



**EXECUTIVE BOARD MEETING MINUTES  
HELD AT SPICER GROUP  
NOVEMBER 22, 2006, 2006 – 10:00 A.M.**

Present: John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; John Premo, *City of Saginaw*; Sonny Grunwell, *Saginaw Charter Township*; Chris Snyder, *Thomas Township*; Jim Koski, *Saginaw County Public Works*; Robert Tutsock, *Saginaw Valley State University*; Russell Beaubien, Becky Kubica, *Spicer Group*

Excused: Kelly Quimper, *Saginaw ISD*;

Absent: *Saginaw County Road Commission*

Guest: Bryant Wilke, *Saginaw County Public Health Department*

I. Mr. Koski called this meeting of the Executive Committee to order at 10:10 a.m.

II. Public Comments: None

III. Review of October 25<sup>th</sup> Meeting Minutes

*Mr. Malzahn moved, Mr. Snyder supported, approval of the October 25<sup>th</sup> meeting minutes, as presented. MOTION CARRIED.*

IV. Correspondence: Mr. Malzahn gave Mr. Beaubien two letters that had been returned from the mailing for the Swan Creek Public Presentation.

V. Report from Treasurer:

Mr. Malzahn reported that the Money Market account has a balance of \$58,008.04. The checking account has a balance, as of October 31<sup>st</sup>, of \$39,309.58.

Mr. Malzahn presented Invoice #8555 from Roberts, Boehler, & Fisher for \$550 for October services and quarterly finance report.

*A motion was made by Mr. Grunwell to approve Invoice #8555 for \$550 from Roberts, Boehler, & Fisher, and supported by Mr. Snyder. MOTION PASSED*

Mr. Malzahn presented Invoice #146804 from Spicer Group for \$1,529.50 for IDEP services.

*A motion was made by Mr. Grunwell to approve Invoice #146804 for \$1,529.50 from Spicer Group, and supported by Mr. Tutsock. MOTION PASSED.*

Mr. Malzahn presented Invoice #146807 from Spicer Group for \$6,441.75 for General Services.

*A motion was made by Mr. Snyder to approve Invoice #146807 for \$6,441.75 from Spicer Group, and supported by Mr. Tutsock. MOTION PASSED.*

## VI. Old Business:

## A. 2007 Annual Apportionment Approval - Report

Mr. Beaubien stated that he had received the all apportionment approvals except for Buena Vista, Birch Run, and Saginaw Township. We do have the 2/3 needed for approval.

Mr. Beaubien also reported Mike Comstock is still the Trustee for Kochville and Allan Bader is the Alternate. Mr. Beaubien stated that he might request a visit with the new board members for Kochville to reveal the SASWA with them.

## B. Swan Creek Watershed Planning Process - Report

Mr. Beaubien reported that the 1<sup>st</sup> mailing went out (395 letters) for the December 6<sup>th</sup> meeting, which will be held at Thomas Township Public Safety Building.

## C. SWPPI Documentation on Website

Mr. Beaubien reported that the website will be up and running by mid-December and everyone should be using this for their reporting starting January 1<sup>st</sup>.

## D. Kalamazoo and Comstock Township Lawsuit Update - Mr. Beaubien distributed a handout from michigantownship.org regarding the Storm Water Phase II case.

## E. Other

Mr. Beaubien reported that he would be attending the December 15<sup>th</sup> meeting for storm water utilities in Lansing.

## VII. New Business:

## A. Public Health Department Report on WQ Ordinance – Bryant Wilke

Mr. Wilke reported after Russ had contacted him regarding the Ordinance, he contacted André Borrello to get an opinion. He noted that he had not heard back from him. Mr. Wilke stated that he had requested that Mr. Borrello compare the Environmental Health Code and the Public Health Code and see if the Public Health Department can utilize that to incorporate some type of ordinance for storm water. He hopes to hear back any day, and he will update the Board at the January Executive Board meeting.

## B. Annual Meeting Agenda Items, Review for Meeting:

- Election of Officers
- Appointment of: Auditor, Attorney, Accountant, Consultant
- Meeting Schedule
- Mr. Beaubien will review last year's Agenda for other items.

## C. Agenda for December Meeting: – Standard agenda items plus:

- County Ordinance
- Result of Swan Creek Meeting
- Update Kalamazoo and Comstock Township lawsuit outcome
- SWPPI

D. Mr. Beaubien reminded everyone that the December Executive Meeting had been cancelled. The next Executive Meeting will be January 24, 2007.

E. Other - None

VIII. Adjournment:

*Mr. Malzahn moved, Mr. Snyder supported adjournment of the Executive Committee meeting at 10:50 a.m. MOTION CARRIED.*

Respectfully submitted,

Chris Snyder, Secretary