



**EXECUTIVE COMMITTEE MEETING MINUTES
HELD AT SPICER GROUP
December 14, 2005**

Present: Sonny Grunwell, *Saginaw Charter Township*; John Premo, *City of Saginaw*; Chris Snyder, *Thomas Township*; Robert Tutsock, *Saginaw Valley State University*; John Malzahn, *Bridgeport Charter Township*; Matt Rappley, *Saginaw County Public Works Commissioner Office*; Marvin Kozara, *Carrollton Township*; Russell Beaubien, Becky Kubica, *Spicer Group*

Excused: Dan Sika, Thomas Township

Absent: Tim Applebee, *Saginaw ISD*; *Saginaw County Road Commission*

I. Mr. Grunwell called this meeting of the Executive Committee to order at 10:02 a.m.

II. Review of November 23, 2005 Meeting Minutes

Mr. Malzahn moved, Mr. Rappley supported, approval of the November 23rd meeting minutes, as presented. MOTION CARRIED.

III. Correspondence:

Mr. Malzahn noted we had received Christmas cards from the accountant and auditor. He also distributed copies of Par-Plan, the SASWA's insurance carrier's newsletter.

Mr. Malzahn reported that he had received a letter from the MDEQ, regarding administrative training courses in January on the non-point source grant program. This training concerns handling finances for the 2005 grant that SASWA received for the IDEP implementation. The conference is being held at different locations around the state and it was decided that SASWA would have representation at the training in Lansing. The fee is \$25, refundable except to consultants.

Mr. Malzahn also noted that Mr. Beaubien has been nominated for watershed professional of the year by the MDEQ and everyone offered their congratulations.

IV. Public Comments

Mr. Grunwell called for Public Comments and there were none.

V. Report from Treasurer:

Mr. Malzahn reported that as of November 30th, there was \$140,353.47 in the Money Market Fund and it earned \$386.01 in interest. There was \$6,457.47 in the checking account.

Mr. Malzahn also presented a bill from Roberts, Boehler, & Fisher, invoice #6868, in the amount of \$200.00 for November services.

A motion to pay invoice #6868 in the amount of \$200.00 was made by Mr. Rappley, and supported by Mr. Snyder. MOTION CARRIED.

VI. Old Business:

A. Resolutions for Budget Apportionment, copies of resolutions

Mr. Beaubien reported that he now has (11) signed Resolutions, as he had received Saginaw Charter Township's before the meeting. The only one not received at this time is from Spaulding Township.

B. IDEP QAPP response to draft from C. Bauer – update

Mr. Bauer responded with a request for five minor revisions. Mr. Beaubien complied with the request and resubmitted. He is waiting for final approval.

C. 2006 Trustees

Mr. Kozara, Carrollton Township, brought his form to the meeting. Mr. Beaubien is still waiting for Spaulding Township, and Saginaw County Road Commission.

D. IDEP – James Township

Mr. Beaubien reported that he had met with Deb Socier of SCDPH and Mr. Weineke at the Streiter subdivision, where a problem had been identified. Samples were taken and Mr. Beaubien reported that because of the very cold temperature they did not get a result to verify an illicit connection. They will re-try when it is warmer. The drain is a Road Commission drain and Mr. Beaubien is keeping them informed.

E. County Ordinance progress report – Jim Koski

Mr. Rappley reported that Mr. Koski, Mr. Beaubien and him had met with the County attorneys to discuss and answer questions regarding the Ordinance before it is presented at the County Services meeting. They requested examples of other ordinances, which Mr. Beaubien has forwarded on to them. Mr. Rappley noted that they suggested that members from SASWA be in attendance at the meeting, when the Ordinance is presented for approval, to show their support.

F. General Board meeting rotation schedule – update

Mr. Grunwell suggested that this discussion be tabled until the December 21st General Membership Meeting.

VII. New Business:

A. Beginning SWPPI development

Mr. Beaubien reported that he is waiting for information from Genesee County.

B. Preparation of Agenda for December 21st Board Meeting

Mr. Beaubien reviewed a draft copy of the Agenda for the December 21st Board Meeting, which was updated to include items from today's meeting.

C. Mr. Beaubien reminded everyone that the General Meeting is December 21st at the Bridgeport Charter Township Governmental Building.

VIII. Adjournment:

Mr. Malzahn moved, Mr. Premo supported adjournment of the Executive Committee meeting at 10:40 a.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer