



# SAGINAW AREA STORM WATER AUTHORITY

## EXECUTIVE COMMITTEE MEETING MINUTES HELD AT SPICER GROUP October 13, 2004

Present: James Koski, *Saginaw County Public Works Commissioner's Office*; Sonny Grunwell, *Saginaw Charter Township*; Dan Sika, *Thomas Township*; Dale Klein, *Carrollton Township*; John Malzahn, *Bridgeport Charter Township*; Robert Tutsock, *Saginaw Valley State University*; John Premo, *City of Saginaw*; Adam Ball, *Saginaw County Road Commission*; Russ Beaubien, Becky Kubica, *Spicer Group*.

Excused: Chris Snyder, *Thomas Township*; Rob Grose, *Saginaw Charter Township*;

Absent: Tim Applebee, *Saginaw ISD*

I. Mr. Koski called this meeting of the Executive Committee to order at 10:10 a.m.

II. Review of September 8<sup>th</sup> Meeting Minutes.

*Mr. Malzahn moved, Mr. Grunwell supported, approval of the September 8<sup>th</sup>, 2004 meeting minutes as presented. MOTION CARRIED.*

III. Correspondence

Mr. Malzahn received a response from the NPDES Phase II MS4 Communities mailing furnishing an address update.

He also received a letter regarding Senate Bill No. 1432, which amends 1994 PA 451. Mr. Beaubien reported that he had copies of the Senate Bill and he would distribute them and summarize the contents under New Business.

Mr. Malzahn also received a letter regarding Source Reduction Assistant Grant Program. He passed the information to Mr. Beaubien for research.

The Par-Plan Newsletter was also received and Mr. Malzahn distributed it to the Executive Board.

Mr. Beaubien reported on an email question that was received on the website. Unfortunately, it was not "saswa" they wanted, but "SASWA" – South African Screenwriters Association.

IV. Report from Treasurer -

Mr. Malzahn presented Invoice #49255 from accountants, Roberts, Boehler & Fisher, for \$200 for September. *A motion was made by Mr. Malzahn to approve the invoice and was supported by Mr. Grunwell. MOTION CARRIED.*

The September 30<sup>th</sup> balance is \$181,505.69. All third quarter billings have been received except Bridgeport-Spaulding Schools.

Mr. Malzahn distributed copies of the 4<sup>th</sup> quarter billings, which have a zero payment due. He requested comments on the note that he had included on the billing explaining the zero payment due. Everyone agree the note was appropriate. He also distributed, for everyone's information, a billings draft for 2005 quarterly payments.

Mr. Sika requested the status of the letter explaining the zero billings for 4<sup>th</sup> quarter. Mr. Beaubien and Mr. Koski will finalize the letter and get it sent out as soon as possible.

## V. Old Business

- A. Letter Mailed to Legislators. Mr. Beaubien distributed copies of the letter, which included revisions from Mr. Koski, to the Board. After a discussion, it was decided that the letters should be sent out in mid-January, after the elections and holidays.
- B. Lansing meeting of September 22<sup>nd</sup> – Mr. Koski, Mr. Beaubien, Mr. Grunwell, and Mr. Premo reported on their meeting with the Legislator's aides and the MDEQ. Mr. Koski stated that Rep. Howell had contacted him and requested the information regarding the last time the question of funding had been raised with the Legislators.
- C. County Storm Water Ordinance – Cleanup costs. It was decided that a Snitch meeting would be held on Wednesday, October 27<sup>th</sup> at 10:00 a.m. at Spicer to address this issue and write the Ordinance.
- D. SASWA website question received – Mr. Beaubien discussed this earlier in the meeting.
- E. 2005 Budget – approval process – update. It was reported that the 2005 Budget has been approved by Saginaw County, the City of Saginaw, the City of Zilwaukee, Tittabawassee Township, and Saginaw Township. Bridgeport has it on the agenda for their Tuesday, October 19<sup>th</sup> meeting.
- F. PPP – Mr. Beaubien reported that he has not received any response from the MDEQ to the changes that were made.
- G. Education at Area Schools - Mr. Beaubien reported on his visits to the area schools (Weber Elementary, City of Saginaw, and List Elementary, Frankenmuth). He reported that he received letters from the students and many contained references and words they learned during the presentation. Mr. Beaubien also reported that he has started researching program accreditation for teachers. Mr. Malzahn suggested he contact Monica Duebbert at MMWA.

## VI. New Business

- A. Annual Report for 2004  

Mr. Beaubien distributed a draft of the Annual Report for 2004. *After a review and discussion a motion was made by Mr. Malzahn to approve the Annual Report as presented and was supported by Mr. Premo. MOTION CARRIED.*
- B. Public Participation Plan – Mr. Beaubien noted that he is looking for volunteers to host the public meetings and anyone interested can contact him. Mr. Koski said that he would have Mr. Beaubien put on the speaker's list for the County Manager's Meeting. Also, it was suggested that Mr. Beaubien look into the "TGIF" meetings that the Township Offices hold once a month. Mr. Beaubien stated that there would probably be approximately 18 meetings over the next year.  

This item will be put on the General Membership Meeting Agenda for October 20<sup>th</sup>.
- C. Website update – Mr. Beaubien reported that a "volunteer section" has been added to the website for anyone interested.  

Mr. Beaubien has received information that the finalized MWEA Watershed CD is available for \$5. He inquired about purchasing some of the CD's for distribution to schools and for the website (we have the draft version). He estimates a cost of approximately \$200. It was decided to discuss this at the General Membership meeting.

- D. Preparation of Agenda for October 20<sup>th</sup> General Board Meeting – Standard agenda items plus:
- 2005 Budget Approval
  - Public Participation – host sites for public meetings
  - MWEA Watershed CD
  - GIS – SASWA and the GIS Authority
- E. GIS – SASWA and the GIS Authority – Mr. Malzahn reported, FYI, that the GIS Authority was discussing how it would approach the information transfer issues.
- F. Senate Bill No. 1432 – Mr. Beaubien presented a summary of the Bill, which in our understanding has already passed the Senate.

VII. Adjournment:

*Mr. Malzahn moved, Mr. Tutsock supported adjournment of the Executive Committee meeting at 11:25 a.m.  
MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary