



SAGINAW AREA STORM WATER AUTHORITY

EXECUTIVE COMMITTEE MEETING MINUTES HELD AT SPICER GROUP September 8, 2004

Present: James Koski, *Saginaw County Public Works Commissioner's Office*; Rob Grose, *Saginaw Charter Township*; Chris Snyder, *Thomas Township*; Dale Klein, *Carrollton Township*; John Malzahn, *Bridgeport Charter Township*; Robert Tutsock, *Saginaw Valley State University*; John Premo, *City of Saginaw*; Adam Ball, *Saginaw County Road Commission*; Tim Applebee, *Saginaw ISD*; Russ Beaubien, *Becky Kubica, Spicer Group*.

I. Mr. Koski called this meeting of the Executive Committee to order at 10:03 a.m.

II. Review of August 11th Meeting Minutes.

Mr. Malzahn moved, Mr. Applebee supported, approval of the August 11th, 2004 meeting minutes as presented. MOTION CARRIED.

III. Correspondence

Mr. Malzahn reported no new correspondence. He did receive four (4) returned letters from the NPDES Phase II MS4 Communities mailing.

IV. Report from Treasurer - Mr. Malzahn reported that all third quarter invoices have been sent out.

Mr. Malzahn presented Invoice #4855 from accountants, Roberts, Boehler & Fisher, for \$200 for August. This invoice includes the 3rd quarter billings. *A motion was made by Mr. Malzahn to approve the invoice and was supported by Mr. Premo. MOTION CARRIED.*

V. Old Business

A. Letter Mailed to MDEQ communities – Mr. Beaubien reported that over 300 letters had been mailed out (four have been returned) and the letter to the legislators will be going out shortly.

B. Public Participation Process – Draft Review for submittal. Mr. Beaubien reviewed the changes that have been made to the Public Participation Plan, based on the letter from Jon Bloemker.

During the discussion on the changes it was requested the Mr. Beaubien revise the last paragraph of Part 6 – Coming to Agreement specifying that a majority vote by either the Executive Committee and/or the General Membership will determine the decision in difficult issues or conflict resolution.

They also requested revisions to Part 7 – Adaptive Management, Method to address inadequate public involvement. Mr. Beaubien was directed to contact MDEQ and get a clarification on “what” constitutes inadequate participation. SASWA would need this information before we can finalize the Plan.

It was also suggested that local newspapers / newsletters be added to the list of organizations to contact to place special interest news articles to obtain more public participation.

- PEP – MDEQ Review Response

Mr. Beaubien reported that we are moving ahead with the PEP. He is already getting calls from the local schools to present educational programs. Mr. Malzahn commented that the Wastewater Authority's educational program had been accredited and teachers were allowed to use it for their further education requirements. He suggested that Mr. Beaubien investigate the possibility of getting SASWA's program accredited.

- C. County Permit – MDEQ is still requesting that Saginaw County and the Saginaw County Road Commission both pay their permit fees. Mr. Beaubien recommended that Saginaw County Road Commission pay their fee at this time and next year they will be under Saginaw County. It was agreed that they would pay and Saginaw County would pay their balance. Mr. Koski requested that Mr. Beaubien contact MDEQ and have another invoice issued to him.
- D. Grant Research of NPS from MTA – Mr. Beaubien explained that the information he received about grant had a deadline of January 5, 2004 and we did not qualify. He will revisit this information via the website in November, 2004.
- E. Draft of 2005 Budget

The 2005 budget was discussed. It was requested that the bottom line number be changed from \$170,400 to \$170,000 for easier division. Mr. Beaubien will change the amount to \$170,000.

Mr. Malzahn moved, Mr. Grose supported, approval of the 2005 Budget as corrected. MOTION CARRIED.

- Apportionment – The Apportionment was discussed.

Mr. Malzahn moved, Mr. Grose supported, approval of the 2005 Apportionment. MOTION CARRIED.

Mr. Malzahn reported that he had researched the Resolution for Approving Apportionment of Operational Costs and it will need to be approved by the legislative or governing body of each member. The Resolution will be emailed to the Executive members who request it and will also be available for the General Members at the Sept. 15th meeting (can also be emailed).

VI. New Business

- A. SNITCH – the committee was informed about the August spill response in Saginaw Charter Township. Mr. Grunwell put booms out and contained most of the spill. Since it was an MDOT drain, they were contacted and further containment and cleanup was handed over to them.
- B. County Storm Water Ordinance – clean up costs. Mr. Koski reported this issue is still on hold and he will be putting a work group together.
- C. Weather article from Friday, August 27th Saginaw News – Mr. Beaubien reported on an “article” on the Weather Page of the Saginaw News discussing capturing rain water. The article also listed the SASWA web site.
- D. September 22nd meeting with Legislators and MDEQ – Rep. Jim Howell’s office, Lansing, MI. Member who will be attending (at this time) – Russ Beaubien, Sonny Grunwell, Jim Koski.
- E. Preparation of Agenda for September 18th General Board Meeting
 - Public Participation Process
 - Meeting with Rep. Jim Howell, Sen. Mike Goschka and MDEQ
 - Reminder of Items of Annual Meeting in December
 - 2005 Budget

VII. Adjournment:

Mr. Malzahn moved, Mr. Premo supported adjournment of the Executive Committee meeting at 11:35 a.m. MOTION CARRIED.

Respectfully submitted,
John Malzahn, Treasurer