



EXECUTIVE COMMITTEE MEETING MINUTES
HELD AT SPICER GROUP
APRIL 28, 2004

Present: Dan Sika, *Thomas Township*; Matt Rappley, *Saginaw County Public Works Commissioner's Office*; Chris Snyder, *Thomas Township*; Dale Klein, *Carrollton Township*; John Malzahn, *Bridgeport Charter Township*; Robert Tutsock, *Saginaw Valley State University*; John Premo, *City of Saginaw*; Adam Ball, *Saginaw County Road Commission*; Russ Beaubien, *Becky DeShone, Spicer Group*.

Excused: James Koski, *Saginaw County Public Works Commissioner's Office*; Sonny Grunwell, *Saginaw Charter Township*; Rob Grose, *Saginaw Charter Township*

Absent: Tim Applebee, *Saginaw ISD*;

I. Mr. Sika called this meeting of the Executive Committee to order at 10:00 a.m.

II. Review of March 24th Meeting Minutes

Mr. Malzahn moved, Mr. Klein supported, approval of the March 24th, 2004 meeting minutes as presented. MOTION CARRIED.

III. Correspondence

A. Mr. Beaubien reported that he had received our 1st email inquiry from the website. He provided a copy to the Committee, along with his response. Mr. Beaubien asked Mr. Premo and the other members to review his response with comments. Mr. Premo provided additional information for Russ to include in his response.

IV. Report from Treasurer

A. Mr. Malzahn stated that so far nine (9) members have submitted their quarterly payment.

B. Mr. Malzahn presented invoice #136182 from Spicer Group for the month of March requesting the amount of \$11,722.25. *A motion was made by Mr. Rappley to approve the invoice, and was supported by Mr. Tutsock. MOTION PASSED.*

V. Old Business

A. Web-Site – As of today we have had 1,505 hits this month. The survey has been cleared and we are starting fresh, as of this date only four (4) people have taken the survey.

B. Grant Application – No information

C. PEP – We still need five (5) signatures for the document and Mr. Beaubien is in the process of obtaining them.

VI. New Business

A. Public Participation Process – Mr. Beaubien stated that he is waiting for a response from Keith before he sets of the meeting dates. Mr. Beaubien is putting together information for a Power Point presentation and other information that will be available for review over the next 2 months.

- B. Letter to legislators regarding permit fees – the letter was discussed, and it was decided that Mr. Beaubien would draft the letter that would be sent to the legislators with as many member signatures as possible. It was also decided that this letter, once it was approved, would be sent with a cover letter explaining our mission, to all the Phase II communities, statewide, along with a copy of the official breakdown of costs. It is hoped that they will also submit their own letter to the legislators.
- C. IDEP training report & SNITCH implementation – Approximately 40+ people attended the training and came away with new insight and information.

Mr. Beaubien inquired about going public now that that the training is done. He stated that the brochures are in place and just awaiting approval to be printed, 911 is all set, and the website is all set. If the brochures are printed soon, they can be included in the quarterly newsletter from Thomas Township. Mr. Beaubien was given approval to move forward.

- D. Other
1. Mr. Malzahn requested an additional copy of the PPP. Mr. Beaubien will send him a copy.
 2. Mr. Beaubien provided a copy of the weather page of the Saginaw News, in which Eric Jyhla from TV5 referenced the “Saginaw Area Storm Water Authority” in FOR THE RECORD, with information on fertilizing.
 3. Mr. Sika inquired if we had heard anything from the old accountant. Mr. Malzahn said that despite numerous requests, they have not received any records or communication from them. He stated that he has been able to retrieve or duplicate all the records that he needs to proceed, but he would like the copy of the original check we sent them for billing proposes. He will let the Committee know if he would like a letter from the Committee to be sent.
 4. Mr. Tutsock inquired if there is a brochure concerning car washing. Mr. Beaubien stated there was and he would email it to Mr. Tutsock.
- E. Preparation of Agenda for April 28th Executive Committee Meeting: Standard agenda items, plus the Letter to the Legislators and correspondence to old accountant.

VII. Adjournment:

Mr. Malzahn moved, Mr. Rappley supported adjournment of the Executive Committee meeting at 10:25 a.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary