



EXECUTIVE COMMITTEE MEETING MINUTES
HELD AT SPICER GROUP
APRIL 14, 2004

Present: James Koski, *Saginaw County Public Works Commissioner's Office*; Sonny Grunwell, *Saginaw Charter Township*; Chris Snyder, *Thomas Township*; Dale Klein, *Carrollton Township*; John Malzahn, *Bridgeport Charter Township*; Robert Tutsock, *Saginaw Valley State University*; Jeanette Best, *Saginaw Wastewater Treatment Plant*; Brian Wendling, *Saginaw County Road Commission*; Tim Applebee, *Saginaw ISD*; Russ Beaubien, Becky DeShone, *Spicer Group*.

Excused: Dan Sika, *Thomas Township*; Matt Rappley, *Saginaw County Public Works Commissioner's Office*

I. Mr. Koski called this meeting of the Executive Committee to order at 10:00 a.m.

II. Review of March 24th Meeting Minutes

Mr. Malzahn noted that there should be a correction to III.A. Correspondence. The contract for the new accountant is renewable in December, 2004, not after 60 days. Mr. Koski moved, Mr. Grunwell supported, approval of the March 24th, 2004 meeting minutes as corrected. MOTION CARRIED.

III. Correspondence

A. Mr. Malzahn received a letter requesting the nomination of a representative for the Board of Directors for the insurance company. It was decided to pass on this request.

B. Mr. Malzahn also received a letter via fax regarding Bill 252 – NPDES Storm Water Permit Fees. The bill has passed the House and Senate and it is expected that Gov. Granholm will sign. Mr. Beaubien handed out copies of the House version of the bill, along with a summary that he compiled of the fees. The Bill was discussed, and Mr. Beaubien will contact MDEQ for more clarification. Mr. Beaubien will also try to provide information based on 2000 census for populations of individual urban areas.

IV. Report from Treasurer

A. Mr. Malzahn stated that the new accountants – Roberts, Bohler, and Fisher, had sent out the 1st Quarter billings. Billings will be sent at the end of the quarter. He had no new invoices to report. There has been no response from the former accountant, and they did not prepare a 3rd Quarter or 1st Quarter Financial Report. Mr. Malzahn reported that we had not received any reports from Merrill and Lynch, and he will be following up with them.

V. Old Business

A. Web-Site – At the end of the meeting, Mr. Beaubien did a visual walk-through of the website, highlighting the different links that are available.

B. Mr. Beaubien visited Debra Clarke, Buena Vista School District Superintendent, regarding costs and updated her on NPDES Phase II. They are aware of the \$4,500 fee for coming on board. Mr. Malzahn will update the accountant and correct the 2nd quarter billing. After he receives a signed contract, Mr. Beaubien will contact the MDEQ to amend Buena Vista's intent.

C. Grant Application Progress – There is no update at this time.

- D. PEP – We received notice that we needed signatures from all the trustees for this documents. Mr. Beaubien will create a letter and gather the signatures necessary. He feels that we will have to have signatures on all plans we submit to the MDEQ.
- E. Soil Erosion Sediment Control Ordinance – The SESC ordinance has passed, and Mr. Koski will be presenting the County Wide Storm Ordinance in the future.
- F. April 22 IDEP training at SVSU – Reminder
- G. Fire Chiefs Training – It was noted that there was an accident in Bridgeport this morning and the fire department handled the gas spill in the correct manner. Training well done.
- H. March 24, 2004 9-1-1 training – Mr. Beaubien and Mr. Grunwell reported that this training was completed and everyone trained.

VI. New Business

- A. MSU Cooperative Extension Agent-Mark Seaman will be cooperating with SASWA and providing information regarding agricultural stakeholders for the public participation process.
- B. Mr. Beaubien met with Eric Jyhla from TV5. He provided Mr. Jyhla with about a dozen short “spots” to use during the weather. Mr. Jyhla also stated that he might use the information on the weather page in the Saginaw News. Mr. Beaubien said they are trying to work out something for a link on TV5 website for SASWA and a link on SASWA for TV5.

Mr. Beaubien has contacts for Channel 66 and 25 and he will also be trying to contact them.

- C. Mr. Wendling showed a picture of a catch basin in Saginaw Township to the Committee. He stated that the damage was from washing out cement trucks into the catch basin, and he is seeing more and more of this. He asked for some recommendations on how to handle the situation. Some of the suggestions were: list in illicit spills on the website; contact all cement contractors; discuss with Home Builders Association; and include on the soil erosion permit or building permit.
- D. Preparation of Agenda for April 28th Executive Committee Meeting: Standard agenda items.

VII. Adjournment:

Mr. Koski moved, Mr. Malzahn supported adjournment of the Executive Committee meeting at 11:00 a.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer