



**EXECUTIVE BOARD MEETING MINUTES
HELD AT SPICER GROUP
SEPTEMBER 21, 2011 – 10:00 A.M.**

Present: Sonny Grunwell, *Saginaw Township*; Dan Sika, *Thomas Township*; Matt Rappley, *Saginaw County*; Bob Tutsock, *Saginaw Valley State University*; John Premo, *City of Saginaw*; Mark Pilkington, *Carrollton Township*; Jake Golden, *Saginaw ISD*; Russell Beaubien, Natalie Franz, *Spicer Group*.

Absent: *Saginaw County Road Commission*

I. Mr. Grunwell called this meeting of the Executive Committee to order at 10:00 a.m.

II. Public Comments

None.

III. Review of August 20th Meeting Minutes

Mr. Sika moved, Mr. Premo supported approval of the August 20th meeting minutes, MOTION CARRIED.

IV. Correspondence:

Mr. Beaubien reported about the Cass River Clean up and a \$350.00 Donation they are requesting that was approved by the SASWA in the spring. Also with the Cass River Group we are updating the Cass River Management Plant at a grant expense.

V. Report from Treasurer:

A. Mr. Pilkington entertained a motion for using SASWA current auditors at the following quotes

- a) For 2011 \$3,300.00
- b) For 2012 \$3,375.00
- c) For 2013 \$3,450.00

A motion was made by Mr. Rappley and supported by Mr. Premo. MOTION PASSED

B. Mr. Pilkington presented Invoice #164040 from Spicer Group for general services for \$5,126.26.

A motion was made by Mr. Sika to approve Invoice #163582 for \$5,126.26 from Spicer Group, and supported by Mr. Rappley. MOTION PASSED.

C. Mr. Pilkington presented Invoice #20866 from Roberts, Boehler, & Fisher for \$325.00 for general services in June.

A motion was made by Mr. Tutsock to approve Invoice #20866 for \$325.00 from Roberts, Boehler, & Fisher, and supported by Mr. Rappley. MOTION PASSED.

VI. Old Business:

- A. Mr. Beaubien reported about the progress on the MS4 meetings in Lansing, he will be attending a meeting tomorrow in Lansing that covers TMDLs and Water Quality-based effluent limits (WQBEL) development, Record keeping, Evaluations and Reporting will be covered and how to Conduct Social Surveys
- B. Training Dates for Staff are confirmed
 1. Nov. 8th, City of Saginaw Water Tax Plant Classroom, 8:30 a.m. to 12:30 p.m.
 2. Nov. 10th, Thomas Twp Public Safety, 8:30 a.m. to 12:30 p.m.
 3. Dec. 6th, Spicer Group, Third Floor Meeting Room 8:30 a.m. to 12:30 p.m.
 4. Dec. 8th, Spicer Group or Bridgeport (will confirm) 8:30 a.m. to 12:30 p.m.

Mr. Beaubien reported that the dates and locations have been confirmed. The December 8th training will be held at the Bridgeport Charter Township Governmental Center.

- C. Other
None.

VII. New Business:

- A. Mr. Grunwell presented the annual budget for 2012, he explained to those present the process that had been completed to arrive at these line items for the budget and where they should move towards in 2012. The group discussed the line items and provided direction on finalizing the budget. The discussion also involved the carryover from the 2011 budget and whether there should be a fourth quarter invoice to the members. It was agreed to move and present the budget to the General Board Meeting in October.
- B. The apportionment was discussed and decided to remain at the same level as 2011.
- C. The annual radio campaign was discussed, the committee was made aware of the fact that the local MDEQ staff have heard the ads and liked them and they hoped we would continue this trend in public education in the future. The funds allocated for 2011 was decreased to \$3,500.00 for the SASWA share of the programming.
- D. The recent audit for the Saginaw County Road Commission was discussed. Mr. Wendling felt that the audit went smoothly, but that it was a long process. The Road Commission did provide information to the MDEQ regarding its innovation with road salt applications and its reduction program and with the mapping program that it has developed for use by field supervisors. This provided answers to a lot of the questions that the MDEQ had on the mapping of MS4s by the county.
- E. Mr. Beaubien advised the executive committee of information he had received during the audit process and at the meetings in Lansing where there may need to be revisions to the existing watershed management plans with the exception of the Cass River WMP. There will need to be public notice and public comment period. It was suggested to hold one meeting for all the existing plans and advertise the meeting well and see if the public attends and requests that a revision of the existing plans occur. This will be done early in 2012 and will be held in Thomas Township.
- F. The Committee decided on the routine agenda items for the next meeting and placement of specific agenda items for the October, General Board Meeting

G. No other information presented.

VIII. Adjournment:

Mr. Sika moved, Mr. Tutsock supported, adjournment of the Executive Committee meeting at 10:55 a.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary