



**EXECUTIVE BOARD MEETING MINUTES
HELD AT SPICER GROUP
JANUARY 20, 2010 – 10:00 A.M.**

Present: John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Jason Casteel, *City of Saginaw*; Sonny Grunwell, *Saginaw Charter Township*; Kelly Quimper, *Saginaw ISD*; Jim Koski, *Saginaw County Public Works Commissioner*; Brian Wendling, *Saginaw County Road Commission*; Bob Tutsock, *Saginaw Valley State University*; Russell Beaubien, Katie Murphy, *Spicer Group*

Absent: Dan Sika, *Thomas Township*

I. Mr. Grunwell called this meeting of the Executive Committee to order at 10:01 a.m.

II. Public Comments: None

III. Review of November 18th Meeting Minutes

Mr. Malzahn moved, Mr. Tutsock supported approval of the November 18th meeting minutes, MOTION CARRIED.

IV. Correspondence:

A. Mr. Beaubien reported that he received correspondence from Monica Duebbert regarding a grant application that he will discuss under Old Business.

V. Report from Treasurer:

A. Mr. Malzahn distributed and reviewed the December 31st Compiled Financial Statements.

B. Mr. Malzahn reported that the Money Market account has a balance of \$57,190.03. The checking account has a balance, as of the end of December, of \$16,620.04.

C. Mr. Malzahn presented Invoice #15599 from Roberts, Boehler, & Fisher for \$200.00 for services in December.

A motion was made by Mr. Grunwell to approve invoice #15599 for \$200.00 from Roberts, Boehler, & Fisher, and supported by Mr. Pilkington. MOTION PASSED.

D. Mr. Malzahn presented Invoice #159580 from Spicer Group for Low-Impact Design in the CSO Basin for \$562.50.

A motion was made by Mr. Malzahn to approve Invoice #159164 for \$562.50 from Spicer Group, and supported by Mr. Tutsock. MOTION PASSED.

E. Mr. Malzahn presented Invoice #159578 from Spicer Group for the Illicit Disconnect Grant for \$644.50.

A motion was made by Mr. Malzahn to approve Invoice #159578 for \$644.50 from Spicer Group, and supported by Mr. Casteel. MOTION PASSED.

- F. Mr. Malzahn presented Invoice #159579 from Spicer Group for the General Services in December for \$6,103.50.

A motion was made by Mr. Grunwell to approve Invoice #159579 for \$6,103.50 from Spicer Group, and supported by Mr. Malzahn. MOTION PASSED.

- G. Mr. Malzahn reported that the first quarter invoices have gone out and seven payments have been received.

VI. Old Business:

- A. Update on Apportionment Resolutions Approval Process

Mr. Beaubien reported that the only outstanding Apportionment Resolution is from Kochville Township.

- B. Grant Submittals – Update

Mr. Beaubien reported that work is in progress for the Illicit Disconnect Grant, such as locating outfalls in Carrollton and Zilwaukee. Mr. Koski suggested contacting Doug Enos, Midland County Drain Commissioner, for assistance in locating the outfalls to the river.

Mr. Beaubien reported that he has not received any calls back regarding the IDEP Grant reimbursement. Thad Cleary is scheduled to attend a meeting in Bay County on the 25th. Mr. Beaubien hopes to speak to him then regarding the reimbursement.

- C. Other:

Mr. Grunwell requested further clarification on the topic regarding who is responsible for private MS-4s that was discussed at the previous General Board meeting. Mr. Beaubien reported that nothing has been decided at the state level. Mr. Beaubien believes that municipalities will only be responsible for what is on their property. The responsibility of the municipality falls on enforcing the post-construction ordinance or procedure for new development and redevelopment.

VII. New Business:

- A. PPP - to be revised and submitted per new guidelines

Mr. Beaubien reported that the new Public Participation Plan must be submitted by March 1st. He has the guidelines and will submit the plan.

- B. Public Education

Mr. Beaubien reminded the Board that the tabletop display and interactive DVD from the EPA are available for use. The Authority plans on having a booth at the Saginaw Fair this summer as a cooperative opportunity with the Saginaw County Road Commission.

- C. Grant Opportunity with MMWA

Mr. Beaubien reported that the CARE grant has several levels of projects and awards. The grant is to support communities that have established broad-based partnerships and have identified priorities in toxic risks in the community and are prepared to measure

results, implement risk reduction activities and become self-sustaining. Mr. Malzahn reported that he has read through the RFP and that it is sent out annually. The deadline for submittal is March 6th. A 2011 submittal for a Level 2 (\$300,000) project might be appropriate for the Waste Authority. The project could involve a permanent, self-sustaining drop-off site for household hazardous waste. SASWA participation may occur down the road.

D. Agenda Items for Next General Board Meeting:

Executive Board tentatively plans to cancel the next General Board meeting (February 17th) due to lack of topics.

A motion was made by Mr. Malzahn to allow the Treasurer to approve and pay invoices in February in lieu of a General Board Meeting, and supported by Mr. Tutsock. MOTION PASSED.

E. Other:

Mr. Beaubien reported that Keith Noble, MDNRE, has offered to hold Industrial Storm Water Certification training. For the time being, the class is free of charge. Mr. Beaubien will work on scheduling the training and include a refresher on spill response in Saginaw County.

Mr. Beaubien also reported that the Authority may be approached to help support renewal of the Cass River stream clean-up grant.

A motion was made by Mr. Malzahn to authorize the Consultant to accept an invitation from the Cass River Greenlands Group to support the grant up to \$600.00, and supported by Mr. Pilkington. MOTION PASSED.

VIII. Adjournment:

Mr. Malzahn moved, Mr. Tutsock supported, adjournment of the Executive Committee meeting at 10:54 a.m. MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer