



EXECUTIVE COMMITTEE MEETING MINUTES
HELD AT SPICER GROUP
MARCH 10, 2004

Present: James Koski, Matt Rappley, *Saginaw County Public Works Commissioner's Office*; Rob Grose, Sonny Grunwell, *Saginaw Charter Township*; Chris Snyder, Dan Sika, *Thomas Township*; Dale Klein, *Carrollton Township*; John Malzahn, *Bridgeport Charter Township*; Robert Tutsock, *Saginaw Valley State University*; Brian Wendling, *Saginaw County Road Commission*; Tim Applebee, *Saginaw ISD*; Russ Beaubien, Tiffany Hedrich, *Spicer Group*.

Excused: John Premo, *City of Saginaw*;

I. Mr. Koski called this meeting of the Executive Committee to order at 10:02 a.m.

II. Review of February 25th Meeting Minutes

Mr. Malzahn moved, Mr. Grose supported, approval of the February 25th, 2004 meeting minutes as presented. MOTION CARRIED.

III. Correspondence

A. None

IV. Report from Treasurer

A. Mr. Malzahn reported that he did more "in-kind" accounting, and found the Buena Vista payment. All of the accounts are balanced. Mr. Malzahn supplied a check to Birch Run Township for Mr. Koski to sign. Numerous attempts were made to contact the accountant, but there still has been no reply.

B. Mr. Malzahn presented invoice #136243 from Spicer Group for the month of January requesting the amount of \$10,856.50. *A motion was made by Mr. Grose to approve the invoice, and was supported by Mr. Sika. MOTION PASSED.*

C. Invoice #136417 from Spicer Group for the month of February in the amount of \$9,106.75 was presented. *There was a motion made by Mr. Snyder to approve the invoice, and was supported by Mr. Sika. MOTION PASSED.*

D. Accountant Research & Contract -Mr. Malzahn has an appointment to meet with Roberts, Boehler, & Fischer on Tuesday March 16, 2004. His contact would be Tina Fischer. There was discussion of how to handle the current accountant. It was decided that Mr. Koski would send Heritage Accounting a letter informing them that SASWA would not renew their yearly contract and would like to conclude the use of their services, with no more activity, and all of SASWA information to be returned to Mr. Malzahn. *Mr. Grose moved to send a letter, Mr. Sika supported. MOTION PASSED.* Mr. Malzahn does need one voided out blank check to give to the new accountant.

V. Old Business

- A. Certificates of Coverage - Mr. Beaubien has reported that SASWA still needs 11 copies for their file. Keith Noble is helping out by going through his file and getting copies of all of the ones that are still missing, and then sending them over to Mr. Beaubien.
- B. Frankenmuth Township and the City of Frankenmuth –No update. It does not appear that the two entities will be joining at this time.
- C. Web-Site Update –A copy of the February 25th meeting minutes from the web-site committee was distributed to all Executive Committee members. Statistics will be reported monthly at the general meeting.
- D. Grant Application Progress –Mr. Beaubien has not heard back from them yet.

VI. New Business

- A. Public Education Plan Submittal –has been approved by the DEQ. However the SASWA membership must approve the document. Mr. Beaubien finished and submitted the plan according to the guidelines that were provided to him by Keith Noble. Mr. Beaubien provided a copy of the 2004 Revisions of the Public Education Plan for review and comments. He outlined the intent to comply with the permit, and summarized some of the changes in the document.
- B. IDEP training –This takes place on April 22, at SVSU. The cost is \$75.00. Mr. Koski and Mr. Rappley are signed up to attend.
- C. Mr. Grunwell and Mr. Beaubien have met and discussed dates when they could both meet with 911 staff for the training of receiving Illicit Spill calls, and the procedures that have been developed.
- D. Mr. Koski provided an update on the status of the county storm water ordinance. The ordinance is “on hold” until issues regarding civil infractions are resolved on the county’s Soil Erosion and Sediment Control ordinance. The commissioners need to adopt supplemental rules at the county level in order to issue civil infractions in these proposed ordinances. The Commissioners are considering adoption such wording in an ordinance. Then personnel would have to be trained and certified before they could issue violations in the county. The courts would be receiving a portion of the money from the fines. Mr. Koski is going to meet with the courts on setting the fines.
- E. Preparation of Agenda for March 17th General Board Meeting: Standard agenda items, public education plan, accountant issue, discuss Executive Committee’s Conversation of letting the DEQ know that the development of their programs is an issue, and web-site update.

VII. Adjournment:

Mr. Malzahn moved, Mr. Tutsock supported adjournment of the Executive Committee meeting at 11:09 a.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary