



SAGINAW AREA STORM WATER AUTHORITY

**EXECUTIVE COMMITTEE MEETING
HELD AT SPICER GROUP, INC.
APRIL 9, 2003**

PRESENT: Matt Rappley, *Saginaw County Public Works*; Rob Grose, *Sonny Grunwell Saginaw Charter Township*; John Malzahn, *Bridgeport Charter Township*; Dan Sika, *Thomas Township*; Joseph Periard, *Saginaw County Road Commission*; Dale Klein, *Carrollton Township*; John Premo, *City of Saginaw*; Tim Applebee, *Saginaw Intermediate School District*; Bob Tutsock, *Saginaw Valley State University*.

ABSENT: Jim Koski, *Saginaw County Public Works Commissioner* (excused),

I. CALL TO ORDER: Dan Sika called the meeting to order at 9:32 a.m.

II. REVIEW OF MARCH 12, 2003 MEETING MINUTES: *Sonny Grunwell moved, John Premo supported, to approve the March 26, 2003 meeting minutes as presented. MOTION CARRIED.*

III. CORRESPONDENCE: Mr. Malzahn passed around *The Par-Plan News*, which was received from the authority's insurance carrier. On April 14th, an IDEP training program will be held in Wayne County. Mr. Malzahn listed some of the topics to be covered. Consensus was that the training was quite advanced and not relevant for SASWA.

Sonny Grunwell moved, Matt Rappley supported, to accept correspondence as presented by Mr. Malzahn. MOTION CARRIED.

IV. REPORT FROM TREASURER: At 9:40, Mr. Grose arrived and chaired the rest of the meeting.

Member bills were sent out. Zilwaukee Township contacted Mr. Malzahn to request an extension until July. After discussion, the executive committee determined that since all members knew their apportionments and due dates well in advance, no exceptions will be granted and payment is due.

Saginaw County GIS provided 35 hours of mapping for a total of \$2,875.00.

Mr. Malzahn moved, Mr. Premo supported, payment to Saginaw County for invoice 0001548 for 35 hours of mapping services totaling \$2,875.00, upon availability of funds. MOTION CARRIED.

V. OLD BUSINESS:

A. Oath of Office Forms: Spicer Group will determine the status of Oath of Office forms and email those who have not returned the signed form.

B. PEP Brochure: Mr. Beaubien provided articles he wrote to be inserted in community newsletters etc., such as *Home Toxins, Water Conservation, Proper Care for Automobiles, Proper Lawn and Garden Care, Care for Your Storm Drains, and Illicit Discharges*. Rob Grose offered that Jim Thews has contacts with MSU's Cooperative Extension Agency that would be useful in the public education sector.

Mr. Beaubien is obtaining brochure printing prices. The new committee will be discussing the most efficient way to get information out to the public. Keith Noble wants to assure that there is a mechanism to reach people that are historically hard to reach. Therefore, PSA's, newspaper articles, direct mailings, community newsletters, and websites could be used.

Mr. Grunwell stated that Saginaw Township will be doing a MDEQ mass mailing to everybody who receives water through the City of Saginaw and suggested inclusion of SASWA information in that mailing. The Saginaw Intermediate School District does a large mailing every fall. SVSU has a quarterly student newsletter, as does Kochville Township and Thomas Township. Mr. Beaubien will be speaking with River Rogue Watershed personnel regarding their findings on the most effective, efficient means of public education.

- C. PEP Implementation and Schedule: Mr. Beaubien distributed a PEP Implementation Draft with a timetable dated April 6, 2003 with 8 listed activities (brochure development, website design and maintenance, outreach workshops, newspaper/letter articles, SASWA calendar, utilization of weather personnel, PSA's and storm drain marking). This draft will be revised and updated for presentation at the general board meeting.

The brochure is in the final design phase. It was suggested that teenagers help develop a website. The waster water authority was suggested as a co-sponsor for outreach workshops, along with outdoor and environmental groups. Mr. Beaubien has developed a PowerPoint Presentation which can be customized for various groups in about one hour. The development of a "speakers bureau" was suggested. A date of May, 2003, was set for completion of the final informational (news) articles. A SASWA calendar with a theme for each month was discussed, and Mr. Malzahn suggested contacting Kevin Datte with the Saginaw County Health Department's household waste program regarding a calendar. Collaboration with the health department could result in shared funding. Mr. Beaubien indicated he will be talking to local weather personnel to see if PSA's can be inserted into the weather portion of the news. PSA's are under development. The final listed activity was storm drain marking, which includes literature development and the marking of storm drains using citizens groups.

- D. Storm Water and the Law Conference: Steve Chester, MDEQ Director, stated that cutbacks have resulted in the demise of septic and swimming pool inspections, the campground and permit program, and the manufactured housing program. Fee increases are under discussion. The MTA and MML are against increases; however, the storm water program must generate \$2.3 million in fees to operate. The use of utility fees continues to be problematic; however, legislators are addressing utility fees as a funding mechanisms over the next year. Drain Code, Chapter 21, proposes that a defined watershed can develop apportionments. Grants are disappearing for these programs, but one more federal grant is becoming available. However, everyone in the state will be applying for that funding.
- E. Illicit Discharge Reporting Procedure Committee: The meeting is scheduled for Tuesday, April 15th at 9:00 a.m. at Spicer Group.
- F. General Board Meeting Agenda: Reminder of need for oath of office forms. Distribution of newsletter articles, PEP schedule, conference report, and brochure printing cost estimates.

VI. **NEW BUSINESS**: The committee discussed a county-wide storm water management plan to be based on Saginaw Township's recently revised plan. The main difference in ordinances will be differing discharge rates. Enforcement is an issue, as problems will be encountered with unknown sources. Bridgeport would like to base its ordinance on Saginaw and Thomas Townships' plans.

VII. **ADJOURNMENT**: *Joe Periard moved, Dale Klein supported, to adjourn this meeting of the Executive Committee at 10:40 a.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary