



**EXECUTIVE BOARD MEETING MINUTES
HELD AT SPICER GROUP
NOVEMBER 28, 2007 – 10:00 A.M.**

Present: John Malzahn, *Bridgeport Charter Township*; Jason Casteel, *City of Saginaw*; Mark Pilkington, *Carrollton Township*; Susan Coggin, *Thomas Township*; Sonny Grunwell, *Saginaw Charter Township*; James Koski, *Saginaw County Public Works*; Robert Tutsock, *Saginaw Valley State University*; Russell Beaubien, Becky Kubica, *Spicer Group*

Absent: Kelly Quimper, *Saginaw ISD*; Brian Wendling, *Saginaw County Road Commission*

I. Mr. Koski called this meeting of the Executive Committee to order at 10:00 a.m.

II. Public Comments: None

III. Review of October 24th Meeting Minutes

Mr. Malzahn moved, Mr. Tutsock supported approval of the October 24th meeting minutes, as presented. MOTION CARRIED.

IV. Correspondence:

A. SEMCOG – Mr. Beaubien reviewed a letter sent by SEMCOG to MDEQ urging them (MDEQ) “to suspend the public notice process” so there could be more discussion between SEMCOG and the MDEQ regarding the revised draft Phase II storm water permit. Mr. Beaubien also reported that he will be attending a meeting with SEMCOG in December with the MDEQ.

B. Mr. Malzahn reported that he had received the Carrollton Township’s Resolution, and Mr. Beaubien noted that he had received the Trustee appointments for Bridgeport Charter Township.

V. Report from Treasurer:

A. Mr. Malzahn reported that the Money Market account has a balance of \$48,782.11. The checking account has a balance, as of October 31st, of \$28,171.66.

B. Mr. Malzahn presented Invoice #105500 from Roberts, Boehler, & Fisher for \$550 for October services and the Quarterly Financial Report. Mr. Malzahn distributed copies of the Financial Report to the Board.

A motion was made by Mr. Malzahn to approve Invoice #105500 for \$550 from Roberts, Boehler, & Fisher, and supported by Mr. Grunwell. MOTION PASSED.

- C. Mr. Malzahn presented Invoice #150787 from Spicer Group for \$2,099.50 for IDEP services through the end of October.

A motion was made by Mr. Grunwell to approve Invoice #150787 for \$2,099.50 from Spicer Group, and supported by Mr. Tutsock. MOTION PASSED.

- D. Mr. Malzahn presented Invoice #150792 from Spicer Group for \$6,929.77 for General Services for October.

A motion was made by Mr. Tutsock to approve Invoice #150792 for \$6,929.77 from Spicer Group, and supported by Mr. Pilkington. MOTION PASSED.

- E. Mr. Malzahn reported that he has received all of the 4th quarter membership dues.

- F. Mr. Malzahn noted that he had researched different auditors to review pricing. He received a proposal for the December year-end financial statement audit from Berthiaume & Co. of \$3,500 (2007), \$3,585 for 2008, and \$3,675 (2009).

The proposal we have from Yeo and Yeo has the costs at \$4,000 (2007), \$4,200 (2008), and \$4,400 (2009).

The consensus of the Executive Board is to change auditors and to request a motion and vote appointing Berthiume as the SASWA Auditor at the December Annual Meeting.

VI. Old Business:

- A. Mr. Beaubien updated the status of the 2008 Draft Budget and Apportionment – resolutions received to date: eight (8) received as of 10-28-07

- B. Mr. Beaubien noted that there was a mistake on the meeting agendas and minutes in the last couple of months regarding the appointments for Trustees and Alternate Trustees for 2008. It was published, *in error*, that the following municipalities' appointments would expire December 31, 2007: Buena Vista Charter Twp; Saginaw Charter Twp; and the City of Zilwaukee. These communities will expire 12/31/2008.

The three (3) municipalities' trustees/alternate trustees whose appointments will expire at the end of December 2007 are:

- * Bridgeport Charter Township
- * City of Saginaw
- * Tittabawassee Township

- C. Public comments on MDEQ's draft of NDPEs Permit – Mr. Beaubien distributed copies of some of the response comments he had drafted for the Executive Board's review.
- D. Report on Lower Flint WMP SWPPI meeting in Genesee County – Mr. Beaubien reported that he had attended a meeting in Flint. They were working on getting their SWPPIs together.
- E. Report on public participation and public education with the BASWA – Mr. Beaubien reported that he will be meeting with Joseph Rivet on Monday, Dec. 3rd to start planning the spring education promotion.

Mr. Beaubien noted that he would have posters at the Annual Meeting from the Frankenmuth Schools. After Mr. Beaubien's educational presentation this year, the teachers had the children go out and find examples of erosion and make posters to show what they had learned.

F. Report on SWPPI compliance with Federal rules

At the last Executive Board meeting, it was requested that Mr. Beaubien research the Federal Clean Water Act to see if the SASWA has met their (Federal) requirements, especially in regards to the SWPPIs. Mr. Beaubien reviewed 40-CFR, Parts 9, 122, 123, 124 and EPA documents related to Storm Water Phase II. He distributed copies of the guidelines pertaining to the SWPPIs. He noted that there are a few differences between the MDEQ and this document, but the SASWA has met, if not exceeded, all the requirements of the Federal Clean Air Act.

G. Other

Mr. Beaubien distributed a newspaper article regarding "Bay County passes phosphorus ban in lawn fertilizer". Mr. Grunwell asked Mr. Koski if he thought Saginaw County would follow suit. Mr. Koski noted that he did not think so – they will support Bay County's cause; but Saginaw County does not generally pass ordinances of this nature.

VI. New Business:

A. Agenda for Annual Meeting (December):

1. Standard agenda items, plus
2. Election of Officers
3. Appointment of: Auditor, Attorney, Accountant, Technical Consultant
4. Meeting Schedule (Days, Time, Frequency)
5. Mr. Beaubien will review last year's Agenda for other items

VII. Adjournment:

Mr. Malzahn moved, Mr. Pilkington supported adjournment of the Executive Committee meeting at 11:10 a.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer