



**EXECUTIVE BOARD MEETING
HELD AT SPICER GROUP
SEPTEMBER 27, 2006 – 10:00 A.M.**

**EXECUTIVE COMMITTEE MEETING MINUTES
HELD AT SPICER GROUP
September 27, 2006**

Present: John Malzahn, *Bridgeport Charter Township*; Jim Koski, Matt Rappley, *Saginaw County Public Works*; John Premo, *City of Saginaw*; Sonny Grunwell, *Saginaw Charter Township*; Brian Wendling, *Saginaw County Road Commission*; Kelly Quimper, *Saginaw ISD*; Robert Tutsock, *Saginaw Valley State University*; Russell Beaubien, Becky Kubica, *Spicer Group*

Excused: Chris Snyder, *Thomas Township*; Mark Pilkington, *Carrollton Township*;

I. Mr. Koski called this meeting of the Executive Committee to order at 10:05 a.m.

II. Review of August 23rd Meeting Minutes

Mr. Malzahn moved, Mr. Quimper supported, approval of the August 23rd meeting minutes, as presented. MOTION CARRIED.

III. Correspondence: None

IV. Public Comments: None

V. Report from Treasurer:

Mr. Malzahn noted he had no new information to report.

VI. Old Business:

A. Storm Water Ordinance

Mr. Beaubien noted that he would be revising the Storm Water Ordinance to reflect the opinion from the Attorney General. It was suggested by the Board that Mr. Beaubien contact Brian Wilke, Saginaw County Public Health Dept. and discuss the possibility of the County Health Code having authority that would allow a Storm Water Ordinance to be adopted.

B. 2007 Annual Budget

Mr. Beaubien reported that the 2007 budget, appropriation, and Resolution had been emailed to all the members. It will also be posted on the website under Member Resources.

Mr. Grunwell requested a summary of everything that the SASWA had done over the last year to include with his Resolution.

C. Spill Kits

Mr. Beaubien reported that he has received orders for 24 spill kits locally and five for New Baltimore for a total of 29 kits. He will be placing the order with ASD in Freeland today. ASD will provide individual invoices. The cost is \$96 per spill kit. If the kits are received by the General Membership meeting on October 18th, they will be delivered then and an explanation will be given on the items in the spill kits.

D. SASWA Logo

Mr. Beaubien presented the new SASWA logo for approval.

A motion was made by Mr. Malzahn to approve the new SASWA log, and supported by Mr. Premo. MOTION PASSED.

E. SWPPI documentation on website

Mr. Beaubien showed the members the SWPPI spreadsheet on the website and how it would work. Some suggestions were made for changes and Mr. Beaubien will get them incorporated.

Mr. Beaubien also showed the members where the information for illicit discharge and forms, emergency contacts, and other contacts are located on the website.

F. IDEP refresher education for members and other

Mr. Beaubien stated that he would like to hold the refresher education in January or February for all municipalities and 9-1-1 personnel.

Mr. Koski suggested a work session for the membership to review the procedures and how to use the information on the internet.

VII. New Business:

A. Annual Report

Mr. Beaubien noted that the Annual Report is due October 15th.

B. Quarterly report for grant

Mr. Beaubien noted that the quarterly report for the IDEP grant is due October 30th and he would be getting together with Mr. Rappley and Mr. Malzahn to complete the report.

C. Preparation of Agenda for September 20th General Board Meeting – Standard agenda items plus:

- New Logo
- Report on meeting with Brian Wilke
- Website presentation
- Spill kits and explanation (if available)

VIII. Adjournment:

Mr. Malzahn moved, Mr. Premo supported adjournment of the Executive Committee meeting at 10:40 a.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer