



# SAGINAW AREA STORM WATER AUTHORITY

GENERAL BOARD MEETING  
JANUARY 21, 2004 – 2:00 PM  
BRIDGEPORT CHARTER TOWNSHIP  
GOVERNMENTAL CENTER

**PRESENT:** John Malzahn, Dick Dunnill, *Bridgeport Charter Township*; Vic Killingbeck, *Buena Vista Charter Township*; Debby Lopez, Dennis Anklam, *Carrollton Township*; John Premo, *City of Saginaw*; Len Ballosh, *James Township*; Michael Burger, *Kochville Township*; Rob Grose, Sonny Grunwell, *Saginaw Charter Township*; Don Ackerman, *Spaulding Township*; Dan Sika, Chris Snyder, *Thomas Township*; Tom Waters, Warren Davis, *City of Zilwaukee*; Matt Rappley, *Saginaw County*; Carl Ruth, *Saginaw County Board of Commissioners*; Joe Periard, *Saginaw County Road Commission*; Tim Applebee, *Saginaw Intermediate School District*; Jim Stone, *Saginaw Township Community Schools*; Robert Tutsock, *Saginaw Valley State University*; Ken Cichosz, *Swan Valley Schools*; Keith Noble, *MDEQ*; Russ Beaubien, Tammy Shivley, *Spicer Group*.

**ABSENT:** *Birch Run Township; Tittabawassee Township; Bridgeport-Spaulding Community Schools*

**I. CALL TO ORDER:** Mr. Grose called the meeting to order at 2:01 p.m.

**II. ROLL CALL:** Mr. Malzahn completed the roll call.

**III. REVIEW OF OCTOBER 15, 2003 MINUTES:** *Mr. Ruth moved, Mr. Tutsock supported, approval of the December 17, 2003 minutes as presented. MOTION CARRIED.*

**IV. CORRESPONDENCE:** None.

**V. TREASURER'S REPORT:** Mr. Malzahn reported a fund balance of \$99,596.96. There were no unpaid bills reported. In order to solve the problem of unknown membership payments, members were asked to make payment to the Saginaw Area Storm Water Authority, but to forward those payments to Bridgeport Charter Township. Payments will be processed by Mr. Malzahn and forwarded to Merrill Lynch.

*Mr. Ballosh moved, Mr. Ruth supported, acceptance of the Treasurer's Report. MOTION CARRIED.*

**VI. COMMITTEE REPORTS:**

**A. Executive Committee:** The Saginaw County Road Commission has presented a proposal for the provision of in-kind services. The In-kind Services Committee will be meeting to discuss the proposal and report back to the Executive Committee.

The committee approved two payments, one to Spicer Group in the amount of \$6,085.00 and one to Smith Bovill in the amount of \$1,049.00. Two-thirds of the membership is required to approve the draft budget for 2004. Saginaw Charter Township approved the budget on January 19<sup>th</sup>. Fourteen participants attended the Storm Water Operator training recently held at Spicer Group. Approximately 65 total township individuals have obtained certification through this training, and a session will also be held in the spring.

**B. SNITCH Committee Report:** The committee clarified agenda items for the upcoming SASWA training. Members need to return their forms in order to finalize the head count for the training.

Mr. Beaubien received a phone call from the Saginaw News regarding the storm water ordinance. The writer attempted to focus on fines, but Mr. Beaubien reiterated that fines are discretionary, will probably be in the low range, and are intended to educate and to discourage repeat offenders.

**C. In Kind Services Committee Report:** The committee met after the last Executive Committee meeting to review the Saginaw County Road Commission proposal. Committee consensus was that more specific information is needed from the Road Commission. Mr. Grose and Mr.

Malzahn will attend the next In-Kind Services Committee meeting.

## VI. OLD BUSINESS:

- A. **Draft Budget for 2004 – 2/3 Approval Process:** As indicated during the last general membership meeting, 2/3 of the membership's legislative bodies must approve the draft budget. Thus far, Bridgeport, Thomas, and James Townships have approved the budget. Tittabawassee Township has this item on the next agenda. Bridgeport and James Townships have appointed trustees and Tittabawassee will be shortly.
- B. **Website Feedback:** The Website Committee met on January 20<sup>th</sup> and discussed 2004 goals and use of the site in terms of compliance with the PEP. Methods for conveying to the public the availability of the site were also discussed. The website is under construction for viewing and printing of drain and sewer system maps. This capability will provide a consistent method for providing storm water information to the public. A brochure and newsletter publication will direct the public to the website. The use of a billboard along the Tittabawassee River was also discussed. Also, a method of measuring website activity and the meeting of goals is also being set up on the site. Each page of the website will be monitored for the number of "hits". A school site will be added and a website design contest, first within districts and then with districts competing against each other for a cash prize, was discussed. Mr. Sika suggested a trophy for the winner and a theme-oriented education RFP. Mr. Beaubien will be the contact person for individuals with concerns and questions. A "frequently asked questions" page will be added. Mr. Beaubien will filter questions and bring the tough ones to the Executive Committee. The MWEA CD will be added to the site with a pre and post survey. Downloadable brochures will also be incorporated into the site. Links can also be added.
- C. **County Ordinance Update:** Mr. Ruth indicated that the Commissioners' review of the ordinance brought many questions and concerns. The ordinance was tabled for 30 days until the county attorney can follow up. Commissioners were concerned that county officials authorized to issue citations may take advantage and also wanted one warning issued before a citation is issued. The Commission will provide written comments to SASWA.

## VII. NEW BUSINESS:

- A. **Responder Training - February 10<sup>th</sup> and 17<sup>th</sup> – 9:00 a.m. to Noon – Spicer Group 3<sup>rd</sup> Floor.** The same training will be held on each date and will last two to two-and-a-half hours. Applications for the training were included in this month's board packet. One contact person is needed for each application, although the number of attendees should be listed on the application. Fax - (989) 754-4440 - or mail applications no later than February 6<sup>th</sup>. Forty people can attend each session. Additional sessions and refresher training can be scheduled later and is not limited to storm water operators.

B. **Other:**

Keith reported that he met with Mr. Beaubien and indicated SASWA is very close on the PEP plan. The biggest problem is that the brochures are being relied upon too heavily. The PEP participation date is 04/1/04, and the implementation date is 3/1/04. Keith stated the Authority is making good progress. The SWPPI submission date is 4/15/06 with a revised plan due in 2008. WSM plans are due 10/15/04 with revisions due in 2007. The IDEP implementation date is 10/04. The Swan Creek deadline is later and is on hold.

Keith reported that the Wayne County training reported on previously will be held on 4/22/04 in Saginaw at Spicer Group and will be well worth attending.

Members were asked to fax a copy of their Certificates of Coverage to Mr. Beaubien upon receipt so that he can check them for consistency. A copy of all the certificates will be kept on file at Spicer Group.

Mr. Malzahn announced that today's meeting is the last one Tammy Shivley will attend, as she has accepted a position with Spicer Group in Marquette, where a new office is being opened. He indicated that she has done a good job as scribe for the authority meetings and was instrumental in the organizational setup of the Authority. He presented a gift of a winter jacket on behalf of the authority and Ms. Shivley received a round of applause. Ms. Shivley thanked the Authority for the beautiful, warm jacket and for the opportunity to work on their behalf. As an addition, although not stated in the meeting, she wishes to add that she worked on behalf of non-profits for many years and found the Authority to be a group of individuals who worked well together with minimal politics and maximum effort expended toward the good of the county and SASWA's goals. Keep up the good work!

**VIII. MEETINGS:** The Executive Committee will meet on January 28<sup>th</sup> at Spicer Group at 10:00 a.m.

**IX. ADJOURNMENT:** *Mr. Ballosh moved, Mr. Malzahn supported to adjourn this meeting of the SASWA at 2:30 p.m. MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary