



# SAGINAW AREA STORM WATER AUTHORITY

**GENERAL BOARD MEETING  
AUGUST 18, 2004 – 2:00 PM  
BRIDGEPORT CHARTER TOWNSHIP  
GOVERNMENTAL CENTER**

---

**PRESENT:** Earl Schlegel, *Birch Run Township*; Dick Dunnill, John Malzahn, *Bridgeport Charter Township*; Vic Killingbeck, *Buena Vista Charter Township*; Debby Lopez, *Carrollton Township*; John Premo, *City of Saginaw*; Sonny Grunwell, Rob Grose, *Saginaw Charter Township*; Don Ackerman, *Spaulding Township*; Chris Snyder, Dan Sika, *Thomas Township*; Paul Vasold, *Tittabawassee Township*; Warren Davis, Tom Waters, *City of Zilwaukee*; James A. Koski, *Saginaw County*; Carl Ruth, *Saginaw County Board of Commissioners*; Robert Tutsock, *Saginaw Valley State University*; Ken Cincosz, *Swan Valley Schools*; Peter Chapman, Becky Kubica, *Spicer Group*.

**EXCUSED:** Saginaw Intermediate School District

**ABSENT:** James Township; Kochville Township; Saginaw County Road Commission; Bridgeport-Spaulding Community Schools; Saginaw Township Community Schools

**I. CALL TO ORDER:** Mr. Koski called the meeting to order at 2:00 p.m.

**II. ROLL CALL:** Mr. Malzahn completed the roll call. A quorum was present.

**III. REVIEW OF JULY 21, 2004 MINUTES:**

*Mr. Malzahn moved, Mr. Grose supported, approval of the July 21, 2004 meeting minutes as presented. MOTION CARRIED.*

**IV. CORRESPONDENCE:**

Mr. Malzahn reported that he had received a letter about new grant money for watershed management planning, and Mr. Beaubien will be researching and reporting on this item at the September 8<sup>th</sup> Executive Board meeting.

**V. TREASURER'S REPORT:**

Mr. Malzahn distributed the financial report ending July 30<sup>th</sup>. He reported a fund balance of \$136,783.36. The second quarter billings have all been received since July 31<sup>st</sup>, so this figure is slightly higher.

Mr. Malzahn presented Invoice #138072 for July for \$4,762.75 from Spicer Group. *A motion was made by Mr. Malzahn to approve the invoice, and was supported by Mr. Sika. MOTION PASSED.*

Mr. Malzahn also presented Invoice #4698 for \$200 from the accountants, Roberts, Boehler & Fisher. *A motion was made by Mr. Malzahn to approve the invoice, and was supported by Mr. Grose. MOTION PASSED.*

**VI. COMMITTEE REPORTS:**

**Executive Committee:**

**A.** To be covered in the following agenda items.

**VII. OLD BUSINESS:****A. Website Statistics For The Month.**

There were charts available indicating the website usage. Mr. Chapman reported that there were 406 hits on the website since last month's meeting.

**B. Public Participation Plan – Meeting with Keith Noble and review of letter.**

A letter from Jon Bloemker to Mr. Koski was distributed. The letter referenced a meeting Mr. Beaubien had with Keith Noble and the MDEQ's comments on the PPP. Mr. Beaubien will follow up with the membership on this letter at the September meeting.

**C. Public Education Plan – Mr. Chapman reported for Mr. Beaubien that the PEP was accepted due to the fact that we had stated in the PEP that there would be a review in 2006, and we would be updating it to MDEQ's requirements at that time. Mr. Beaubien will have a follow up report at the September meeting.****D. Progress on meetings with area legislatures.**

Mr. Koski gave a report on how the meetings went with John Moolenaar, Jim Howell, and Mike Goschka. Rep. Howell had requested that a meeting be arranged between members of the Executive Board, MDEQ, Mike Goschka, and him. This meeting has been tentatively scheduled for Sept. 22<sup>nd</sup> at 11:30 a.m. at Representative Jim Howell's office in Lansing.

**E. Mr. Chapman reported that the Executive Board has directed Mr. Beaubien to mail the letters to all Phase II communities as soon as possible. A copy of the letter was available at the meeting.****F. County Permit – Mr. Koski reported that the MDEQ is still requesting payment from both Saginaw County and Saginaw County Road Commission. Mr. Beaubien will be updating the members in September.****VIII. NEW BUSINESS:****A. SNITCH – Review of July 21<sup>st</sup> spill response in Saginaw Charter Township. Mr. Koski reported on the spill in Saginaw Township and the fact that MDEQ was requesting we pay for cleanup. The responsible party for the spill was located and they cleaned up the spill, but the membership discussed the need to have an ordinance or something in writing that would specify that we feel it is MDEQ's responsibility to clean up spills of that nature. The Executive Board will discuss this issue and bring more information back to the September General Membership meeting.****B. Review of handout material on catch basins for area contactors and homebuilders.**

Mr. Chapman reviewed the handout with the membership. A few statements were unclear and they asked that Mr. Beaubien review the material and present it to the Executive Board in September.

**C. County Ordinance on Storm Water – Mr. Koski stated that nothing has been done at this time on this issue.****D. Draft Budget for 2005 – POSTPONED UNTIL SEPTEMBER 15<sup>TH</sup> GENERAL BOARD MEETING.**

Mr. Grose explained the need to postpone the budget review until the September meeting. Because the budget has to be complete by November 1, 2004, it was suggested that the budget would be emailed to the members for their review, before the Sept. meeting.

**E.** Treasurer – Fourth quarter 2004 billing

Mr. Malzahn explained that at the last executive meeting the possibility of foregoing the 4<sup>th</sup> quarter payments for 2004 was discussed. Due to the 2005 budget review being postponed, a decision about the 4<sup>th</sup> quarter payments will also be postponed until the Sept. 8<sup>th</sup> Executive Meeting. If it is decided that the 4<sup>th</sup> quarter payment for 2004 will not be billed, Mr. Koski will draft a letter to explain.

**F.** Items for Annual Meeting in December

1. Resolutions for Trustees for Buena Vista Charter Township, Saginaw Charter Township, and City of Zilwaukee – The forms were distributed to the three (3) members for their completion by the December meeting. It was also noted that the forms can be obtain in Word format from Spicer Group by emailing Becky Kubica, Spicer Group, at [beckyk@spicergroup.com](mailto:beckyk@spicergroup.com).
2. Reminder for bonding of the officers
3. Resolutions for municipal boards to adopt 2005 budget - There were some questions regarding this procedure and the Executive Board will discuss it at their September meeting and update the General Membership at their Sept. 15<sup>th</sup> meeting.

**IX. MEETINGS:**

- A. Tentative Meeting - September 22<sup>nd</sup>, 11:30 a.m. with legislators, SASWA and MDEQ at Rep. Jim Howell's office in Lansing.
- B. The Executive Committee will meet on September 8<sup>th</sup> at Spicer Group at 10:00 a.m. in Board Room 1.
- C. Tittabawassee Township extended an invitation, which was accepted, to host the September 15<sup>th</sup> General Committee Meeting at their new facility in Freeland at 2:00 p.m.

**Directions: Freeland Road and M-47 (Light) – turn right (east) on Freeland Road – to 3<sup>rd</sup> Street – turn right (south) – Township Hall on right (west).**

**X. ADJOURNMENT:**

*Mr. Grunwell moved, Mr. Malzahn supported to adjourn this meeting of the SASWA at 2:45 p.m.  
MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary