a specific individual benefit cannot be named. There is state-wide pressure regarding this whole issue, which should result in quick action by legislators. Mr. Koski noted an urgent need to contact legislators regarding this issue and how long it will take to pass an amendment by adding to existing clean water quality legislation. Currently, the only options are a special assessment or use of general funds.

Stormwater Journal

Mr. Beaubien distributed two storm water internet articles which discuss funding for NPDES. These will also be forwarded to David Meyer and Terry Donnelly.

IV. **New Business**

MWEA Conference

The Michigan Water Environment Association (MWEA) is holding a Storm Water 2002 conference in Battle Creek, Michigan on December 4<sup>th</sup> and 5<sup>th</sup>. Mr. Beaubien passed out copies of the registration form. It was determined that Mr. Koski will attend on behalf of the SCWA.

*Mr. Malzahn moved, Mr. Grunwell supported, to send Mr. Koski to the MWEA conference in Battle Creek on behalf of the SCWA. Mr. Koski will submit receipts for food, lodging, and registration, which will be paid through the SCWA. MOTION CARRIED.*

IDEP & PEP Submittal and Budget Issues

Mr. Beaubien has been reviewing where the budget can realistically be cut. Keith Noble has stated the IDEP and PEP deadlines have been extended to March, 2004. However, once they are received, there is a 90 day implementation period. For grant funding purposes, the authority must be able to implement the plan quickly. A large portion of the budget is for researching outfalls, which is best done in the winter.

The committee decided to stay with a \$220,000 budget, as planned, although it is on the high end of what is anticipated.

Because it is best not to keep more than is needed in the authority trust account, it was determined that invoices will be sent quarterly and based on the calendar year.

Mr. Beaubien reported that grant resources are currently unknown. He does anticipate state funded grants, but they are on hold currently.

MDEQ Update

Mr. Beaubien included Phase II School District Questions and Part 1, Section A, Authorizations and Coverage Provisions, provided by the MDEQ, in the committee packets.

Some definition changes were noted, including the term "nested". A nested drainage system includes schools, prisons, and universities, and this definition has not caused a need for changes in preparation by the authority.

"Location of unknown outfalls" has been changed to "known point source discharge". Although this change will cause some hardships for other areas, SCWA is in a good position, since storm sewer maps are already available and can be used to mark outfalls.

V. **General Board Meeting Agenda Preparation**

- Report on executive committee meeting
- Reiterate return of certification page which was mailed to clerks
- Report on MWEA conference
- Information regarding James Township's SASWA membership
- Financial and funding status
- Distribution of projected cost for each entity

VI. **Adjournment:** *Mr. Malzahn moved, Mr. Rappley supported, to adjourn this meeting of the SCWA Executive Committee at 10:45 a.m. MOTION CARRIED.*

Respectfully submitted,