



SAGINAW AREA STORM WATER AUTHORITY

GENERAL BOARD MEETING
DECEMBER 15, 2004 – 2:00 PM
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER

PRESENT: Earl Schlegel, *Birch Run Township*; Dick Dunnill, John Malzahn, *Bridgeport Charter Township*; Vic Killingbeck, *Buena Vista Charter Township*; Debby Lopez, *Carrollton Township*; John Premo, *City of Saginaw*; Jerry Wieneke, *James Township*; Mike Comstock, *Kochville Township*; Rob Grose, Sonny Grunwell, *Saginaw Charter Township*; Don Ackerman, *Spaulding Township*; Dan Sika, Chris Snyder, *Thomas Township*; Tom Waters, Warren Davis, *City of Zilwaukee*; Carl Ruth, *Saginaw County Board of Commissioners*; James Koski, Matt Rappley, *Saginaw County*; Brian Wendling, *Saginaw County Road Commission*; Timothy Applebee, *Saginaw Intermediate School District*; Bob Cherry, *Saginaw Township Community Schools*; Bob Tutsock, *Saginaw Valley State University*; Ken Cichosz, *Swan Valley Schools*; Russ Beaubien, Becky Kubica, *Spicer Group*.

ABSENT: Tittabawassee Township; Bridgeport-Spaulding Community Schools

- I. CALL TO ORDER: Mr. Koski called the meeting to order at 2:05 p.m.
- II. ROLL CALL: Mr. Malzahn completed the roll call. A quorum was present.
- III. REVIEW OF November 17, 2004 MINUTES:

Mr. Grose moved, Mr. Malzahn supported, approval of the November 17, 2004 meeting minutes as presented. MOTION CARRIED.

- IV. CORRESPONDENCE:

Mr. Malzahn reported that he had received a letter from the Land Information Access Association regarding our application to *Partnerships for Change*. Mr. Beaubien explained that he had submitted a proposal on behalf of the Saginaw Area Storm Water Authority for this grant for funding for the public education program. The letter informed us our application had been received, accepted, and qualified for the next step. The letter also stated that notification would take place on or before January 5, 2005.

- V. TREASURER'S REPORT:

Mr. Malzahn provided three handouts for the membership:

- A. Mailing list – Mr. Malzahn requested that the list be reviewed and he be contacted with any changes. This list is used to mail the quarterly billings.
- B. Also available was a list of the quarterly payments and total yearly contribution of the members.
- C. The third handout was the Treasurer's report. As of November 30, 2004, there is a fund balance of \$175,399.08.

- D. Mr. Malzah presented two invoices:

A motion was made by Mr. Grunwell to approve Invoice #01937 for \$48 from Bamberger Insurance Agency to bond the Treasurer, and was supported by Mr. Tutsock. MOTION PASSED.

A motion was made by Mr. Grose to approve Invoice #5122 for \$200 from accountants, Roberts, Boehler & Fisher, and supported by Mr. Dunnill. MOTION PASSED.

VI. COMMITTEE REPORTS – to be covered in the following agenda items.

At this time, Mr. Koski took the opportunity to introduce Jerry Wieneke, the new Supervisor of James Township and, therefore the appointed trustee for James Township for the Saginaw Area Storm Water Authority.

VII. OLD BUSINESS:

- A. County Storm Water Ordinance Report – Mr. Beaubien reported the County Storm Water Ordinance has been drafted and received back from the attorney with appropriate corrections. The SNITCH Committee will be having a meeting January 26th to review and continue to move forward with the Ordinance.

- B. MWEA CD – Mr. Beaubien stated that he had received the 40 copies of the CD from the MWEA that will be distributed to area schools. Each CD has a pre-test and post-test with the results being included in our continual public education program. A label will be put on the inside of the case of each CD stating it is a complimentary copy from the Saginaw Area Storm Water Authority. The SASWA website copy will also be updated with the new CD.

Mr. Beaubien also reported that he has started the process of getting our program accredited. This can also be used as a measurable goal for the public education.

- C. 2005 Budget Approval – Copies for the files have been received from all members except James Township, Spaulding Township, and Kochville Township. Mr. Wieneke gave Mr. Beaubien a signed copy for James Township and Kochville Township will be approving the resolution at their meeting on December 22nd.
- D. Mr. Grunwell reported that he had received a billing for the wastewater permit that was retroactive to October, 2003 through October, 2004, and also a billing for October, 2004 through October, 2005; both of which are due. He wanted to make the membership aware that they also might be receiving two billings for storm water permits. Mr. Beaubien reported that he had checked on the storm water permit invoices. Mark Fife of MDEQ states they are to be mailed the 3rd week in January with a due date of February 1st and deadline of March 1st.

Mr. Koski reported that he was in Washington recently and he had some conversation with people regarding our fees and they were surprised to hear about what we were paying the State to regulate what is actually a Federal regulation and no one else has to do.

Mr. Beaubien reported that while attending the MWEA Conference he discovered that Saginaw is becoming well known for taking a stand and sticking to only what is required of the communities. He stated more legislators and communities are willing to come onboard with us to try and develop some funding mechanisms, and they have asked that as we move forward we keep them informed.

Mr. Koski stated that it only adds to the credibility of our efforts that this is not being done at the expense of our program. We are going ahead with the basics of the program and not waiting for their standards.

VIII. NEW BUSINESS:

A. Election of Officers:

Mr. Grose presided over the meeting for the election of Chairperson. *Mr. Malzahn nominated Jim Koski and Mr. Dunnill seconded. After a call for any other nominations, it was moved that the nominations be closed. MOTION PASSED.*

Mr. Koski then asked for nominations for Vice Chairman. Mr. Grose, who is the Vice Chairman at this time, will be stepping down as the Trustee for Saginaw Charter Township, and Mr. Grunwell will be the new Trustee and Mr. Grose will be the Alternate. *Mr. Malzahn nominated Sonny Grunwell for Vice Chairman and Mr. Premo seconded. After a call for any other nominations, it was moved by Mr. Malzahn that the nominations be closed and a unanimous ballot be cast for Mr. Grunwell. MOTION PASSED.*

Mr. Koski asked for nominations for Treasurer. *Mr. Grunwell nominated John Malzahn and Mr. Grose seconded. After a call for any other nominations, it was moved by Mr. Grose that the nominations be closed and a unanimous ballot be cast for Mr. Malzahn. MOTION PASSED.*

Mr. Koski asked for nominations for Secretary. *Mr. Grose nominated Dan Sika and Mr. Dunnill seconded. After a call for any other nominations, it was moved by Mr. Malzahn that the nominations be closed and a unanimous ballot be cast for Mr. Sika. MOTION PASSED.*

Mr. Koski stated that if anyone, besides the above officers, would like to serve on the Executive Committee or the special committees (SNITCH and Website), to let him know. Also, the Executive Committee meets on the second Wednesday of every month and anyone who would like to attend would be welcome.

B. Selection of Consultants

1. Technical Consultant – *Mr. Malzahn motioned that the Authority continue to retain Spicer Group, Mr. Beaubien, as the Technical Consultant. Mr. Grose seconded. MOTION PASSED.*

At this time, Mr. Koski took the opportunity to note that one of the reasons that the Saginaw Area Storm Water Authority is being recognized for the job they are doing is the because of the work that Mr. Beaubien and Spicer Group has done, and he thanked Mr. Beaubien and everyone from the Spicer Group for their help and guidance.

2. Auditor – *Mr. Malzahn motioned that the Authority continue to retain Yeo & Yeo as our Auditor. Mr. Grose seconded. MOTION PASSED.*
3. Legal – *Mr. Malzahn motioned that the Authority continue to retain David Meyer from Smith Bovill as legal consul. Mr. Grose seconded. MOTION PASSED.*
4. Accountant – *Mr. Malzahn motioned that we continue to retain Roberts, Boehler & Fisher as the Authority's accounting firm. Mr. Sika seconded. MOTION PASSED.*

C. Terms of Office expiring in 2004 and new Trustees (T) and Alternate Trustee (AT) – Mr. Beaubien reviewed the terms of office, which will expire in 2004, including any new Trustees. They are:

1. Buena Vista Charter Township – T. Martin Williams; A.T. Vic Killinbeck
2. Saginaw Charter Township – T. Sonny Grunwell; A.T. Rob Grose
3. City of Zilwaukee – T. Warren Davis; A.T. Thomas Waters

D. Adoption of Budget

A motion was made by Mr. Grose to approve the 2005 Budget, and supported by Mr. Grunwell.

Mr. Wieneke raised a question regarding James Township's portion and Mr. Koski stated that he would sit down with Mr. Wieneke and explain how the apportionments were decided and the policies and procedures of the Saginaw Area Storm Water Authority.

A vote was take and the *MOTION FOR APPROVAL WAS PASSED.*

E. Terms of Office expiring in 2005 – Mr. Beaubien reviewed which terms would expire in 2005:

1. Carrollton Township
2. Spaulding Township
3. SCRC

- F. Selection of Meeting Place and Times – Mr. Grose motioned that the General Board Meeting be held the 3rd Wednesday of the month, at the Bridgeport Charter Township Governmental Center, at 2:00 p.m. Mr. Grunwell seconded and *MOTION PASSED*. It was also noted that if any member wished to host a monthly meeting at their location, it would be welcomed.
- G. Website Statistics for the Month: Mr. Beaubien provided the website statistics, which showed over 1000 hits.
- H. Conference Report – Mr. Beaubien reported on attending the MWEA Conference in Lansing on December 1st.

IX. MEETINGS:

- A. Executive Committee meeting January 12th in Board Room 1 at Spicer Group at 10:00 a.m.
- B. General Membership meeting January 19th at Bridgeport Charter Township Governmental Center, at 2:00 p.m.
- C. SNITCH Meeting January 26th in Board Room 1 at Spicer Group at 10:00 a.m.

X. ADJOURNMENT:

Mr. Malzahn moved, Mr. Rappley supported to adjourn this meeting of the SASWA at 3:00 p.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary