



**EXECUTIVE BOARD MEETING MINUTES  
HELD AT SPICER GROUP  
MARCH 26, 2008 – 10:00 A.M.**

Present: John Malzahn, *Bridgeport Charter Township*; Jason Casteel, *City of Saginaw*; Mark Pilkington, *Carrollton Township*; Dan Sika, *Thomas Township*; Sonny Grunwell, *Saginaw Charter Township*; Brian Wendling, *Saginaw County Road Commission* James Koski, *Saginaw County Public Works Commissioner*; Kelly Quimper, *Saginaw ISD*; Robert Tutsock, *Saginaw Valley State University*; Russell Beaubien, Jamie Galbraith, *Spicer Group*

I. Mr. Koski called this meeting of the Executive Committee to order at 10:02 a.m.

II. Public Comments: None

III. Review of January 23<sup>rd</sup> Meeting Minutes

*Mr. Malzahn moved, Mr. Grunwell supported approval of the January 23<sup>rd</sup> meeting minutes, correction, pg. 2, paragraph C. "Illicit." MOTION CARRIED.*

IV. Correspondence:

A. Mr. Malzahn distributed the Michigan Township Participating Plan (Par-Plan) newsletter.

V. Report from Treasurer:

A. Mr. Malzahn reported that the Money Market account has a balance of \$49,086.49. The checking account has a balance, as of February 29<sup>th</sup>, of \$17,760.85. All 1<sup>st</sup> quarter payments have been received.

B. Mr. Malzahn presented Invoice #11300 from Roberts, Boehler, & Fisher for \$200.00 for services through February 29<sup>th</sup>.

*A motion was made by Mr. Grunwell to approve Invoice #11130 for \$200 from Roberts, Boehler, & Fisher, and supported by Mr. Sika. MOTION PASSED.*

C. Mr. Malzahn presented Invoice #151840 from Spicer Group for \$7,449.50 for general services through February.

*A motion was made by Mr. Grunwell to approve Invoice #151840 for \$7,449.50 from Spicer Group, and supported by Mr. Tutsock. MOTION PASSED.*

D. Mr. Malzahn presented Invoice #151836 from Spicer Group for \$248.50 for IDEP implementation and related services.

*A motion was made by Mr. Malzahn to approve Invoice #151836 for \$248.50 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.*

- E. Mr. Malzahn distributed the compiled financial statement report from December 31, 2007. He reported that it is missing the 4<sup>th</sup> quarter IDEP reimbursement.
- F. Mr. Grunwell brought up the question of redistributing fees. Mr. Malzahn reported that the fees are based on the regulated area for which you are responsible and that is how the percentages are allocated at this time. Fee redistribution may be looked at in further detail if it is deemed necessary.

VI. Old Business:

- A. MDEQ draft of NDPES Permit – Meeting Feb. 29, 2008

Mr. Beaubien distributed handouts from the Feb. 29<sup>th</sup> meeting which included graphs representing runoff calculation information. These graphs relate the flows out of a CMP, RCP and Plastic storm sewers of 36 inch diameter. A chart was present showing the depth of flow in corresponding open channels of various widths as it related to the three flow rates from storm sewers. No final decisions were made on how to equate the information for finding outfalls. Next meeting has not been set.

- B. 2007 Trustees

Mr. Beaubien reported that all are in at this time including some for 2008 (Buena Vista Charter Township).

- C. BASWA Public Participation and Education

Mr. Beaubien reported that the “Do Your Bit for the Bay” campaign will begin in May. Joseph Rivet put together the proposal for the campaign. Three block parties have been setup in the spring of 2008 which include a trailer for watershed education, hot dogs, drinks, give-a-ways, activities, and literature. Consumers Energy donated \$1,000 and we are looking for more big sponsors, possibly Dow Chemical. Radio ads will also begin in May.

Mr. Koski also reported from the Phosphorus Committee that Bay County passed a ban on phosphorus fertilizer for lawn use. You are only exempt if testing shows your lawn needs it. Saginaw County may be heading in the same direction. Mr. Beaubien reported that the State has been receiving pressure to issue a state ban. This ban is only for established residential lawns. If a new lawn is being put in it is recommended that the soil be tested to determine if phosphorus is needed to help establish it. Local “big box” stores in Bay County no longer carry fertilizers that have phosphorus as an ingredient.

VI. New Business:

- A. Report on Permit Extensions

Mr. Beaubien reported that all permit extension applications were mailed to the MDEQ permit division and copies were handed out to those present at this meeting. Copies are also on file at Spicer. Mr. Tutsock raised the question about what service is received from the fees. Mr. Beaubien will research and report.

- B. Agenda for General Meeting on April 16, 2008:
  - 1. Standard agenda items, plus
  - 2. Budget forecasts w/ graph(s) for the next two years
  - 3. Report on MDEQ meetings on the draft permit
  - 4. BASWA block party activities
  - 5. "Bit for the Bay" feedback

VII. Adjournment:

*Mr. Malzahn moved, Mr. Koski supported, adjournment of the Executive Committee meeting at 11:10 a.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary