



SAGINAW AREA STORM WATER AUTHORITY

EXECUTIVE COMMITTEE MEETING MINUTES HELD AT SPICER GROUP July 27, 2005

Present: Matt Rappley, *Saginaw County Public Works Commissioner*; Sonny Grunwell, *Saginaw Charter Township*; Chris Snyder, *Thomas Township*; John Malzahn, *Bridgeport Charter Township*; Tim Applebee, *Saginaw ISD*; Russell Beaubien, Becky Kubica, *Spicer Group*.

Excused: Debby Lopez, *Carrollton Township*; Robert Tutsock, *Saginaw Valley State University*; John Premo, *City of Saginaw*;

Absent: Brian Wendling, *Saginaw County Road Commission*

Guests: Kevin Datte, *Saginaw County Public Health Department*

I. Mr. Grunwell called this meeting of the Executive Committee to order at 10:01 a.m.

II. Review of June 22, 2005 Meeting Minutes

Mr. Malzahn moved, Mr. Snyder supported, approval of the June 22nd meeting minutes, as presented. MOTION CARRIED.

III. Correspondence:

Mr. Malzahn distributed copies of the Par Plan Newsletter. He also had 2 envelopes for the Stakeholder Meeting that had been returned.

IV. Report from Treasurer:

A. Mr. Malzahn reported that the account at Merrill Lynch had finally been closed out. The Money Market account contains most of the assets and has a balance of \$170,231.28. The checking account has a balance, as of June 30, 2005, of \$10,209.92.

B. Since a quorum was not present at the General Membership Meeting on July 20th, Mr. Malzahn had three (3) bills that needed approval for payment. They were:

- Invoice #165317 from Yeo & Yeo for \$1,200.00 for final payment for audit.

A motion was made by Mr. Grunwell to approve Invoice #165317 for \$1,200 from Yeo & Yeo, and supported by Mr. Rappley. MOTION PASSED.

- Invoice #6337 from Roberts, Boehler & Fisher for \$200 for June services.

A motion was made by Mr. Rappley to approve Invoice #6337 for \$200 from accountants, Roberts, Boehler & Fisher, and supported by Mr. Snyder. MOTION PASSED.

- Invoice #141803 from the Spicer Group for \$11,876.70.

A motion was made by Mr. Rappley to approve Invoice #141803 for \$11,876.70 from Spicer Group, and supported by Mr. Grunwell. After a discussion regarding the breakdown of fees, the MOTION PASSED.

- C. Mr. Malzahn also stated that he had received the invoice from the GIS Authority for \$500 for our membership. This had already been approved at a previous meeting.
- D. Mr. Rappley presented a past due invoice, dated March 8, 2005, that the Saginaw County Public Works Commissioner's office had received from the Saginaw News for \$2,308.62 for publication of the Amended Articles of Incorporation. Mr. Malzahn will double-check to see if this has already been paid.

A motion was made by Mr. Snyder to approve the invoice for \$2,308.62 from the Saginaw News, contingent upon Mr. Malzahn review of payment, and supported by Mr. Rappley. MOTION PASSED.

- E. Mr. Malzahn report that all third quarter billings are in except for City of Saginaw, Bridgeport Spaulding Schools, and City of Zilwaukee.

V. Old Business:

A. Stakeholder Meeting – Dates and Times

Mr. Beaubien noted that the 5th Stakeholder Meeting would be coming up on July 28th, and there would be two (2) meetings – Saginaw Charter Township, 10:30 a.m. and Carrollton Township, 1:30 p.m. The topic for these meetings is BMPs.

B. IDEP Grant RFP – Update

Mr. Beaubien stated that he had received a telephone call from Charlie Bauer, Grant Administrator for this Region, stating that he would like to meet with him. Mr. Beaubien returned the call and left a message regarding times that he would be available to have a meeting.

Mr. Grunwell asked for an update on the IDEP implementation. Mr. Beaubien reported that Mr. Ward, Spicer Group, had completed 2 ½ drainage districts. He also reported that Spicer Group has been having difficulty with their GIS equipment and the weather has not been cooperating, so Mr. Ward has not been able to get out into the field as much as he had planned.

Mr. Beaubien reported that he had found inexpensive water quality testing units that Mr. Ward will be using in the field.

C. Storm Water Quality County Ordinance – Update

Mr. Beaubien reported that signed Resolutions had been received from James, Bridgeport and Birch Run. Mr. Beaubien stated that Tittabawassee Township had passed the Resolution, but he had not yet received a copy. Mr. Grunwell and Mr. Snyder stated that the Resolution would be presented at their August meetings.

Mr. Beaubien also reported that a word was missing in the Resolution and the words “Public Works Commissioner” were in a sentence out of context. Mr. Meyer is correcting this.

D. Other - None

VI. New Business:

A. SWPPI Training – Mr. Beaubien distributed copies of the Registration forms for the SWPPI Workshop.

B. Watershed Planning Process - Update

Mr. Beaubien stated that the website was being updated with the new draft – over 80 pages.

He also noted that he was talking to the MDEQ about possibly submitting one plan since our three watersheds are so similar and have similar problems.

C. Preparation of Agenda for August 17th General Membership Meeting – Standard agenda items plus:

- Resolution from the SASWA for the Storm Water Quality County Ordinance
- IDEP Grant Update
- Great Lakes Discovery Center in Bridgeport – Mr. Malzahn reported that this Center was being built in Bridgeport and he felt there were opportunities for the SASWA to be involved (permanent exhibit, public education, etc.). He will be inviting Mr. Dunnill, Bridgeport Township Manager, who is involved in the project, to provide the membership with more information at the General Membership Meeting.
- Mr. Beaubien reported that he is working on the 2006 Budget. He should have information available for the August meeting.

D. Other:

Mr. Beaubien stated that an article is being prepared for Saginaw Charter Township’s Newsletter. He stated that he will also be providing the article to Thomas Township for their Newsletter and it will be available for anyone else.

VII. Adjournment:

Mr. Malzahn moved, Mr. Rappley supported adjournment of the Executive Committee meeting at 10:35 a.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer