



**EXECUTIVE BOARD MEETING MINUTES
HELD AT SPICER GROUP
AUGUST 6, 2008 – 10:00 A.M.**

Present: John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Kelly Quimper, *Saginaw ISD*; Robert Tutsock, *Saginaw Valley State University*; Jason Casteel, *City of Saginaw*; Dan Sika, *Thomas Township*; James Koski, *Saginaw County Public Works Commissioner*; Russell Beaubien, Katie Murphy, *Spicer Group*

Excused: Sonny Grunwell, *Saginaw Charter Township*; Brian Wendling, *Saginaw County Road Commission*

Guest: Ed Mahaney, *Tittabawasee Township*

I. Mr. Koski called this meeting of the Executive Committee to order at 10:06 a.m.

II. Public Comments: None

III. Review of June 18th Meeting Minutes

Mr. Malzahn moved, Mr. Sika supported approval of the June 18th meeting minutes, MOTION CARRIED.

IV. Correspondence: None

V. Report from Treasurer:

A. Mr. Malzahn reported that the Money Market account has a balance of \$75,664.47. The checking account has a balance, as of July, of \$26,476.60. There was a deposit of \$35,000 for a grant from Dow for CSO basin area studies. Separate accounts will be set up for easy tracking of the monies spent on this project.

B. Mr. Malzahn presented Invoice #155276 from Spicer for \$9,226.00 for June services.

A motion was made by Mr. Malzahn to approve Invoice #155276 for \$9,226.00 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

C. Mr. Malzahn presented Invoice #155277 from Spicer Group for June general services in the amount of \$8,176.25.

A motion was made by Mr. Malzahn to approve Invoice #155277 for \$8,176.25 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

D. Mr. Malzahn distributed a quarterly financial statement. The statement provides the status at the end of the six months (June 30, 2008).

A motion was made by Mr. Malzahn to receive and file the quarterly financial statement, and supported by Mr. Pilkington. MOTION PASSED.

VI. Old Business:

A. Update on NPDES Permit Application

Mr. Beaubien reported the applications were submitted on July 25, 2008. Approximately 70 municipalities and four road commissions are contesting the permit. He will distribute more information as it becomes available. Mr. Wendling has sent a letter of support. Mr. Beaubien contacted the DEQ about being placed on the implementation committee. He will meet with Keith to review the SWPPI to move forward with obtaining approval.

VI. New Business:

A. Review of Apportionment

Mr. Beaubien presented several models of apportionment. The first model was the existing model and used 15% maximum and a 3% minimum. The totals were reviewed and discussion followed. A model using a 13% maximum was also presented. Several different minimum percentages were suggested and tested in the model. The goal is to more realistically apportion costs to reflect the actual work being completed. It was decided that a review of the administration and consultant costs needs to be completed. It was also decided to present a model using a 12% maximum and a 3.5% minimum at the general meeting on August 20th. The apportionment needs approval by November.

A motion was made by Mr. Malzahn to place a 12% cap on the apportionment with a 3.5% minimum for presentation to the General Board, and supported by Mr. Tutsock. MOTION PASSES.

B. Agenda for General Meeting on August 20, 2008:

1. Standard agenda items, plus
2. Update on Attorney General's Opinion
3. SWPPI Review report
4. Presentation of Apportionment Review from Executive Committee
5. Budget for 2009
6. Trustee reminders for 2009

VII. Adjournment:

Mr. Malzahn moved, Mr. Sika supported, adjournment of the Executive Committee meeting at 11:11 a.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary