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**EXECUTIVE COMMITTEE MEETING MINUTES  
HELD AT SPICER GROUP  
SEPTEMBER 24, 2003**

Present: Rob Grose, *Saginaw Charter Township*; Matt Rappley, *Office of Saginaw County Public Works Commissioner*, Dan Sika, *Thomas Township*; Joe Periard, *Saginaw County Road Commission*; Dale Klein, *Carrollton Township*; John Premo, *City of Saginaw*, Tim Applebee, *Saginaw Intermediate School District*; Bob Tutsock, *Saginaw Valley State University*; Russ Beaubien and Tammy Shivley, *Spicer Group*.

Guest: Keith Noble, *MDEQ*; Sonny Grunwell, *Saginaw Charter Township*

I. Call to Order: Meeting called to order by Rob Grose at 9:31 a.m.

II. Review of September 10<sup>th</sup> Meeting Minutes

*Mr. Rappley moved, Mr. Tutsock supported, approval of the September 10<sup>th</sup> minutes as presented. MOTION CARRIED.*

III. Correspondence: None.

IV. Report from Accountant: None.

V. Report from Treasurer:

Mr. Beaubien reported on behalf of Mr. Malzahn. Since the general membership meeting, only one check has been issued. Mr. Malzahn is still verifying the payment status of Saginaw Correctional Facility. Mr. Beaubien will contact the Saginaw Correctional Facility to indicate that a refund will be made once payment has been verified.

VI. Old Business

a. Public Education Plan: An updated Microsoft Project timeline was distributed, but is still undergoing minor revisions. The timeline is somewhat "front loaded" with most activity ceasing in 2005, when re-apportionments and re-assessment will be completed.

b. SNITCH: This draft ordinance is on hold pending Mr. Meyer's review. Mr. Meyer will be asked to attend a meeting scheduled following the next Executive Committee meeting.

c. Recommendations for 2004: Item stricken from the agenda.

d. Draft Budget for 2004: Mr. Beaubien reported on behalf of Mr. Malzahn. A budget of \$190,000.00 was presented. Consultant fees currently average \$10,000 per month. Mr. Malzahn suggested increasing the budget insurance line item by \$1,000 to \$4,000 for possible insurance cost increases. The 2004 budget does not reflect estimated end of the year accrued funds of \$60,000. Mr. Malzahn recommended keeping the fund balance equal to 70% of the annual budget. The Executive Committee concurred.

Committee members were asked to carefully review the budget items and note areas of concern for discussion at the next Executive Committee meeting. Mr. Beaubien noted the budget reflects the IDEP. Thomas Township or another agreed upon area will be used as a test area for the IDEP point source screening program. Russ asked Keith when the watershed management plans were due. Keith stated that the watershed plans (for Lower Cass, Lower Tittabawassee and Upper Saginaw Rivers) due date is October 15, 2005 and that the committee will need to look at budgeting for watershed management planning.

- e. Jonnie-on-the-Spot: Mr. Noble indicated that Mr. Wellman has not followed previous MDEQ directives. The MDEQ sent Mr. Wellman a letter dated September 22, 2003 and has scheduled a meeting with Mr. Wellman to spell out issues of concern. Mr. Noble reported that because of all the formaldehyde used, the bacteria level in samples taken was zero, but an elevated pH level of 11.2 was recorded. Other kinds of testing will be conducted on the site. Diesel problems remain, contaminated soil was found at the back of the property, and portable toilet wash water is being absorbed by the interior walls of the building used to clean out the toilets. If Mr. Wellman fails to comply, enforcement will become an issue and penalties issued and possible SWPPI permit requirements.

Mr. Noble indicated the Wellman issue was brought to the attention of the MDEQ through the Bridgeport Police and asked that all members report any "bad players" to the MDEQ, so that investigations can be conducted.

When asked how SASWA is doing, Mr. Noble indicated that there should be no problems with dates and meeting commitments. The public education process should begin soon.

VII. New Business:

October 8<sup>th</sup> Agenda: Standard with the addition of Website Subcommittee report.

VIII. Adjournment

*Mr. Applebee moved, Mr. Rappley supported to adjourn this meeting of the Executive Committee at 10:04 a.m. MOTION CARRIED.*

Respectfully Submitted,

Dan Sika, Secretary