

SCWA GENERAL MEETING
MINUTES OF
AUGUST 21, 2002

Present: Jim Koski, *Saginaw County Public Works*; John Malzahn, Dick Dunnill, *Bridgeport Charter Township*; Art Clough, *Bridgeport –Spaulding Community Schools*; Dale Klein, Debby Lopez, *Carrollton Township*; Jack Tessman, *Carrollton Township School District*; Allen Veenkant, *Freeland Community School District*; Len Ballosh, *James Township*; Sharon Carroll, Mike Comstock, *Kochville Township*; Rob Grose, Sonny Grunwell, *Saginaw Charter Township*; Dan Armentrout, *Saginaw County Road Commission*; John Premo, *City of Saginaw*; Timothy Applebee, *Saginaw Intermediate School District*; Robert Tutsock, *Saginaw Valley State University*; Jim Doyle, *Swan Valley School District*; Dan Sika, Bob Weise, *Thomas Township*; Warren Davis, Tom Waters, *City of Zilwaukee*; Russ Beaubien, Tammy Shivley, *Spicer Group*.

Absent: Matt Rappley, *Saginaw County Public Works*; Brian Kischnick, *Tittabawassee Township*; Michael O’Hare, *Saginaw County Board of Commissioners*; Vic Killingbeck, *Buena Vista Charter Township*.

I. Roll Call: Roll call was taken by Mr. Malzahn.

II. Resignation of Secretary: Mr. Malzahn reported that Tim Ader has resigned from SCWA membership. Mr. Ader was not designated as Thomas Township’s SCWA representative at the township’s most recent board meeting.

John Malzahn moved, Rob Grose supported, nomination of Dan Sika, Thomas Township, as secretary of the Saginaw Clean Water Authority. MOTION CARRIED.

III. Review of Previous Minutes: The minutes of July 17, 2002 were reviewed and approved. The date was incorrect on the minutes and will be corrected. *Rob Grose moved, supported by Len Ballosh, to accept the minutes as corrected. MOTION CARRIED.*

IV. Progress on Authority Foundation:

A. Articles of Incorporation: The Articles of Incorporation have been reviewed several times, both in executive and general meetings. A final version was approved and sent out. Per an informal query taken during the meeting, the following municipalities have adopted the Articles of Incorporation: Bridgeport Charter Township, Carrollton Township, City of Saginaw, Kochville Township, Saginaw Charter Township, Saginaw County Road Commission, and the City of Zilwaukee. As the authority moves forward, minor amendments will be made to the Articles of Incorporation as necessary.

B. Bylaws

Mr. Malzahn conferred with David Meyer, attorney, to review redlined Bylaw items, as discussed herein:

1. On page one, legal and engineering consultants will be appointed on an annual basis.
2. The wording of Article 3, Section 9, originally caused confusion. A majority vote will be used for all but major changes or issues. Major changes and issues will require a ¾ membership vote.
3. Article 4 originally used the term “membership municipality” for members. Because other entities will also be members (i.e. schools, university, correctional facility), the term was changed to “any entity designated by the MDEQ as regulated by Phase II requirements”.
4. Because the Bylaws refer to members as those who fall under Public Act 233, a paragraph will be added regarding school districts, institutions of higher learning, and correctional facilities, which will have the same rights, privileges, and authority as municipality members.
5. Article 13 was added to the Bylaws. This article requires annual preparation, adoption and filing of an annual budget. Apportionments will be based on the annual budget, will fall between 3% and 15%, and can be adjusted annually.

V. Old Business

PEP & IDEP: Copies of the final (August 15, 2002) PEP draft and IDEP draft (August 6, 2002) were reviewed jointly by Mr. Beaubien and Keith Noble of the MDEQ, who approved the format of both drafts.

Members are to review the “bolded” items in the IDEP draft and provide commentary (preferably in writing) to Mr. Beaubien prior to the next meeting, as the responses will be incorporated into the final IDEP with the Notice of Intent. The IDEP is a universal plan for all members.

Following his meeting with Mr. Noble, Mr. Beaubien revised the PEP required elements, of which the State originally required seven, from nine to ten items. Mr. Noble liked the PEP, which will be adapted to provide community specific plan for members of the SCWA. Portions of the PEP that did not seem pertinent to this area were deleted, i.e., presentations at public events, fairs and cable television. Members were asked to review the PEP, especially the “proposed effort” sections, and provide community specific comments (preferably written) prior to the next general meeting.

Mr. Koski indicated that due to the complexity of Saginaw County’s governmental system, he has requested designation as spokesperson for the county regarding the IDEP and PEP. This request will most likely be granted and a second representative appointed to provide review and attend some SCWA meetings.

Mapping: Individual maps showing storm sewer systems and known outfalls were distributed. These maps have been set up on the master GIS system so the user can see the sanitary sewer sizes. In CAD, they will be shown in different colors, and the viewer will be able to review specific areas. Saginaw County GIS now has all of the layers, which are 99.9% done. GIS will “tweak” the layers. Members with specific needs were asked to contact Mr. Beaubien.

Permit Fees: The MDEQ considered increasing permits fees substantially (\$6,000 for counties, up to \$15,000 for townships, \$3,000 for schools). However, due to substantial state-wide objections, permit application fees will remain at \$200 annually.

Notice of Intent: Mr. Beaubien reported that the “nuts and bolts” of the Notice of Intent are done. Other than “catch up work” and individual packet assembly, Phase II is essentially done.

School Districts: The City of Saginaw, Buena Vista, and Freeland school districts do not fall under the NPDES rules and will not join the authority. Mr. Beaubien will send a letter to the school districts which are out of the system. Bridgeport High School does not fall under the rules, but the remainder of the district does.

Resolution to Authorize Payment of Expenses: SCWA members reviewed the attached resolution, which enables members to make initial assessment payments of \$4,000.00. Payment is to be forwarded to Marie A. Herzog, Inc., for the purpose of disbursement toward expenses incurred to date. A roll call vote was taken. “Aye” votes were received by all attending municipalities, which include: Bridgeport Charter Township, Carrollton Township, City of Saginaw, James Township, Kochville Township, Saginaw Charter Township, Saginaw County Board of Commissioners (Koski), Saginaw County, Saginaw County Road Commission, Thomas Township, and the City of Zilwaukee. No “nay” votes were recorded.

Mr. Koski requested that members who are able to submit payment do so as expeditiously as possible, as bills have been held since January and currently total \$69,500.00.

VI. New Business

NPDES Phase II Update:

Preparation of 2003 Budget: SCWA needs a breakdown of anticipated 2003 costs upon which a budget can be based. Mr. Beaubien will speak with GIS and is in the process of completing a proposal. Next year’s costs will include implementation of the IDEP and identifying unknown outfalls. Mr. Malzahn indicated that the authority will be responsible for expenses incurred by and benefiting the entire membership. Individual entities must pay for expenses specific to their entity, such as identifying outfalls.

Mr. Beaubien also cited development and implementation of a storm water discharge plan as part of 2003 expenses. He continues to await publication of State rules and regulations to confirm guideline compliance. The SCWA has two years from receipt of the certificate of coverage, which will probably be received next summer, to complete the watershed management plans. SVSU students and Parks and Recreation employees may be utilized to complete some tasks in an effort to keep expenses down. Mr. Beaubien will submit a cost estimate to the executive committee.

Mr. Koski reported that he can most likely obtain county-wide funding through Chapter 20 of the Michigan Drain Code; however, pros and cons exist. He will provide an outline at the next general meeting.

Funding: A \$100,000 budget was anticipated for this calendar year. At \$4,000 per member, funds available total \$68,000. Bills due to date total over \$69,000. Mr. Malzahn suggested a slight assessment increase for entities who are assessed at higher than 3% or less than 15%. Mr. Beaubien was asked to prepare an estimate for the next meeting.

VII. Adjournment

Len Ballosh moved, Sonny Grunwell supported, to adjourn the August 21st General Meeting of the SCWA. MOTION CARRIED.

Meeting adjourned at 3:05 p.m.

Respectfully submitted,

Dan Sika, Secretary