



EXECUTIVE COMMITTEE MEETING MINUTES
HELD AT SPICER GROUP
JANUARY 28, 2004

Present: James Koski, *Office of Saginaw County Public Works Commissioner*; Sonny Grunwell, *Saginaw Charter Township*; Dale Klein, *Carrollton Township*; John Premo, *City of Saginaw*; Brian Wendling, *Joe Periard Saginaw County Road Commission*; Dan Sika, *Thomas Township*; Russ Beaubien, Tiffany Hedrich, *Spicer Group*.

Excused: John Malzahn, *Bridgeport Charter Township*; Robert Tutsock, *Saginaw Valley State University*; Tim Applebee, *Saginaw Intermediate School District*.

I. Mr. Koski called this meeting of the Executive Committee to order at 10:03 a.m.

II. Review of January 14th Meeting Minutes

Mr. Grunwell moved, Mr. Klein supported, approval of the January 14th, 2004 meeting minutes as presented. MOTION CARRIED.

III. Correspondence- None.

IV. Report from Treasurer

A. Accounts Payable: In Mr. Malzahn's absence and at his request, Mr. Beaubien read a motion for approval of an invoice from the authority's attorney

Mr. Grunwell moved, Mr. Sika supported, payment to Smith Bovill for Invoice No. 004156 in the amount of \$878.90 covering services related to language and provisions of the county-wide storm water ordinance. MOTION CARRIED.

Discussion:

Mr. Koski gave a brief report on the status of the countywide storm water ordinance. The ordinance has been tabled for 30 days pending resolution of the issuance of tickets for civil infractions related to the ordinance. Mr. Koski stated he would be discussing the issues with the county commissioners and providing them with information so they can make an informed decision at the next meeting of county commissioners.

V. Old Business

A. Draft Budget for 2004 – 2/3-approval process: 9 members have approved the resolution; therefore, the budget has passed.

B. SNITCH Training Report:

Training Dates for the Spill/Illicit Incidence Response Program was again presented as a reminder to all present:

1. Spill / Illicit Incidence Response Training – February, 2004 – the committee was reminded to send in registration forms, there are still a few spots left. If more forms are needed, Mr. Beaubien can be contacted.

2. Illicit Discharge Elimination Training – April 22, 2004 – will be offered at 3 locations in the state, 1 in Saginaw. Information was obtained from a seminar held last week and sponsored by the AWWA. The MDEQ has provided a grant for Wayne County's Environmental Division, which has the state's premier training program for IDEP. This training is recommended for managerial staff or key personnel, including a member of SCRC's management. Mr. Beaubien will provide information as it becomes available.
3. Response training – will be brought up at SNITCH meeting.

VI. New Business

- A. Timeline for public participation submittal is April 15th, 2004. This is a plan on how to get the public involved in the watershed management process. The outline is started, and Mr. Beaubien will have something to present next month, then will follow through with the final written portion of the plan
 - Public Education Plan implementation, Mr. Beaubien will apply minor revisions in the existing plan. The PEP will implementation date is March 1, 2004.
 - IDEP submittal has a due date of November 1. Keith Noble gave Mr. Beaubien a copy of an approved format he would like to see.
- B. Goals for SASWA for 2004 - Mr. Beaubien is developing objectives for these milestones.
 1. Public Education Plan Implementation. **March 1, 2004**
 2. Public Participation Plan submittal to MDEQ. **April 15, 2004**
 3. Illicit Discharge Elimination Plan Submittal to MDEQ. **November 1, 2004**
 4. Completion of roadside drains for SASWA areas of responsibility.
 5. Test run of IDEP program in a selected township.
 6. Establishment of countywide stormwater ordinance.
 7. Complete training for illicit discharges or dumping.
 8. Implement public reporting of illicit discharges or dumping procedure.
 9. Complete SNITCH procedure information communication to area fire departments, scheduled for **March 17th**
 10. Begin Watershed Management Planning. **Three plans due in 2005**
- C. Frankenmuth: discussion of general community planning that is proceeding in the city and township. Mr. Beaubien made some initial contacts and is starting to discuss the watershed planning for the township and city. If Frankenmuth voluntarily becomes a SASWA member, they may have, with some effort, the opportunity to receive a grant for watershed planning. However, since it is a joint general plan, the township may be reluctant to join with the city as a member of SASWA. There was discussion in the committee as to whether the communities should come in as a single or joint entity. This topic will be added to next month's Executive Committee agenda for further discussion.

- D. An In-Kind Services meeting will be held prior to the next executive committee meeting.
- E. Preparation of Agenda for February 11th Executive Board Meeting: Standard agenda items, in addition to a budget approval update, trustee appointment status report, a request for website feedback, county ordinance update, and progress on the in-kind services request.

VII. Adjournment:

Mr. Grunwell moved, Mr. Premo supported adjournment of the Executive Committee meeting at 10:40 a.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary