



**EXECUTIVE COMMITTEE MEETING MINUTES
HELD AT SPICER GROUP
February 23, 2005**

Present: Sonny Grunwell, *Saginaw Charter Township*; Chris Snyder, *Thomas Township*; John Malzahn, *Bridgeport Charter Township*; Debby Lopez, *Carrollton Township*; John Premo, *City of Saginaw*; Brian Wendling, *Saginaw County Road Commission*; Tim Applebee, *Saginaw ISD*; Robert Tutsock, *Saginaw Valley State University*; Russell Beaubien, *Becky Kubica, Spicer Group*.

Excused: Jim Koski, *Saginaw County Public Works Commissioner*; Dan Sika, *Thomas Township*

I. Mr. Grunwell called this meeting of the Executive Committee to order at 10:00 a.m.

II. Review of January 26th Meeting Minutes

Mr. Malzahn moved, Mr. Tutsock supported, approval of the January 26, 2005 meeting minutes as presented. MOTION CARRIED.

III. Correspondence:

A. Mr. Malzahn reported he had received two responses to the letter that was sent to the legislators. One letter was from Senator Liz Brater, who was a sponsor of (SB 252), Public Act 91 of 2004, but she was forwarding our letter to the DEQ Legislative Liaison Carol Linteau for a response. The other response was from the Chief of Staff of Rep. Roger Kahn suggesting Mr. Koski arrange an information meeting with Rep. Kahn. Copies of the letter were distributed to the membership. A response will be sent to Sen. Brater and Rep. Kahn.

B. Mr. Malzahn also reported that the Bridgeport Charter Township Governmental Center has been booked for March 16th, and he asked that the General Membership Meeting be held elsewhere. Mr. Grunwell stated that he would check on the availability of a room at the Center Courts Recreation Facility in Saginaw Charter Township.

IV. Report from Treasurer:

A. Mr. Malzahn reported that there were still three membership invoices outstanding for the 1st Quarter.

B. Mr. Malzahn presented Invoice #140212 from Spicer Group, for \$8,255. *A motion was made by Mr. Malzahn to approve the invoice and was supported by Mr. Tutsock. MOTION CARRIED.*

- C. Mr. Malzahn reported that the interest rates on the SASWA Merrill Lynch account had dropped drastically and he would like to research other institutions and opportunities for the SASWA funds. The committee supported his idea of researching other financial institutions for better interest rates. He will report his findings at the General Membership meeting in March.

V. Old Business:

- A. County Storm Water Ordinance with the final revisions notations from Smith Bovill was distributed to the Committee for review and comment.

A motion was made by Mr. Malzahn to approve the County Storm Water Ordinance as presented and was supported by Ms. Lopez. MOTION CARRIED.

Mr. Beaubien will get the formal copy from David Meyer and forward to Mr. Koski for presentation to the County Civil Attorney.

- B. Response to MDEQ review letters
- IDEP letter – Mr. Beaubien requested that Mr. Grunwell and Mr. Premo meet with him to draft a response to this letter.
 - PPP – gave approval of our PPP (2/7) – no response required.
 - PEP – Mr. Beaubien presented a draft response letter for review by the committee.
 - Annual Report letter – Mr. Beaubien presented a draft response letter for review by the committee.

VI. New Business:

- A. Overview of mailings for Public Participation Plan

Mr. Beaubien distributed a rough draft of the letter that will be sent to approximately 1,200 stakeholders. He would like to have meetings during the day and in the evening. He will be requesting RSVP's in hopes of getting some idea of attendance.

- B. Public Input Surveys for PPP – There has been very little response to the Survey on the web site. Mr. Beaubien is researching several different options for getting the Survey into the public's hands. He will be talking with David Russell about getting Eagle Scouts to man tables at RV / Boat shows or malls to try and get more public participation. Mr. Wendling suggested that he might be able to have them available at public hearings the Road Commission will be holding on road projects.

- C. Education program with ISD.

Mr. Beaubien reported that he had been in contact with the ISD and they requested he supply them with a written set of objectives for the program. They also suggested that he might want to contact SVSU and set up a seminar for Science and Math teachers. Mr. Tutsock suggested Mr. Beaubien contact Mr. Walter Rathkamp, Executive Director for the Center for Science and Mathematics Education & SVSU Regional Math/Science Center at SVSU.

D. CRS Pilot Program for Municipalities

Mr. Beaubien reviewed the information presented at the General Membership meeting and the plan to invite Joy Brooks to make a presentation at a General Membership Meeting. It was suggested that Ms Brooks be invited to the General Membership Meeting in May. It was agreed that we could use the Community Rating System (CRS) program as a “hook” for the General Public Information meetings.

E. Preparation of Agenda for March 16th General Membership Meeting

- Location – Mr. Grunwell will be checking on Center Courts Recreation Facility for availability for the March 16th meeting at 2:00 p.m.
- Response to MDEQ Review Letters
- County Ordinance – final
- Approval of 2 Plans – Milestones
- IDEP Review Progress
- Education Accreditation Program
- Survey Distribution
- CRS – Presentation at May Meeting

VII. Adjournment:

Mr. Premo moved, Mr. Tutsock supported adjournment of the Executive Committee meeting at 11:00 a.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer