



**EXECUTIVE COMMITTEE MEETING MINUTES
HELD AT SPICER GROUP
January 26, 2005**

Present: Matt Rappley, *Saginaw County Public Works Commissioner's Office*; Sonny Grunwell, *Saginaw Charter Township*; Chris Snyder, *Thomas Township*; John Malzahn, *Bridgeport Charter Township*; Debby Lopez, *Carrollton Township*; John Premo, *City of Saginaw*; Brian Wendling, *Saginaw County Road Commission*; Tim Applebee, *Saginaw ISD*; Robert Tutsock, *Saginaw Valley State University*; Russell Beaubien, Becky Kubica, *Spicer Group*.

Excused: Jim Koski, *Saginaw County Public Works Commissioner*; Dan Sika, *Thomas Township*

I. Mr. Grunwell called this meeting of the Executive Committee to order at 9:00 a.m.

II. Review of January 12th Meeting Minutes

Mr. Malzahn moved, Mr. Snyder supported, approval of the January 12, 2005 meeting minutes as presented. MOTION CARRIED.

III. Correspondence

A. Mr. Beaubien distributed copies of letters received from Keith Noble and Jon Bloemker. The letter from Mr. Noble was in response to the revised version of the SASWA Public Education Plan, which he received on March 22, 2004 and July. The letter from Mr. Bloemker was a review of the SASWA Annual Progress Report, which he received on October 15, 2004.

The committee reviewed the letters and the responses. It was decided that when Mr. Koski responded to the letters, his letter regarding the Annual Progress Report responses should request clarification of "method to measure the effectiveness of the SASWA" and "method to sustain the message of the educational activity". The Executive committee would like to know how to "prove" effectiveness and "what will demonstrate sustainability" to the MDEQ.

B. Mr. Beaubien also stated that Press Releases would be sent out to local newspapers in the near future giving the public information about the survey on the SASWA web site and informing them that more information will be forthcoming regarding public meetings.

IV. Report from Treasurer

Mr. Malzahn distributed the Compiled Financial Statement from the accountants for 2004, which contained the summarized activity for the year.

He stated that Bridgeport-Spaulding School had paid for the 3rd Quarter 2004 and he was receiving payments from the membership for the 1st Quarter of 2005.

Mr. Malzahn presented Invoice #139907 from Spicer Group, for \$1,941.50. *A motion was made by Mr. Premo to approve the invoice and was supported by Ms. Lopez. MOTION CARRIED.*

V. Old Business (SNITCH)

- A. County Storm Water Ordinance with the revisions from Smith Bovill was distributed to the Committee for review and comment.

Article III – Sect. 3-1, (b) – Best Management Practices – it was suggested by Mr. Malzahn that an addendum, consisting of the list we have developed containing the BMP's that are required by the County, be included with the Ordinance.

Article III – Sect. 3-4 – Watercourse Protection – it was recommended that watercourse be included in the Definition” section.

Article V– Sect. 5-6 – second paragraph – references “Drain Commissioner” – since the Public Works Commissioner is the Drain Commissioner in Saginaw County, it was recommended that Drain Commissioner be defined in the “Definition” section as the Public Works Commissioner.

Mr. Beaubien was directed to have the changes made to the Ordinance and return back to the Executive Committee for the next step.

- B. Best Management Practices – This was discussed in regards to the County Storm Water Ordinance.
- C. Other – None.

VI. New Business

- A. Overview of mailings for Public Participation Plan and how we will follow up.

Mr. Beaubien reported that the list was being consolidated for the mailing, which would include environmental groups, corporations, etc. There is also a list of Saginaw County Chamber of Commerce members being consolidated and will be incorporated into the mailing. Mr. Malzahn will provide Mr. Beaubien with a name of a person from GM to add to the mailing list. Mr. Beaubien plans on sending two mailings of the entire original list and then proceeding to steadily narrow down to a core group of interested participants and stakeholders.

- B. Surveys to obtain additional public input – the survey is on the website, but Mr. Beaubien proposed that we distribute the survey at schools and other gatherings to try and get additional survey input. He requested that anyone with information as to where the surveys could be distributed please let him know. He also suggested that we have them available at the trade shows.
- C. Printing of brochures for IDEP program.

A motion was made by Mr. Malzahn for Mr. Beaubien to proceed with the publishing of 5,000 each of the IDEP brochures and was supported by Mr. Rappley. MOTION CARRIED.

D. Preparation of Agenda for February 16th General Board Meeting

1. Storm Water Ordinance
2. Printed versions of brochures
3. Correspondence from Mr. Noble and Mr. Bloemker
4. New Website Statistics Program
5. Publicity

E. Other – Mr. Malzahn noted that he had contacted the GIS Authority and informed them that the SAWSA would like to become a non-profit member for \$2,000 (year). Since the SASWA is the first to request this status, the GIS does not have the required paperwork available, but officially we are a non-profit member.

VII. Adjournment:

Mr. Rappley moved, Mr. Tutsock supported adjournment of the Executive Committee meeting at 10:40 a.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer