



SAGINAW AREA STORM WATER AUTHORITY

**GENERAL BOARD MEETING
AUGUST 20, 2003 – 2:00 PM TO 2:35 PM
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: Earl Schlegel, *Birch Run Township*; John Malzahn, Dick Dunnill, *Bridgeport Charter Township*; Vic Killingbeck, *Buena Vista Charter Township*; Debby Lopez, Dale Klein, *Carrollton Township*, Len Ballosh, *James Township*; Sonny Grunwell, *Saginaw Charter Township*; Warren Davis, Tom Waters, *City of Zilwaukee*; Carl Ruth, *Saginaw County Board of Commissioners*; Matt Rappley, *Saginaw County*; Tim Applebee, *Saginaw Intermediate Schools*; Bob Cherry, *Saginaw Township Community Schools*; Bob Tutsock, *Saginaw Valley State University*.

ABSENT: *City of Saginaw; Kochville Township; Spaulding Township; Thomas Township; Tittabawassee Township; Saginaw County Road Commission; Saginaw Correctional Facility; Bridgeport-Spaulding Schools; Swan Valley Schools.*

I. CALL TO ORDER: Mr. Malzahn called the meeting to order at 2:03 p.m. and chaired the meeting.

II. ROLL CALL: Mr. Malzahn completed the roll call.

III. REVIEW OF JULY 16, 2003 MINUTES

Mr. Schlegel moved, Mr. Dunnill supported, to approve the July 16, 2003 meeting minutes as presented. MOTION CARRIED.

IV. CORRESPONDENCE: Mr. Malzahn reported that he has received a letter from Becky Scherf, Saginaw Correctional Facility, indicating withdrawal from the Saginaw Area Storm Water Authority. The facility was given the option to fall under a jurisdictional permit and chose to do so. Mr. Beaubien spoke with Ms. Scherf and indicated that the facility must continue to cooperate with the authority and should send a representative to authority meetings in order to keep apprised.

V. TREASURER'S REPORT

A. Accounts Payable: There is \$100,000.00 in the authority account. Four deposits have been unidentifiable, as some members did not return the stub with payment as requested. Carrollton Township, Swan Valley Schools, Tittabawassee Township, Thomas Township, Saginaw City, Zilwaukee, James Township, Bridgeport Township, Kochville Township, Saginaw Intermediate School District, Bridgeport Spaulding Schools, Spaulding Township, Saginaw Valley State University, Saginaw County Road Commission and Saginaw Township Schools were reported as paid. Entities who have paid and are not listed are to contact Mr. Malzahn. Options under discussion to correct this problem included having members send checks directly to the accountant and having slight variations in billing amounts (i.e. 1¢).

Mr. Tutsock moved, Mr. Ballosh supported, payment of Spicer Group Invoice No. 134295 in the amount of \$7,791.15. MOTION CARRIED.

Ms. Lopez moved, Mr. Ruth supported, payment to Heritage Accounting in the amount of \$600.00 for two months of accounting services. MOTION CARRIED.

VI. COMMITTEE REPORTS

A. Executive Committee: The Executive Committee met on July 23rd. The committee has been working on the PEP plan and discussing the 2004 budget. Minutes were available for review and accepted as presented.

B. PEP Subcommittee: The committee is finalizing the PEP and will bring the final draft to the general membership for review and comments. The DEQ asked for resubmission of parts of the plan. The PEP Subcommittee has met twice and made considerable changes to the PEP plan. The time frame for tasks has been stretched over five years, and activities contain development, implementation, and evaluation time frames.

- C. Website Subcommittee: The subcommittee met several weeks ago. The webmasters provided a presentation which showed members several website examples and requested feedback. Spicer Group has reserved SASWA under .com, .org, .bus and several others. Website development is now underway. The goal is to build an easily navigable webpage for long-term growth potential. The website has a calendar, SASWA information, agendas, minutes, links to member websites, etc.
- D. SNITCH Subcommittee: The subcommittee met with Mr. Meyer, who did research regarding storm water ordinances and provided a comprehensive ordinance which originated in California and addresses many of the issues SASWA wishes to cover. The ordinance will be adapted to fit the needs of Saginaw County and will be forwarded to Saginaw County for approval. Saginaw County will be designated as an enforcement agent for the entire county. Municipalities can also adapt and enforce the ordinance. The subcommittee is developing a "wish list" of issues which hopefully can be incorporated into the new ordinance. The authority can also adopt by resolution the rules, rather than adopting an ordinance. Adopting the rules would give the authority some regulatory powers, as well as the county and individual entities. The committee will meet next Wednesday immediately following the Executive Committee meeting, and all members were invited to attend. Mr. Meyer will receive a draft ordinance for review prior to submission to the general membership.

VII. OLD BUSINESS

- A. Oath of Office: all forms but one have been received.
- B. Progress on Amended Articles of Incorporation: Saginaw Charter Township, Saginaw County Board of Commissioners and Carrollton Township are listed as currently needing to sign the amendment.
- C. IDEP Contact List: James Township has not completed the IDEP form.
- D. Ms. Shivley is to provide David Meyer with a list of the treasurers of each municipality so that he can send an investment earnings statement.

VIII. NEW BUSINESS

Mapping: Mr. Beaubien reported that the mapping has been completed. He is redlining the drainage district lines and will forward the maps to Saginaw County GIS for inclusion in Saginaw County maps.

IDEP: Feedback from the MDEQ has been received and the style of the IDEP will be changed and resubmitted in March. Bay County has resubmitted their plan and Mr. Beaubien will be requesting a copy of the resubmitted plan, as it is a matter of public information.

IX. MEETING ANNOUNCEMENTS

- A. Executive Committee Meeting – August 27th at 9:30 a.m., Spicer Group, Board Room 1.
- B. SNITCH Committee Meeting – immediately following the Executive Committee meeting.

X. ADJOURNMENT

Mr. Malzahn moved, Mr. Ruth supported, to adjourn this meeting of the SASWA membership at 2:35 p.m.
MOTION CARRIED.

Respectfully submitted,

John Malzahn, Treasurer