



SAGINAW AREA STORM WATER AUTHORITY

**EXECUTIVE COMMITTEE MEETING
HELD AT SPICER GROUP, INC.
JUNE 25, 2003**

PRESENT: Matt Rappley, *Saginaw County Public Works*; Rob Grose, Sonny Grunwell, *Saginaw Charter Township*; Dick Dunnill, *Bridgeport Charter Township*; Dale Klein, *Carrollton Township*; John Premo, *City of Saginaw*; Joe Periard, *Saginaw County Road Commission*; Russ Beaubien, Tammy Shivley, *Spicer Group*

ABSENT: Dan Sika, *Thomas Township*; Robert Tutsock, *Saginaw Valley State University*, Tim Applebee, *Saginaw Intermediate School District* (all excused)

GUEST: Keith Noble, Michigan Department of Environmental Quality

I. CALL TO ORDER: Rob Grose called the meeting to order at 9:31 a.m.

II. REVIEW OF APRIL 23, 2003 MEETING MINUTES: *Matt Rappley moved, John Premo supported, to approve the June 11, 2003 meeting minutes as presented. MOTION CARRIED.*

III. CORRESPONDENCE: None. Mr. Dunnill did present a draft "Resolution Adopting Investment Policy" on behalf of John Malzahn, who was unable to attend. Mr. Dunnill indicated that Mr. Malzahn suggested the Authority consider adopting the resolution. This item will be placed on the agenda for the next executive committee meeting.

IV. REPORT FROM TREASURER:

Two checks were drafted and distributed for signatures, one to Heritage Accounting for \$300.00 and the other to Spicer Group for \$5,235.75. Zilwaukee, Saginaw County, Saginaw County Road Commission, Saginaw Correctional Facility and Bridgeport-Spaulding Schools have outstanding balances.

The correctional facility has requested a one lump sum billing of \$6,600. This was approved and the accountant will be asked to send an itemized invoice for that total. Both Joe Periard and Matt Rappley asked that bills be re-sent directly to their attention at their respective offices. Mr. Beaubien will contact Heritage Accounting to facilitate action on these requests.

V. OLD BUSINESS:

A. Illicit Discharge Reporting Procedure Committee (SNITCH): The committee met prior to the last general meeting and provided a report to the membership at the general meeting. No future meeting date has been set at this time. Mr. Grunwell and Mr. Beaubien have been talking and will work on scheduling training for the fall. Mr. Malzahn is in the process of obtaining information regarding equipment, and Mr. Beaubien is still receiving IDEP notification forms. Most of them have been returned.

B. Web Site: Mr. Beaubien has scheduled a kick-off meeting in about 1½ weeks and has been exploring various web sites for web site design ideas. A subcommittee consisting of Mr. Grose, Mr. Rappley, and Mr. Beaubien was formed for the purpose of exploring ideas.

VI. NEW BUSINESS:

- A. PEP: Mr. Noble provided a verbal review of the PEP plans submitted to MDEQ on behalf of SASWA members and stated a formal letter will be mailed to Mr. Koski in the near future. He indicated that the formal letter is quite “nitpicky”; however, the state is looking for plans with specific goals in which effectiveness can be measured. The state is establishing a baseline for measurement and is completing public surveys that municipalities can use.

Mr. Noble indicated that PEPs must be more task oriented and costs carefully considered when listing specific tasks. The PEP should be trimmed back and in a grant request format with spelled-out, specific tasks. The first year should focus on brochure development, planning educational efforts, and determination of costs. For example, if citing a pesticide management program, use materials available in the community and consider the cost to make contacts and set up meetings. Although a specific task may sound great, the cost commitment must be carefully analyzed. Ten areas must be addressed in the plan, but some do not need to be started immediately. The Authority should look its target, i.e. people who live, visit, and work here.

Mr. Koski is a member of a state-wide advisory committee which is developing educational materials and hosting state-wide fall seminars. Mr. Noble is attempting to schedule a seminar in this area, as the seminar will provide attendees with great tools to work with.

The MDEQ is citing the same problem across the state, that being non-specific tasks or goals, and Mr. Noble stated there will probably be a re-submittal time line of 90 days. The PEP must contain a five year plan. Because the Authority operates on a yearly budget, the annual report is the forum for adjustments to the five-year plan. Once the PEP is approved, the plan must be instituted. When asked about compliance fines, Mr. Noble stated that the maximum is \$25,000 per day per violation, but, realistically, he would probably send a couple of nasty letters and work with the Authority. MDEQ will mainly target those who are completely non-compliant.

Mr. Noble stated that Authority costs will rise each year, which will eventually necessitate alternative funding sources to general funds. It is important to continue pressuring legislators, but Mr. Noble anticipates a couple of years in which general funds are the available option until assessments and taxes can be utilized. The public education plan is important in that education will gain public support and facilitate less opposition when assessments and taxes are levied.

Mr. Grose suggested a subcommittee to work on the PEP. Mr. Grunwell volunteered, as did Mr. Premo, and Mr. Periard. Mr. Beaubien will work with the committee, and Mr. Malzahn will also be asked to participate. The committee will meet at Spicer Group on July 8th at 9:00 a.m. in Board Room No. 1.

- B. Executive Committee Agenda (July 9th): add a line item regarding a draft resolution to adopt investment policy, web site discussion, and summary of paid quarterly invoices.
- C. General Discussion: Mr. Periard attended a Flood Plain Contamination Committee meeting in Freeland and suggested the Authority may wish to become involved, as River Watch and Lone Tree are involved and the committee’s activities will directly impact SASWA. After discussion, members decided to track the group’s activities, but not to become directly involved. Mr. Grunwell has been tracking the group’s activities and will keep the Authority informed.

VII. ADJOURNMENT: *Mr. Rappley moved, Mr. Premo supported, adjournment of this executive committee meeting at 10:17 a.m. MOTION CARRIED*

Respectfully submitted,

Rob Grose, Vice Chairman