



**EXECUTIVE BOARD MEETING MINUTES  
HELD AT SPICER GROUP  
OCTOBER 25, 2006, 2006 – 10:00 A.M.**

Present: John Malzahn, *Bridgeport Charter Township*; Jim Koski, Matt Rappley, *Saginaw County Public Works*; Chris Snyder, *Thomas Township*; Kelly Quimper, *Saginaw ISD*; Robert Tutsock, *Saginaw Valley State University*; Russell Beaubien, Becky Kubica, *Spicer Group*

Excused: Mark Pilkington, *Carrollton Township*; Sonny Grunwell, *Saginaw Charter Township*

Absent: *City of Saginaw; Saginaw County Road Commission*

I. Mr. Koski called this meeting of the Executive Committee to order at 10:06 a.m.

II. Review of September 27<sup>th</sup> Meeting Minutes

*Mr. Malzahn moved, Mr. Tutsock supported, approval of the September 27<sup>th</sup> meeting minutes, as presented. MOTION CARRIED.*

III. Correspondence: Mr. Malzahn distributed copies of the monthly Par-Plan News

IV. Public Comments: None

V. Report from Treasurer:

Mr. Malzahn noted he had no new information to report.

VI. Old Business:

A. 2007 Annual Apportionment Approval

Mr. Koski reported that Saginaw County had approved their apportionment. Mr. Beaubien stated that he had received the nine required apportionment approvals.

B. 2007 Annual Report

Mr. Beaubien reported that the 2007 Annual Report had been submitted. After a short discussion it was decided that the Annual Report would be placed on the SASWA website – Members Only.

C. SWPPI

Mr. Beaubien explained the latest changes in the on-line SWPPI reporting form, including a responsibility column. It was suggested that an additional training session for the membership be held on the SWPPI reporting form.

D. IDEP Refresher Education for Members and Others

Mr. Beaubien reported that he would be scheduling a refresher IDEP training for January 9<sup>th</sup> and 16<sup>th</sup> (Tuesdays) for 9:00 a.m. at Spicer Group. The sessions should run approximately 1 to 1-1/2 hours.

VII. New Business:

A. Quarterly Report for Grant – due October 30<sup>th</sup>

Mr. Beaubien reported that the report is complete and will be submitted.

B. Swan Creek Watershed Planning Progress Report

Mr. Beaubien reported that Adam Ward is preparing the meeting schedule and mailing for the public meetings for Swan Creek.

C. Ideas for November education

After a short discussion, it was decided by the Executive Board that due to deer hunting season and the holidays, the meeting schedule for the General Membership Meeting and Executive Board meeting would be changed for November and December. It will be as follows:

General Membership Meeting –

November 15<sup>th</sup> – cancelled

December 20<sup>th</sup> – Annual Meeting at Bridgeport Governmental Center

Executive Board Meeting –

November 22<sup>nd</sup> – as scheduled at Spicer Group

December 27<sup>th</sup> – cancelled

D. Other

Mr. Malzahn reported on a diesel fuel spill from a bus. Everyone was contacted and everything was handled according to procedures.

VIII. Adjournment:

*Mr. Malzahn moved, Mr. Snyder supported adjournment of the Executive Committee meeting at 10:35 a.m. MOTION CARRIED.*

Respectfully submitted,

Chris Snyder, Secretary