



# SAGINAW AREA STORM WATER AUTHORITY

## EXECUTIVE COMMITTEE MEETING MINUTES HELD AT SPICER GROUP August 11, 2004

Present: Sonny Grunwell, *Saginaw Charter Township*; Chris Snyder, *Thomas Township*; John Malzahn, *Bridgeport Charter Township*; Brian Wendling, *Saginaw County Road Commission*; Robert Tutsock, *Saginaw Valley State University*; Russ Beaubien, Becky DeShone, *Spicer Group*.

Excused: James A. Koski, *Saginaw County Public Works Commissioner's Office*; Carrollton Township; City of Saginaw; Saginaw ISD; Rob Gross, *Saginaw Charter Township*; Dan Sika, *Thomas Township*

I. Mr. Malzahn called this meeting of the Executive Committee to order at 10:08 a.m.

II. Review of July 14<sup>th</sup> Meeting Minutes.

*Mr. Grunwell moved, Mr. Tutsock supported, approval of the July 14<sup>th</sup>, 2004 meeting minutes as presented. MOTION CARRIED.*

III. Correspondence

Mr. Malzahn reported new information on grants, which he has forwarded on to Mr. Beaubien for research and handling.

IV. Report from Treasurer - Mr. Malzahn reported that all second quarter payments have been received and there is a balance of \$136,783.36, as of July 30<sup>th</sup>.

Mr. Grunwell inquired if there was a possibility that 4<sup>th</sup> quarter billings could be eliminated due to the overage we have going into 2005. Treasurer Malzahn had intended to bring this up later, but it was decided to discuss it now. Treasurer Malzahn projected the remaining authorized expenses for the 2004 budget. Given the fact that several items have been postponed (examples: IDEP pilot project in Thomas Twp, GIS and Mapping, Prioritization of Illicit Discharges and other suspicion outfalls) into 2005, which amount to approximately \$42,000, it seemed that we could zero out the 4<sup>th</sup> quarter billing. It was decided to add this item to the agenda for the August 18<sup>th</sup> General Board Meeting for discussion.

V. Old Business

A. Review of letter to legislators and Phase II communities regarding new permit fees.

*Mr. Wendling moved, Mr. Tutsock supported, motion directing Spicer to send out the letters as soon as possible. MOTION CARRIED.*

B. Public Participation process – MDEQ Response

Mr. Beaubien reported that he had heard back from MDEQ regarding the Public Participation process. There were five (5) very minor changes that have been corrected. We will be moving forward with this process and will begin public meetings in September or October.

C. PEP – MDEQ Review Response

Mr. Beaubien received the approval from MDEQ to move ahead with the PEP.

D. County Permit – MDEQ is still requesting that Saginaw County and the Saginaw County Road Commission both pay their permit fees. Mr. Beaubien is still in discussion with them on this issue.

- E. Other – Mr. Grunwell inquired as to the status for the County Ordinance on storm water quality. It is on hold at this time.

VI. New Business

- A. SNITCH – review of July 21<sup>st</sup> spill response in Saginaw Charter Township. Mr. Grunwell reported on a spill in Saginaw Township, how it was handled, and the lines of communication that were used. It was requested that the County Ordinance be put on the agenda for the General Board Meeting on August 18<sup>th</sup> so a discussion could be held regarding responsibility for cleanups.

- B. Review of handout material for TCCA and Homebuilders Association.

Mr. Beaubien was given approval to move ahead with distributing the handout material after review by the General Board on August 18<sup>th</sup>.

- C. Draft of 2005 Budget

The 2005 budget draft was discussed by individual line item and several adjustments were made. It will be added to the agenda for the General Board Meeting on August 18<sup>th</sup>. The budget must be approved by Nov. 1<sup>st</sup>.

- D. Mr. Beaubien reminded the Board that the Articles of Incorporation would need to be reviewed.

- E. Mr. Beaubien noted that Buena Vista Charter Township, Saginaw Charter Township, and Zilwaukee Township must appoint trustees for new terms. A copy of the resolution for these Townships will be distributed at the August 18<sup>th</sup> General Membership Meeting. These are due by the annual meeting in December.

Also the Bonding of officers will take place at the meeting in November.

- F. Preparation of Agenda for August 18<sup>th</sup> General Board Meeting

1. Items as stated above
2. Resolutions for Trustees
3. Bonding of officers
4. 2005 Budget

VII. Adjournment:

*Mr. Grunwell moved, Mr. Tutsock supported adjournment of the Executive Committee meeting at 11:00 a.m. MOTION CARRIED.*

Respectfully submitted,

John Malzahn, Treasurer