



**EXECUTIVE BOARD MEETING MINUTES
HELD AT SPICER GROUP
SEPTEMBER 17, 2008 – 10:00 A.M.**

Present: John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Robert Tutsock, *Saginaw Valley State University*; Jason Casteel, *City of Saginaw*; Dan Sika, *Thomas Township*; James Koski, *Saginaw County Public Works Commissioner*; Sonny Grunwell, *Saginaw Charter Township*; Russell Beaubien, Katie Murphy, *Spicer Group*

Absent: Kelly Quimper, *Saginaw ISD*; Brian Wendling, *Saginaw County Road Commission*

I. Mr. Grunwell called this meeting of the Executive Committee to order at 10:16 a.m.

II. Public Comments: None

III. Review of August 6th Meeting Minutes

Mr. Malzahn moved, Mr. Pilkington supported approval of the August 6th meeting minutes, MOTION CARRIED.

IV. Correspondence:

A. Mr. Malzahn reported that the IDEP Grant has been extended to December 30th. It will be reviewed with the FSR.

B. Mr. Beaubien reported that he has been receiving Resolutions for the Apportionment Approval.

C. Mr. Beaubien presented a brochure for the MWEA Emerging Issues Seminar. The conference will be held on October 30th in Lansing. Each topic discussed will have a briefing paper as a handout that Mr. Beaubien will bring back from the conference. If anyone is interested in attending, contact Mr. Beaubien. This conference is worth .5 Wastewater Continuing Education Credits, course category: Managerial.

V. Report from Treasurer:

A. Mr. Malzahn reported that the Money Market account has a balance of \$60,713.76. The Low-Impact Grant accounts for \$35,000.00. The checking account has a balance, as of August, of \$14,118.50.

B. Mr. Malzahn presented Invoice #12463 from Roberts, Boehler, & Fisher for \$200.00 for August services.

A motion was made by Mr. Sika to approve Invoice #12463 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Tutsock. MOTION PASSED.

- C. Mr. Malzahn presented Invoice #155919 from Spicer Group for IDEP Implementation for August services in the amount of \$424.50.

A motion was made by Mr. Pilkington to approve Invoice #155919 for \$424.50 from Spicer Group, and supported by Mr. Casteel. MOTION PASSED.

- D. Mr. Malzahn presented Invoice #155918 from Spicer Group for August General Services for \$6,089.50.

A motion was made by Mr. Malzahn to approve Invoice #155918 for \$6,089.50 from Spicer Group, and supported by Mr. Tutsock. MOTION PASSED.

VI. Old Business:

- A. Update on NPDES Permit Application

Mr. Beaubien reported that he has e-mailed the state to inquire when the Certificates of Coverage will be sent. Mr. Beaubien has not received a response. The new permit only requires two progress reports instead of one every year, resulting in a savings for SASWA.

- B. SWPPI Review Letter from MDEQ

Mr. Beaubien reported that the review letter is based on the August meeting with Keith Noble. The situation is not as bad as it seems. Mr. Beaubien has made the revisions for St. Clair County, which is similar to the process with SASWA. Once one SWPPI has been revised, it is a matter of cutting and pasting to revise the remaining SWPPIs. Mr. Noble is requesting that implementation begin on SWPPIs as soon as possible. Mr. Beaubien will e-mail SWPPIs to the members. SWPPIs will also be accessible through the Web site. Mr. Beaubien suggested that the County and the Road Commission reconsider combining SWPPIs under one permit.

- C. IDEP Grant Update

Mr. Beaubien reported that he is finishing the hard copies of the report. He needs to finalize the inspection on the upper reaches of the Winterstein Drain in Saginaw Township.

- D. Update on Resolutions for 2009 Apportionment Approval

Mr. Malzhan reported that Bridgeport Charter Township's resolution is completed and awaiting signature. Saginaw County Road Commission and Thomas Township have submitted their resolutions. Mr. Grunwell reminded the board that the resolutions are due October 13th.

VII. New Business:

- A. Grant Application with Cass River Group – Notice of Intent

Mr. Beaubien reported that he will meet with the Cass River Group, which is providing watershed management planning for the Cass River. Mr. Beaubien will discuss the possibility of SASWA sponsoring the modeling for the Cass River. The sponsorship would give SASWA credit for the modeling. The grant amounts to approximately \$225,000, with the modeling portion amounting to approximately \$37,000. SASWA

would participate in the 10% match, resulting in an investment of less than \$4,000 on the 2009 budget. The MDEQ has revised their grant application process. Now, a Notice of Intent is submitted that summarizes the objective and notification will be sent if there is an available and appropriate grant. Then the specific application is completed.

Mr. Malzahn moved to dedicate no more than \$4,000 of the 2009 Budget to participate in MDEQ grant application with the Cass River Group. Mr. Koski supported. MOTION CARRIED.

B. Request for water quality monitoring – similar to grant

Mr. Beaubien reported that the MDEQ has money available. If there is any area where SASWA would like to monitor water quality, an application will be submitted and the MDEQ will perform the monitoring and cover the costs.

Mr. Malzahn moved to authorize Mr. Beaubien to request water quality monitoring by the MDEQ. Mr. Grunwell supported. MOTION CARRIED.

C. Emerging Issues MWEA conference in Lansing on October 30th

Mr. Beaubien reported that the MWEA will be hosting the Emerging Issues conference on October 30th.

D. Agenda for General Meeting on October 15, 2008:

1. Standard agenda items, plus
2. SWPPI Review comments from MDEQ
3. Update on Attorney General's Opinion
4. Review of Apportionment Resolutions – 2009
5. Grant Applications to date
6. SWPPI documentation system on SASWA Website – training
7. Michigan Water Environment Association (MWEA) Conference

E. Other

VIII. Adjournment:

Mr. Koski moved, Mr. Malzahn supported, adjournment of the Executive Committee meeting at 11:24 a.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary