



**EXECUTIVE COMMITTEE MEETING MINUTES
HELD AT SPICER GROUP
May 24, 2006**

Present: John Malzahn, *Bridgeport Charter Township*; James Koski, *Saginaw County Public Works*; Robert Tutsock, *Saginaw Valley State University*; Mark Pilkington, *Carrollton Township*; Kelly Quimper, *Saginaw ISD*; Adam Ball, *Saginaw County Road Commission*; Russell Beaubien, *Becky Kubica, Spicer Group*

Excused: John Premo, *City of Saginaw*; Chris Snyder, *Thomas Township*;

Absent: Sonny Grunwell, *Saginaw Charter Township*

I. Mr. Koski called this meeting of the Executive Committee to order at 10:05 a.m.

II. Review of April 26th Meeting Minutes

Mr. Malzahn moved, Mr. Tutsock supported, approval of the April 26th meeting minutes, as presented. MOTION CARRIED.

III. Correspondence:

Mr. Malzahn distributed copies of the Par-Plan News.

He also reported that we had received a check for the 1st Quarter 2006 IDEP Grant for \$13,610.25.

IV. Public Comments

Mr. Koski called for Public Comments.

At this time, Mr. Beaubien reported to the Board on the research he had done on the subject of ground water permits. At the General Membership meeting, Keith Noble had passed on some information concerning municipal vehicle washing that was new to the membership. Mr. Beaubien reported that he had contacted Dave Drullinger from the MDEQ. After discussing the subject with Mr. Drullinger, Mr. Beaubien pointed out to him that the NPDES Permit stated “non-commercial vehicles” were exempt. Mr. Beaubien also noted that the Groundwater Discharge Permit stated that 1,000 gallons or less of specific discharges would be exempt.

V. Report from Treasurer:

Mr. Malzahn stated that nothing had changed since the General Membership meeting except the receipt of the check for the IDEP grant, which was noted above.

VI. Old Business:

A. Spill Kit Inventory follow-up report

Mr. Beaubien reported that 7 spill kit inventory sheets had been returned. A discussion was held on what would be done with the information once it was all received. Once all the information is received, Mr. Beaubien will report to the membership and a decision will be made on the next step.

B. Riparian Landowner Brochure

Mr. Beaubien had requested comments on the draft Riparian Landowner Brochure at the General Membership meeting. He asked if anyone on the Executive Committee had comments. Since no one had any comments, Mr. Beaubien was advised he could go ahead with the finalization of the brochure.

C. Storm Water Operator Certification Training – TCCA contacts and development of a training program for contractors for SWPPI's.

At the General Membership meeting, it was suggested that the SASWA set up Storm Water Operator Certification Training for TCCA contacts. Mr. Beaubien presented the idea to the Executive Board, along with the suggestion that the training also include BMP's and community information from their SWWPI's. This would be part of the SASWA's Public Education Plan. Mr. Beaubien was directed to set up the training, but wait until Jan/Feb 2007 because of the construction season.

D. SWMP guidelines

Mr. Beaubien passed around a draft of a generic Storm Water Management Plan for the review of by the Board.

VII. New Business:

A. SWPPI – report tracking for SASWA and member

Mr. Beaubien passed around a draft of the tracking report for the SWPPI. The creation of this form was discussed at the last General Membership meeting. Mr. Beaubien can email the form to anyone who would like to tailor it to their SWPPI.

B. Swan Creek Watershed – information

Mr. Beaubien reported that the Swan Creek Public Participation Plan was being prepared.

C. Storm Water Management Plan Guidelines – discussed under “Old Business”.

D. Preparation of Agenda for June 21st General Board Meeting – Standard agenda items plus:

- County Ordinance
- SWMP guidelines
- SWPPI – report tracking

E. Other

- Soil Erosion Sediment Control updates and discussion on complaint -

At the last April 19th General Board Meeting a motion was made and passed to have Mr. Koski generate a letter to MDEQ in response to Charlie Bauer's request on SASWA handling the issue of a private storm water outlet in the Tittabawassee River that was causing erosion. At this time, it was decided a letter was not necessary.

A motion was made by Mr. Malzahn that the writing of a letter from Mr. Koski, Chairman of the Saginaw Area Storm Water Authority, to the MDEQ be rescinded. Motion was supported by Mr. Tutsock. MOTION PASSED.

- F. A reminder was given that the June 21st General Meeting would be held at Saginaw Valley State University, Kochville Township.

VIII. Adjournment:

Mr. Malzahn moved, Mr. Tutsock supported adjournment of the Executive Committee meeting at 10:45 a.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer