

SASWA EXECUTIVE COMMITTEE MEETING

MINUTES OF JANUARY 29, 2003

Present: James Koski, *Saginaw County Public Works Commissioner*; Rob Grose, *Saginaw Charter Township*; John Malzahn, *Bridgeport Charter Township*; John Premo, *City of Saginaw*; Dan Armentrout, *Saginaw County Road Commission*; Russ Beaubien, Tammy Shivley, *Spicer Group*

Absent: Dan Sika, *Thomas Township*; Dale Klein, *Carrollton Township*

I. **CALL TO ORDER:** This Executive Committee meeting was called to order at 9:35 a.m. by Jim Koski.

II. **REVIEW OF MINUTES:** The minutes of January 8th were reviewed.

*Moved by Dan Armentrout, supported by Rob Grose, to approve the minutes of January 8, 2003.
MOTION CARRIED.*

III. **OLD BUSINESS:**

Amendments to Articles of Incorporation: Article III, Mr. Beaubien noted the following change: "Assist membership municipalities in the detection and elimination of illicit discharges into storm water drainage systems." Mr. Koski will schedule a meeting with Mr. Meyer in the near future.

Bylaws: Mr. Malzahn brought in a sample description of officer responsibilities which he suggested be modified and used to amend the SASWA bylaws. After discussion, the committee decided to bring the issue of authorization for non-approved payments for up to \$2,000 and appointment of the chairman as keeper of the corporate records before the full board.

In-Kind Services: Mr. Koski will form a committee to review and form an in-kind services policy. The committee will include representation from Carrollton Township, school districts, and SVSU.

Procedure Development for Illicit Discharge Reporting: Mr. Koski will confer with Mr. McIntyre of Central Dispatch regarding the funneling of illicit discharge reporting through 911 via a to-be-developed notification procedure with guidelines for specific situations.

IV. **New Business:**

Public Education Strategy: Mr. Beaubien stressed the importance of planning a public education strategy very soon and requested that the committee review a presentation which he is putting together for the general board meeting.

Mr. Koski suggested a presentation for Vision 20/20, in addition to one for all township supervisors. The meeting will be scheduled in late February or early March, and the media will be involved. The SASWA website will be used to post meeting dates, agendas, and minutes. Mr. Koski will draft a letter and an annual report for executive committee review. Information provided will include the reasons this group's formation, its purpose, progress to date, and future goals. Mr. Koski suggested approaching the Saginaw Bay WIN for underwriting of the public meeting. Mr. Grose will contact the Conservation Fund.

Progress on Grant Applications: Mr. Beaubien reported that letters of intent will be sent to Ben and Jerry's (\$15,000) and the Joyce Foundation (\$100,000).

Illicit Discharge Reporting Procedures: discussion tabled for the next meeting.

V. **February 12, 2002 Agenda:**

- Presentation by Mr. Beaubien
- Municipalities may now be required to have storm water operators of staff. Free MDEQ training will be held at Spicer Group April 10th from 10:00 a.m. to noon. Construction projects involving water, sewer, etc. will require that contractors handle storm water. Once a job is complete, contractors leave. If a site is not stabilized, a storm water operator must document the site until it is stabilized. This may fall back on members.
- Outline of one-hour public education meeting: tentative date, who will pay, where, time, history.

VI. **Adjournment:** *Mr. Malzahn moved, Mr. Grose supported, to adjourn this meeting of the SASWA Executive Committee at 10:34 a.m. MOTION CARRIED.*

Respectfully submitted,

John Malzahn, Treasurer