



**EXECUTIVE COMMITTEE MEETING MINUTES (AMENDED)
HELD AT SPICER GROUP
OCTOBER 22, 2003**

Present: James Koski, Matt Rappley, *Office of Saginaw County Public Works Commissioner*; Sonny Grunwell, *Saginaw Charter Township*; John Malzahn, *Bridgeport Charter Township*; Dale Klein, *Carrollton Township*; Joseph Periard, *Saginaw County Road Commission*; Robert Tutsock, *Saginaw Valley State University*; Tim Applebee, *Saginaw Intermediate School District*; John Premo, *City of Saginaw*.

- I. **Call to Order:** Mr. Koski called the meeting to order at 9:30 a.m.
- II. **Review of October 8th Meeting Minutes:** *John Malzahn moved, Bob Tutsock supported, to approve the minutes of October 8th with a correction in that Saginaw County GIS is not an authority, but rather a study group. MOTION CARRIED.*
- III. **Correspondence:** None.
- IV. **Report from Treasurer:**
 - A. **Accounts Payable:** No changes were reported since the general board meeting. Saginaw County's check has still not cleared the bank. The county will issue a stop payment and a new check. No bills were received.
- V. **Old Business**
 - A. **Draft Budget for 2004:** Jim Koski will be meeting with Jim Lehman of the Saginaw County Road Commission regarding concerns he has raised about apportionment percentages. No other comments were received about the budget and no changes were suggested. The budget will be taken to the full board in November for approval.
- VI. **New Business**
 - A. Buena Vista: Mr. Beaubien has met with school officials to discuss the current situation; however, Keith Noble has been on vacation and no new information was available.
 - B. Public Outreach Plan Development: Once the Certification of Coverage is issued, the MDEQ will issue a definite start date for the public education plan. The authority needs to determine how it will initiate contact with other agencies, conduct outreach, and provide information regarding watershed management. The survey which was put together for authority use does need to be polished up. Mr. Koski indicated that he has some useful information through the state group which he will forward to Mr. Beaubien. The survey will be posted on the website, but other methods of reaching all segments of the population are needed. Mr. Tutsock suggested that the number of tickets issued for storm water violations could be used as a measure. Mr. Malzahn suggested coordinating efforts with the Michigan Rural Water Association regarding well head connections.

- C. SNITCH Committee: Mr. Meyer is working on the wording for violations of the county ordinance with Mr. Koski. Violations will be issued using the same tickets used for soil erosion violations. Mr. Koski wishes to be able to deputize individuals outside of his office and hopes the ordinance will be passed by the end of the calendar year.

Concern was raised regarding the need to begin work on the Best Management Practices list. A meeting was scheduled for 9:30 a.m. on November 12th, with the Executive Committee meeting to be scheduled for 10:00 a.m. State BMP guidelines will be established as a SASWA guideline.

The IDEP brochure is ready to go with the exception of the need to get the county procedure and phone numbers finalized. Mr. Grunwell indicated that a training session for 911-311 supervisors needs to be scheduled to provide direction. He will have Sheriff McIntyre contact Mr. Koski regarding a written procedure. Mr. Tutsock suggested a flow chart and the committee concurred. The SNITCH committee will work on the flow chart. Training for authority members was also added to the agenda.

Mr. Koski indicated that he is having problems with the Universal Drain, as residents are filling it with leaves, causing problems with the trash rack. A second letter with a brochure will be sent to residents along the Universal Drain.

- D. Website Committee: The site is no longer password protected, minutes have been added to the site, in addition to member information, etc. The calendar is up to date. Information continues to be added to the site.

VII. Adjournment: *Mr. Malzahn moved, Mr. Grunwell supported adjournment of this meeting of the Executive Committee at 10:30 a.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary