



**EXECUTIVE COMMITTEE MEETING MINUTES  
HELD AT SPICER GROUP  
September 14, 2005**

Present: Jim Koski, *Saginaw County Public Works Commissioner*; Sonny Grunwell, *Saginaw Charter Township*; Chris Snyder, *Thomas Township*; Dennis Anklam, *Carrollton Township*; John Premo, *City of Saginaw*; Robert Tutsock, *Saginaw Valley State University*; John Malzahn, *Bridgeport Charter Township*; Russell Beaubien, Tiffany Hedrich, *Spicer Group*.

Excused: Dan Sika, *Thomas Township*

Absent: Brian Wendling, *Saginaw County Road Commission* Tim Applebee, *Saginaw ISD*

I. Mr. Koski called this meeting of the Executive Committee to order at 10:07 a.m.

II. Review of August 24, 2005 Meeting Minutes

*Mr. Grunwell moved, Mr. Premo supported, approval of the August 24<sup>th</sup> meeting minutes, as presented. MOTION CARRIED.*

III. Correspondence:

Mr. Malzahn reported that he had received a letter from a lady at Dow Chemical that requested she be taken off the mailing list. He also reported that he had received correspondence from Carrollton Township naming Dennis Anklam as the new primary trustee for the SASWA and Marvin Kozara as the alternate. He also conveyed receiving a letter from the Health Dept. stating that beginning August 22, Bryant Wilke will be the new acting director of Environmental Health and contact person. In addition, another letter was received from Roger Kahn (State Representative) addressed to Mr. Koski, stating how happy & pleased he was that SASWA was awarded the grant from the DEQ, and that it must have been as a result of all of the hard work that SASWA is doing. Lastly, he reported that a financial statement was received from Roberts, Bohler, & Fisher.

Mr. Beaubien reported that he had completed the requirements for the grant fund. The \$146,500.00 will be distributed throughout the next 2 years. The grant money will be dispersed by the state, which will document the requests of how the money will be spent. Mr. Beaubien stated that he will invoice SASWA, and SASWA will invoice the state. The funding will begin in October.

IV. Report from Treasurer:

A. Mr. Malzahn reported that everyone has paid for the 3<sup>rd</sup> quarter billing. The money market account currently has \$168,517.91, and earned \$459.08 in interest in August. The checking account currently has \$25,344.92 and it has earned \$16.79 in interest for the month of August.

B. Mr. Malzahn also presented a bill from Spicer Group, invoice #142482, in the amount of \$10,824.00 for August services.

*A motion to pay the invoice #142482 in the amount of \$10,824.00 was made by Mr. Premo, and supported by Mr. Tutsock. MOTION CARRIED.*

V. Old Business:

A. Resolutions for Storm Water Quality County Ordinance – Update

Mr. Beaubien reported that signed Resolutions have been received from James Township, Bridgeport Charter Township, Saginaw Charter Township, Tittabawassee Township, Birch Run Township, Thomas Township, Saginaw Valley State University, Saginaw County Road Commission, and City of Saginaw.

Mr. Koski noted that he would be presenting the Ordinance to the County at the October or November meeting. He said that the ordinance was received and he would be getting everything in order. He also would like available SASWA members to be present when it is presented to the board to help support. Mr. Malzahn offered to help. He also stated that the Health Department is very much in favor of the Ordinance and they can help reinforce.

B. SWPPI Training Reminder

Mr. Beaubien reminded the members that the training is coming up on October 13<sup>th</sup>, and that it is very important that someone from each municipality, agency, and educational institution attend this training. It will be very beneficial when writing the individual SWPPI plans.

Mr. Beaubien also stated that currently 22 people have given their attendance information to him for the training. He will be signing everybody up at once and sending a check to the DEQ.

*Mr. Malzahn moved to authorize the treasurer to generate a check to the DEQ for the training, Mr. Grunwell seconded. MOTION CARRIED.*

C. 2006 Annual Budget and Apportionment – IDEP Grant

Mr. Beaubien presented a proposed 2006 budget and a comparative summary of past budgets. The budget showed previous invoices and that there were possible IDEP funds that haven't yet been used. There was discussion to show where the budget has been spent and how to represent it. Also, discussion on sending out the "good news" that SASWA has secured \$146,500.00 in grant funds and the elimination of payment for the last financial quarter of 2005. The 2006 budget was reviewed, and expenses were modified to accommodate future needs.

*Mr. Malzahn entertained a motion to zero out billings for the 4<sup>th</sup> quarter of 2005. Mr. Snyder seconded. MOTION CARRIED.*

Mr. Malzahn presented a letter agreement from the Auditor for \$3,600.00 (for 2005).

*Mr. Malzahn moved to approve the letter proposal from Yeo & Yeo, for the 2005 audit in the amount of \$3,600.00, Mr. Tutsock supported. MOTION CARRIED.*

There was discussion about legal expenses in 2005 for GIS membership being high at \$5,000.00.

*Mr. Grunwell moved to use \$3,000.00 attorney line item of legal expenses in 2006 for GIS membership, Mr. Malzahn supported. MOTION CARRIED.*

There was further discussion about the mailings line item. Members thought that 50,000 was a bit high, and could be lowered. It was decided to recognize grant money in a line item. The executive committee also discussed that schools need to get involved.

*Mr. Malzahn moved to use \$76,000.00 for proposed apportion budget, Mr. Premo supported. MOTION CARRIED.*

VI. New Business:

- A. Preparation of Agenda for September 21<sup>st</sup> General Board Meeting:
  - 1. Resolutions
  - 2. SWPPI Training reminder
  - 3. Grant Update
  
- B. Other – None

VII. Adjournment:

*Mr. Malzahn moved, Mr. Premo supported adjournment of the Executive Committee meeting at 11:25 a.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary