



SAGINAW AREA STORM WATER AUTHORITY

GENERAL BOARD MEETING
MAY 21, 2003 – 2:00 PM TO 3:00 PM
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER

PRESENT: Earl Schlegel, *Birch Run Township*; Dick Dunnill, John Malzahn, *Bridgeport Charter Township*; Vic Killingbeck, Brian Baldwin, *Buena Vista Charter Township*; Debby Lopez, Dale Klein, *Carrollton Township*; Steve Hein, *City of Saginaw*; Len Ballosh, *James Township*; Sharon Carroll, *Kochville Township*; Chris Snyder, *Thomas Township*; Warren Davis, Tom Waters, *City of Zilwaukee*; Carl Ruth, *Saginaw County Board of Commissioners*; James Koski, Matt Rappley, *Saginaw County*; Joe Periard, *Saginaw County Road Commission*; Tim Applebee, *Saginaw Intermediate School District*; Bob Tutsock, *Saginaw Valley State University*.

ABSENT: *Saginaw Charter, Spaulding, and Tittabawassee Townships; Saginaw Correctional Facility; Bridgeport-Spaulding, Saginaw Township, and Swan Valley School Districts.*

GUEST: Keith Noble, *Michigan Dept of Environmental Quality*.

I. CALL TO ORDER: Mr. Koski called the meeting to order at 2:03 p.m.

II. ROLL CALL: Mr. Malzahn completed the roll call.

III. REVIEW OF APRIL 16, 2003 MINUTES:

Len Ballosh moved, Dick Dunnill supported, to approve the April 15, 2003 General Board Meeting Minutes as presented. MOTION CARRIED.

IV. CORRESPONDENCE: Mr. Malzahn received correspondence from the Saginaw County Correctional Facility and several schools requesting the SASWA tax identification number. These requests were forwarded to the accountant for action.

V. TREASURER'S REPORT: As of May 19, 2003, the SASWA Merrill Lynch account balance was \$32,700. The SCWA account was closed and funds transferred to the Merrill Lynch account, bringing that balance to \$34,355. Mr. Malzahn distributed four checks for signature at the meeting, leaving an account balance of \$27,948.13. Members were reminded to send in their payments.

Len Ballosh moved, Dick Dunnill supported, to approve payment to Spicer Group in the amount of \$6,215.50 for Invoice No. 133351. MOTION CARRIED.

Next week, a check will be issued to Spicer Group for the remaining balance due.

VI. COMMITTEE REPORTS:

A. Executive Committee: the last meeting was cancelled due to a conflict with a City of Saginaw water meeting. Minutes for the April 23rd meeting were included in the board packet.

B. SNITCH Committee: All members attending this meeting were provided with a packet that included an IDEP form for completion. Those who did not attend will receive their packets in the mail. The form needs to be completed and should include the names and phone numbers of the entity's contact person(s) whom Mr. Koski can reach when he receives an illicit discharge report within the entity's jurisdiction. The contact person(s) should be knowledgeable of how to respond to a spill when they receive a phone call.

Accurate Safety of Freeland sells modest spill kits for containment/cleanup of antifreeze, gas, oil, etc. However, it was noted that the Authority intends to notify the MDEQ when a spill has been reported, as the MDEQ continues to be responsible for cleanup and identification of source.

VII. OLD BUSINESS

- A. Oath of Office Forms: The packets distributed today included Oath of Office Forms for those entities that need them. Mr. Koski urged members to complete this task.
- B. Articles of Incorporation: Packets also included a copy of the First Amendment to the Articles of Incorporation for applicable members, along with three copies of the Certification of Adoption form. Mr. Beaubien noted that members have already adopted the Articles; therefore, these forms do not need to go to the member's board. Instructions were included in the packets.
- C. PEP Brochure: Mr. Beaubien indicated that although drafts have been completed for the news articles, efforts are under way to create more eye catching material for the introduction of the program and articles for community newsletters.

The state committee with which Mr. Koski is involved is hiring a professional firm to handle the storm water public awareness campaign, which will focus on the fact that all contents of catch basins drain directly into water sources. This campaign should kick off in the fall.

Mr. Beaubien is scheduling meetings with school personnel to explore ideas for storm water education in the school districts and how to achieve and measure goals set forth in the PEP.

- D. PEP Implementation Schedule: This issue will be further addressed upon receipt of IDEP forms.
- E. IDEP Mapping: A decision must be made as to whether to move forward on mapping drainage district lines to divide areas and when to do point source mapping and IDEP mapping. Townships with storm water management plans in place or who are reviewing plans need to track new subdivisions and plats and keep files on them for inclusion in their maps. A procedure may need to be implemented to assure a method for this information to be mapped.

VIII. NEW BUSINESS

- A. County GIS: County GIS remains at risk. Saginaw Township has agreed to assist the County. Bridgeport is sending a letter of support, as has James Township. Saginaw County GIS provides valuable services which will soon be accessible to all municipalities. GIS services were originally expensive to establish and would be costly to restart and update later. It will take a concentrated effort and mutual cooperation to keep this service going. Many grants are contingent upon the availability of GIS services. Mr. Ballosh indicated that Vision 20/20 is discussing the formation of an advisory council to investigate the concept of a GIS authority.

IX. MEETING ANNOUNCEMENTS

- A. Executive Committee: Next Meeting - May 28th, 9:30 a.m., at Spicer Group. Members who are interested are invited to attend.
- B. SNITCH Committee: no meetings have been scheduled.
- C. General Meeting: The June board meeting will include a Misteguay Creek Intercounty Drain point source identification presentation which will provide members with information regarding the technology which will be used to quickly and effectively identify and survey point sources.

Mr. Koski has been approached by several members regarding rotation of the general board meeting location. Members interested in an alternate location are welcomed to present alternatives for consideration. To date, a set meeting date, time, and place has worked well for a majority of the members and avoids confusion. Bridgeport's hospitality is appreciated.

- X. ADJOURNMENT: *Mr. Malzahn moved, Mr. Ballosh supported, adjournment of this General Meeting of the Saginaw Area Storm Water Authority at 1:52 p.m. MOTION CARRIED.*

Respectfully Submitted,

John Malzahn, Treasurer