



**EXECUTIVE COMMITTEE MEETING MINUTES (AMENDED)
HELD AT SPICER GROUP
OCTOBER 8, 2003**

Present: James Koski, *Saginaw County Public Works Commissioner*; Rob Grose, *Saginaw Charter Township*; John Malzahn, *Bridgeport Charter Township*; Dale Klein, *Carrollton Township*; Sonny Grunwell, *Saginaw Charter Township*; Joseph Periard, *Saginaw County Road Commission*; Robert Tutsock, *Saginaw Valley State University*; Allan Sztuczko, *City of Saginaw*.

- I. **Call to Order:** Mr. Koski called the meeting to order at 9:30 a.m.
- II. **Review of September 24th Meeting Minutes:** *Rob Grose moved, John Malzahn supported, to approve the minutes of September 24th as presented. MOTION CARRIED.*
- III. **Correspondence:** A newsletter from the authority's insurance carrier was available for interested members.
- IV. **Report from Accountant:** Mr. Malzahn reported on behalf of the accountant, stating that the authority account balance remains unchanged since the last meeting.
- V. **Report from Treasurer:**
 - A. **Accounts Payable:**

Mr. Gross moved, Mr. Tutsock supported payment in the amount of \$866.50 to Smith Bovill (Invoice No. 004156) for letters, research, review, copying, and attendance at a SNITCH committee meeting. MOTION CARRIED.

Mr. Grunwell moved, Mr. Periard supported payment in the amount of \$600 to Heritage Accounting for two months of accounting services. MOTION CARRIED.
 - B. **Saginaw Correctional Facility Update:** Copies of the Saginaw Correctional Facility checks have been received. Additionally, Mr. Malzahn reported that a copy of one Saginaw County check has been received and the other has been cut and has cleared the bank. The county has not received the cancelled check and is awaiting their next bank statement. Merrill Lynch will begin sending a copy of all checks to Mr. Malzahn to avoid confusion in the future.
- VI. **Old Business**
 - A. **Public Education Plan – Approval to Send to MDEQ:** *After discussion, Mr. Grunwell moved and Mr. Malzahn supported a motion to provide approval to Spicer Group to send the PEP final draft to the MDEQ. MOTION CARRIED.*
 - B. **Draft Ordinance for Presentation – David Meyer:** Tabled for the SNITCH committee meeting scheduled immediately following this Executive Committee meeting.

- C. **Draft Budget for 2004 – Review:** The total budget for the 2004 calendar year is \$190,000. The Buena Vista School District may join the authority, as the MDEQ has changed its definition of a campus and the MDEQ may consider the district a campus. Mr. Beaubien has been working with Dave Drullinger of the MDEQ and has been communicating with the school district. He and Mr. Noble will look at the site per Mr. Drullinger. However, the Executive Committee decided that there was no need to readjust apportionments because little change will occur. If the Buena Vista School District does join the authority, the surcharge will be waived.

The MDEQ will issue a certificate of coverage on or about October 15th and the IDEP will be due one year from that date. Thomas Township may be used as a test area for the IDEP point source screening program that is scheduled for next summer. 25% of the drainage districts will be scheduled each year over the next four years.

Because of the newly formed GIS study group, a line item for \$10,000 will be added to the administrative budget for GIS/mapping services. This will bring the total 2004 budget to \$200,000.

The authority also needs to “gear up” for watershed planning. The committee decided to schedule Swan Creek for 2007.

VII. New Business

- A. Buena Vista: As reported under Old Business
- B. Preparation of Agenda for October 15th General Board Meeting: The agenda will include standard items, in addition to an announcement that the executive committee meetings normally scheduled the fourth week in November and in December will be cancelled.

The county-wide storm water ordinance will be added to the agenda. After full board approval, the ordinance will be forwarded to the Saginaw County Governmental Services Board for recommendation of approval to the County Board.

VIII. Adjournment: *Mr. Malzahn moved, Mr. Klein supported adjournment of this meeting of the Executive Committee at 10:19 a.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary