



SAGINAW AREA STORM WATER AUTHORITY

**EXECUTIVE COMMITTEE MEETING
HELD AT SPICER GROUP, INC.
MARCH 26, 2003**

PRESENT: Matt Rappley, *Saginaw County Public Works*; Rob Grose, *Sonny Grunwell Saginaw Charter Township*; John Malzahn, *Bridgeport Charter Township*; Dan Sika, *Thomas Township*; Joseph Periard, *Saginaw County Road Commission*; Dale Klein, *Carrollton Township*; John Premo, *City of Saginaw*; Sally Kushion, *Saginaw Intermediate School District*; Bob Tutsock, *Saginaw Valley State University*.

ABSENT: None

- I. **CALL TO ORDER:** Dan Sika called the meeting to order at 9:32 a.m.
- II. **REVIEW OF MARCH 12, 2003 MEETING MINUTES:** *Sonny Grunwell moved, Matt Rappley supported, to approve the March 12, 2003 meeting minutes as presented. MOTION CARRIED.*
- III. **REPORT FROM TREASURER:** At 9:35, Mr. Grose arrived and chaired the remainder of the meeting.

Mr. Malzahn reported that funds remain low. No member assessments have been received to date. Mr. Malzahn has spoken to Ms. Herzog, said that the bills have been sent out.

Mr. Malzahn moved, Mr. Premo supported, payment to Smith Bovill in the amount of \$2,137.50 for invoice number 004156 covering services provided 12/19/02 through 2/28/03 upon availability of funds. MOTION CARRIED.

IV. **OLD BUSINESS:**

- A. **Public Education Brochure:** two brochures were distributed, one *entitled POWR (Protect Our Water Resources) – Keep our Water Clean*, which was designed by Mr. Beaubien as a public information brochure and “When It Rains, It Drains” printed by the MDEQ.

Mr. Beaubien requested suggestions for a catchier brochure title. It was suggested that the ‘correct’ and ‘incorrect’ connection graphics might be confusing because they suggest a sump pump problem. The brochure focuses too much on sanitary and sewer connections, and it was suggested that more emphasis be placed on problems caused by improper disposal or clean up of antifreeze, oil, and other pollutants, in addition to discussion regarding cleanup of pet waste, etc. In the sentence regarding sewage entering the Saginaw Bay watershed and contributing to beach closings, the word ‘sewage’ is to be changed to ‘untreated discharge’.

Mr. Periard asked how many brochures will be printed. Mr. Beaubien will obtain printing quotes. Mr. Grose indicated that if the brochure can be formatted differently, the information can be printed in the Saginaw Township Times at no charge to the authority. Tittabawassee Township, Thomas Township, and Saginaw Valley State University also have newsletters which can be used to get the message out.

- B. Verification of Training on April 11, 2003: the April 10th storm water operator class has been changed to April 11th from 10:00 a.m. to 12:00 noon.
 - C. WWTP Training: waste water treatment plant employees will be better served by attending an industrial site storm water operators class, which is an hour longer than the construction site storm water operator class, although the test is still fairly simple.
- V. NEW BUSINESS:
- A. Public Education Implementation Schedule:

Mr. Grose indicated a website containing information about meeting dates, minutes, public education, etc. should be designed and completed by mid summer.

Mr. Beaubien distributed a document entitled "Community Specific Public Education Plan" which contains the required elements of the public education plan. Russ will be sure the website information and use of community quarterly newsletters is incorporated into the plan. He will write four articles, one for release each quarter, for community newsletters. Mr. Beaubien also suggested the use of local television station weather anchor persons to deliver messages advising viewers to put away hazardous materials which can be washed into storm drains. Media involvement was discussed, including the production of a video for Charter Communication and the use of local news media. Mr. Tutsock mentioned that the DEQ has a brochure specifically for kids regarding drinking water and noted the committee should not underestimate the use of school children and college students as a means of community education. Russ indicated that he intends to begin working with the schools during the upcoming school year.

The committee previously discussed Mr. Koski's plan for a special meeting to be held with media representatives and other pertinent individuals regarding SASWA and to enlist community organization involvement. Per Mr. Beaubien, a grant was not received to host this event, and other avenues will be explored. This discussion will be incorporated into the PEP plan.

The committee discussed appointment of a subcommittee to write a procedure for the reporting element of the IDEP. The procedure needs to be ready to go upon submission and member need to know how it will be implemented when it is put in place. Currently, the MDEQ is the contact for illicit discharge. In the future, an after hours 911-type line or answering service will be set up when a procedure is put in place.

John Malzahn moved, Matt Rappley supported, appointment of an (unnamed) subcommittee, consisting of the Saginaw County Public Works Commissioner (James Koski as chair), Saginaw Township (Sonny Grunwell); Bridgeport Charter Township (John Malzahn), City of Saginaw (John Premo), and Thomas Township (Chris Snyder) to work with Keith Noble to develop an education plan to inform the public of the reporting procedures and their responsibility in reporting illicit discharge. MOTION CARRIED.

Matt Rappley will inform Jim Koski of the formation of this subcommittee and his election as chair.

- B. Preparation of Agenda for Next Executive Committee Meeting:
- i. Ms. Shivley is to compile a list of which organizations have returned signed Oath of Office Forms and which have not .
 - ii. Correspondence will be added as an agenda item.
 - iii. Mr. Beaubien will provide a report regarding a suggested time line for PEP planning.

Preparation of Agenda for Next General Meeting:

- i. Formation of an IDEP subcommittee will be added as an information item for the next general membership meeting.
- ii. A Correspondence item will be added to the agenda.
- iii. A committee report agenda item will be added which will include an executive committee report, in-kind services committee report, and IDEP committee report.
- iv. Discussion regarding the need to begin public outreach, bring in other organizations, and recruit other interested stakeholders in watershed planning.

Miscellaneous Items of Discussion:

Mr. Malzahn indicated that he was impressed with the NPDES Phase II Permit Applications which Spicer Group submitted to the MDEQ, indicated Mr. Beaubien and Mrs. Shivley did a nice job, and wanted his comment noted for the record.

Mr. Grunwell informed committee member of a dioxin meeting to be held at Memorial Park in Freeland on Thursday at 1:30 p.m.

As part of the education process for SASWA members, Mr. Beaubien presented a videotape on clean storm water practices for watersheds. He also commented on a seminar he will attend in Lansing on March 24th related to the agricultural industry coming under NPDES permitting. The conference was attended by over 600 people with ties to the agricultural industry. This will affect animal feed lots, such as those starting up in Huron County and other areas of Michigan.

The committee discussed the need for consistent storm water ordinances throughout Saginaw County. Spicer Group is currently updating Saginaw Township's storm water ordinance, which can be used as a prototype by other communities. Mr. Grose will send a copy to Mr. Malzahn. BMP's will be different for each community, but some elements will be consistent. Quality and enforcement needs to be consistent.

- VI. *ADJOURNMENT: Matt Rappley moved, John Malzahn supported, to adjourn this meeting of the Executive Committee at 10:32 a.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary