



**EXECUTIVE BOARD MEETING MINUTES  
HELD AT SPICER GROUP  
MAY 21, 2008 – 10:00 A.M.**

Present: John Malzahn, *Bridgeport Charter Township*; Jason Casteel, *City of Saginaw*; Mark Pilkington, *Carrollton Township*; Sonny Grunwell, *Saginaw Charter Township*; James Koski, *Saginaw County Public Works Commissioner*; Kelly Quimper, *Saginaw ISD*; Russell Beaubien, Jamie Galbraith, *Spicer Group*

Absent: Brian Wendling, *Saginaw County Road Commission*

Excused: Robert Tutsock, *Saginaw Valley State University*; Dan Sika, *Thomas Township*

I. Mr. Koski called this meeting of the Executive Committee to order at 10:06 a.m.

II. Public Comments: None

III. Review of March 26<sup>th</sup> Meeting Minutes

*Mr. Malzahn moved, Mr. Grunwell supported approval of the March 26<sup>th</sup> meeting minutes, MOTION CARRIED.*

IV. Correspondence:

A. Mr. Malzahn reported that our grant application was denied.

V. Report from Treasurer:

A. Mr. Malzahn reported that the Money Market account has a balance of \$41,570.80. The checking account has a balance, as of April 30<sup>th</sup>, of \$24,267.04. All 2<sup>nd</sup> quarter payments have been received. Mr. Malzahn distributed copies of compiled financial statements for the 1<sup>st</sup> quarter.

B. Mr. Malzahn presented Invoice #12048 from Roberts, Boehler, & Fisher for \$550.00 for services through April and quarterly financial statement.

*A motion was made by Mr. Grunwell to approve Invoice #12048 for \$550 from Roberts, Boehler, & Fisher, and supported by Mr. Pilkington. MOTION PASSED.*

C. Mr. Malzahn presented Invoice #221670 from Yeo & Yeo for \$1,900 for final installment of 2007 audit services.

*A motion was made by Mr. Grunwell to approve Invoice #1221670 for \$1,900 from Yeo & Yeo, and supported by Mr. Pilkington. MOTION PASSED.*

D. Mr. Malzahn presented Invoice #152269 from Spicer Group for \$1,222.75 for IDEP implementation and related services.

*A motion was made by Mr. Grunwell to approve Invoice #152269 for \$1,222.75 from Spicer Group, and supported by Mr. Pilkington. MOTION PASSED.*

- E. Mr. Malzahn presented Invoice #152270 from Spicer Group for \$5,630.75 for general services through April.

*A motion was made by Mr. Grunwell to approve Invoice #152270 for \$5,630.075 from Spicer Group, and supported by Mr. Casteel. MOTION PASSED.*

- F. Mr. Malzahn reported that the 1<sup>st</sup> quarter FSR report was filed with the state. Have not received any correspondence back as of yet. Roughly \$26,000 left until September 30<sup>th</sup>.

VI. Old Business:

- A. MDEQ NDPEs Permit Release

Nothing to report.

- B. BASWA Public Participation and Education

Mr. Beaubien reported on the block parties held in Bay County. Approximately 50 people attended the party at Filmore Place, in Bay City and at St. Ann's in Linwood had a big turnout. The watershed trailer itself needs a semi-truck to haul it to a different location. Also, as a reminder for SASWA upcoming events, to serve free hotdogs/other food the Health Department must be involved and a permit obtained.

Mr. Beaubien reported that the River Day Activities through the city of Saginaw will be used for public education.

Do Your "Bit for the Bay" radio campaign ads will begin playing on WSGW, WTKQ, WGER, and WTLZ. BASWA and SASWA are splitting the cost for the radio ads of \$5,992.

- C. SASWA IDEP Grant Progress

Mr. Beaubien reported Spicer Group is working on finishing up the IDEP. Currently, an extension is being requested.

- D. Apportionment Issue

Mr. Koski discussed the formula that was used to attain the original apportionment percentages which ended up with a 3-15% assessment to each municipality. Discussion concluded that the apportionments will be reassessed after the introduced Senate Bill 1249 passes or before the beginning of next year since the budget is set for this year. The senate bill would allow municipalities to charge a per parcel fee. The municipalities have the option of collecting a fee or to continue to take the money from their general fund.

Mr. Beaubien reported that Frankenmuth is setting up a storm water utility this summer whether the senate bill passes or not.

Mr. Beaubien will put together a proposed 2009 budget for the next executive meeting.

*A motion was made by Mr. Malzahn to make the budget a standard line item for the executive meetings and supported by Mr. Grunwell. MOTION PASSED.*

VI. New Business:

A. SB 1249

Mr. Beaubien reported that three of the four local legislators have agreed to meet on June 6<sup>th</sup> at 10 a.m. at the Bridgeport Governmental Center. A special general board meeting has been called for that date and time. The executive committee asked that a binder be put together for each legislator showing what the members are doing or have done to date related to their permits.

B. Agenda for General Meeting on June 6, 2008:

1. Standard agenda items, plus
2. SB 1249
3. Website statistics

VII. Adjournment:

*Mr. Malzahn moved, Mr. Pilkington supported, adjournment of the Executive Committee meeting at 11:00 a.m. MOTION CARRIED.*

Respectfully submitted,

John Malzahn, Treasurer