



SAGINAW AREA STORM WATER AUTHORITY

EXECUTIVE COMMITTEE MEETING MINUTES HELD AT SPICER GROUP September 28, 2005

Present: Sonny Grunwell, *Saginaw Charter Township*; John Premo, *City of Saginaw*; Robert Tutsock, *Saginaw Valley State University*; John Malzahn, *Bridgeport Charter Township*; Brian Wendling, *Saginaw County Road Commission*; Russell Beaubien, *Becky Kubica, Spicer Group*.

Excused: Jim Koski, *Saginaw County Public Works Commissioner*; Dan Sika, *Chris Snyder, Thomas Township*

Absent: Marvin Kozara, *Carrollton Township*; Tim Applebee, *Saginaw ISD*

I. Mr. Grunwell called this meeting of the Executive Committee to order at 10:00 a.m.

II. Review of September 14, 2005 Meeting Minutes

Mr. Malzan moved, Mr. Premo supported, approval of the September 14th meeting minutes, as presented. MOTION CARRIED.

III. Correspondence:

Mr. Beaubien reported that he had received an email request from Charlie Bauer for the quarterly report for the IDEP grant monies. He stated that he had called Mr. Bauer and stated that at this time we had not spent any monies. Mr. Bauer requested that he send a letter, listing all the tasks that were to be completed showing a zero balance and submitting this same letter quarterly with the amounts as they are spent. Mr. Beaubien noted that this would probably not be until the end of October.

Mr. Malzahn gave Mr. Beaubien some literature on storm drain markers. A discussion was held on standardizing these markers and that information should be accumulated for future discussions.

IV. Report from Treasurer:

A. Mr. Malzahn reported nothing had changed from the September 21st General Membership Meeting. All the bills are paid.

B. Mr. Beaubien requested a check for 35 people to attend the SWPPI training (\$50 each). This payment for attendance was approved at the September 14th Executive meeting.

C. Mr. Malzahn presented the idea of billing the members annually instead of quarterly. After a discussion, it was decided not to change the billing procedure at this time. The main reason was the different "calendar" years that the members operate under.

V. Old Business:

A. Resolutions for Storm Water Quality County Ordinance – Update

Mr. Beaubien reported that signed Resolutions have been received from James Township, Bridgeport Charter Township, Saginaw Charter Township, Tittabawassee Township, Birch Run Township, Thomas Township, Saginaw Valley State University, Saginaw County Road Commission, City of Saginaw, City of Zilwaukee, Swan Valley Schools, and Saginaw Valley State University. He stated that Buena Vista had passed the Resolution, but he needed a copy. Mr. Malzahn received a faxed copy from Carrollton Township, which he gave to Mr. Beaubien. Spaulding Township is working on getting the Resolution passed.

B. SWPPI Training Reminder – discussed under the Treasurer’s report.

C. 2006 Annual Budget and Apportionment

Mr. Beaubien reported that the Resolution for Apportionment had been emailed out to the members, along with a final copy of the 2006 Budget, 2006 Apportionment, and 2005 Apportionment for comparison.

VI. New Business:

A. WMP Draft – Mr. Beaubien reported that the latest draft is on the website. He passed around some of the pictures that he had received from the GIS Authority to be used in the Plan.

B. Preparation of Agenda for October 19th General Membership Meeting

- End of year requirements
- Storm Water Ordinance update
- Report on WMP – due October 15th
- Report on SWPPI training

VII. Adjournment:

Mr. Malzahn moved, Mr. Tutsock supported adjournment of the Executive Committee meeting at 10:50 a.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer