



**EXECUTIVE COMMITTEE MEETING MINUTES
HELD AT SPICER GROUP
July 12, 2006**

Present: John Malzahn, *Bridgeport Charter Township*; Matt Rappley, *Saginaw County Public Works*; Chris Snyder, *Thomas Township*; Jason Casteel, *City of Saginaw*; Mark Pilkington, *Carrollton Township*; Kelly Quimper, *Saginaw ISD*; Brian Wendling, *Saginaw County Road Commission*; Adam Ward, Becky Kubica, *Spicer Group*

Excused: James Koski, *Saginaw County Public Works*; Robert Tutsock, *Saginaw Valley State University*; John Premo, *City of Saginaw*; Sonny Grunwell, *Saginaw Charter Township*

I. Mr. Snyder called this meeting of the Executive Committee to order at 10:00 a.m.

II. Review of May 24th Meeting Minutes

Mr. Malzahn moved, Mr. Rappley supported, approval of the May 24th meeting minutes, as presented. MOTION CARRIED.

III. Correspondence:

Mr. Malzahn stated that he did not have any correspondence. Mr. Ward noted that a pamphlet had been emailed to all members regarding SEMCOG's upcoming educational sessions. He had a copy if anyone had not received the email.

IV. Public Comments - none

Report from Treasurer:

Mr. Malzahn reported that the Money Market account has a balance of \$82,560.28. The checking account has a balance, as of June 1st, of \$12,565.11

Mr. Malzahn reported all 3rd quarter billings had been sent.

Mr. Malzahn presented Invoice #145429 from Spicer Group for \$8,364.25 for IDEP services.

A motion was made by Mr. Malzahn to approve Invoice #145429 for \$8,364.25 from Spicer Group, and supported by Mr. Snyder. MOTION PASSED.

Mr. Malzahn presented Invoice #145430 from Spicer Group for \$6,897.75 for General Services for June.

A motion was made by Mr. Malzahn to approve Invoice #145430 for \$6,897.75 from Spicer Group, and supported by Mr. Snyder. MOTION PASSED.

V. Old Business:

A. Spill Kit Inventory follow-up report

Mr. Beaubien reported that 5 spill kit inventory sheets had been returned. It was decided that this issue would again be placed on the General Membership Meeting Agenda to discuss the need for this information to be returned.

B. Riparian Landowner Brochure

Mr. Ward reported that corrections had been made and he would be getting in touch with SAGA regarding obtaining a list of mailing recipients and the cost. Mr. Malzahn and Mr. Snyder stated that they thought the communities that participated in SAGA might also be able to get that information at no cost so Mr. Ward should keep that in mind. Mr. Ward also stated that he would be getting quantity prices. It was suggested that the Brochure be included on the General Membership Meeting agenda, and Mr. Ward can report back on his contact with SAGA and with quantity pricing.

C. Storm Water Operator Certification Training – TCCA & SCHBA contacts

Mr. Ward reported that Mr. Beaubien had contacted the TCCA and SCHBA. The SCHBA informed him that their organization was planning training by MDEQ for storm water operator certification in September, and they asked Mr. Beaubien to participate by doing a short presentation on upcoming changes from SASWA. Mr. Rappley noted that he had attended similar presentations at SCHBA and they were educational, but not something that would qualify for Certification. Mr. Ward stated that he would convey this information to Mr. Beaubien.

D. Fire Vehicle Maintenance

A discussion was held about this ongoing issues and there are still no clear-cut answers.

E. Other - None

VI. New Business:

A. Swan Creek Watershed – PPP

Mr. Ward reported that the Swan Creek Public Participation Plan was done and awaiting review and should be available for review by the membership in a month. He noted that they were planning on conducting the public meetings from September 2006, to June 2007, including some evening meeting. Mr. Snyder asked if they would like to use Thomas Township facilities for meetings and Mr. Ward said yes, along with James Township, if possible.

B. St. Clair County Presentation

Mr. Ward reported that Mr. Beaubien had attended a meeting at St. Clair County to discuss the SASWA and they were requesting copies of the SASWA By-laws and Articles of Incorporation. Mr. Beaubien told them he would have to get permission from the Executive Board. After a short discussion and no opposition;

A motion was made by Mr. Malzahn to allow Mr. Beaubien send copies of the Saginaw Area Storm Water Authority's By-laws and Articles of Incorporation to St. Clair County for their information, and supported by Mr. Snyder. MOTION PASSED.

C. Preparation of Agenda for July 19th General Board Meeting – Standard agenda items plus:

- Spill Kits
- Riparian Landowner Brochure
- Fire Vehicle Maintenance
- Education Presentation – Mr. Malzahn noted that Mr. Steve Thayer was available to give a short presentation on Green Cleaning Products.
- General Meeting Schedule
- Act and Ordinance

D. General Meeting Schedule

Mr. Ward noted that Mr. Tutsock, who was unable to attend today's meeting, suggested that the General Membership meeting be held bi-monthly. The Executive Board agreed to table the discussion until the General Membership Meeting July 18th.

E. Mr. Ward distributed copies of a draft of an Act and an Ordinance for storm water utilities/funding. It was decided that more information could be provided at the General Membership Meeting

F. Mr. Snyder reminded everyone that the meeting date for the General Meeting is Wednesday, July 19th, 2:00 p.m. at Bridgeport Charter Township. Mr. Ward reminded everyone that since the June Executive Board Meeting was postponed until today, July 12th, the next Executive Board Meeting would be August 23rd.

VII. Adjournment:

Mr. Malzahn moved, Mr. Snyder supported adjournment of the Executive Committee meeting at 10:35 a.m. MOTION CARRIED.

Respectfully submitted,

Chris Snyder, Secretary