



## SAGINAW AREA STORM WATER AUTHORITY

GENERAL BOARD MEETING  
MAY 18, 2005 – 2:00 PM  
BRIDGEPORT CHARTER TOWNSHIP  
GOVERNMENTAL CENTER

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PRESENT: John Malzahn, *Bridgeport Charter Township*; Brian Baldwin, *Buena Vista Charter Township*; Debby Lopez, *Carrollton Township*; John Premo, *City of Saginaw*; Jerry Wieneke; *James Township*; Mike Comstock, *Kochville Township*; Sonny Grunwell, *Saginaw Charter Township*; Dan Sika, *Thomas Township*; Paul Vasold, *Tittabawassee Township*; Tom Waters, Warren Davis, *City of Zilwaukee*; James Koski, Matt Rappley, *Saginaw County*; Brian Wendling, *Saginaw County Road Commission*; Timothy Applebee, *Saginaw Intermediate School District*; Bob Tutsock, *Saginaw Valley State University*; Ken Cichosz, *Swan Valley Schools*; Keith Noble, MDEQ; Alvin Franklin Jr., *MDOT Bay Region*; Russell Beaubien, Becky Kubica, Adam Ward, *Spicer Group*.

ABSENT: Birch Run Township; Spaulding Township; Saginaw County Board of Commissioners; Bridgeport-Spaulding Community Schools; Saginaw Township Community Schools

GUESTS: Dave Youngstrom, *Yeo & Yeo*

- I. CALL TO ORDER: Mr. Koski called the meeting to order at 2:02 p.m.
- II. ROLL CALL: Mr. Malzahn completed the roll call. A quorum was present.
- III. PUBLIC COMMENT: Mr. Koski called for Public Comments and there was none.
- IV. REVIEW OF MARCH 16, 2005 MINUTES:

It was noted that there was a typo on page 1, IV. Treasurers Report, paragraph 1. The fund balance was written as \$193, 55.47 and it should have been \$193, 505.47.

*Mr. Grunwell moved, Mr. Malzahn supported, approval of the April 20, 2005 meeting minutes as corrected. MOTION CARRIED.*

- V. CORRESPONDENCE:

Mr. Malzahn also brought seven (7) letters that had been returned from the mailing for the third stakeholders meeting.

Mr. Malzahn received a postcard from the DEQ announcing a RFP for water pollution control activities, and they have six million dollars available to implement watershed management plans. Mr. Beaubien will discuss this grant under New Business.

Our insurance carrier sent us a letter thanking us for taking the time to meet with him and he commented that the SASWA appeared to be well managed and very progressive in addressing potential liabilities in concerns with safety. They commended the Authority for its efforts.

Mr. Beaubien distributed a letter from the MDEQ, dated May 11<sup>th</sup>, approving the IDEP.

## VI. TREASURER'S REPORT:

- A. Audit Report – Mr. Dave Youngstrom reviewed and distributed the audit that was prepared by Yeo & Yeo for the Saginaw Area Storm Water Authority for 2004.
- B. Mr. Malzahn reported that we now have three accounts. The account that was closed at Merrill Lynch accrued \$224.81 during the time that it was being closed out. The Money Market account contains most of the assets and has a balance of \$181,865.35. The checking account has a balance, as of April 30, 2005, of \$22,895.57.
- C. Second quarter billings have been sent out and everyone has paid except Zilwaukee, who generally pay in June for the entire year.
- D. Mr. Malzahn presented a partial payment invoice from Yeo & Yeo for Inv. #163005 for \$1,100.00 for the audit preparation.

*A motion was made by Mr. Grunwell to approve Invoice #163005 for \$1,100 from Yeo & Yeo, and supported by Mr. Sika. MOTION PASSED.*

Mr. Malzahn presented an invoice from Roberts, Boehler & Fisher for Inv. #6116 for \$200 for April services.

*A motion was made by Mr. Vasold to approve Invoice #6116 for \$200 from accountants, Roberts, Boehler & Fisher, and supported by Mr. Sika. MOTION PASSED.*

Mr. Malzahn presented an invoice from the Smith Bovill, legal consultant, for Inv. #20858 for \$122.70.

*A motion was made by Mr. Vasold to approve Invoice #20858 for \$122.70 from Smith Bovill and supported by Mr. Sika. MOTION PASSED.*

Mr. Malzahn presented an invoice from the Spicer Group for Inv. #141050 for \$9,603.25.

*A motion was made by Mr. Sika to approve Invoice #141050 for \$9,603.25 from Spicer Group, and supported by Mr. Tutsock. MOTION PASSED.*

## VII. OLD BUSINESS:

- A. Public Input Survey – Handout material:

Mr. Beaubien noted that there were Surveys available at the meeting for the members to take for use at their public meetings. He also noted that Ms Lopez had distributed copies to the Carrollton Schools and Mr. Cichosz would be taking surveys for distribution at the Swan Creek Schools.

- B. Press Releases and Public Meetings for May:

Mr. Beaubien reported that the announcement for the third stakeholders meeting had been sent out. He distributed a copy of the letter, which included the schedule for the May stakeholder meetings. Mr. Beaubien noted that, after a discussion with the MDEQ, it was decided that the General Public Informational Meetings could be postponed until June when more information would be available from the stakeholder meetings.

C. Report on stakeholder and public meeting attendance and evaluations.

Mr. Beaubien reported that he had attended a meeting for MUCC – Region 10 in Marion Springs. There were 27 members present. He was to give a short 45-minute presentation, which expanded into a 2 hour-long discussion with the members from the difference conservation clubs in the area.

Mr. Beaubien has been in contact with the Farm Bureau, and they would like him to do a presentation in the future at one of their meetings.

D. Grant Application for IDEP program.

Mr. Beaubien reported that he had received copies of the postcard that Mr. Malzahn mentioned under “Correspondence”. The SASWA is eligible for parts of the grant. One of the requirements was a successful audit, which we now have. He will need letters of support from the SASWA members. He will have a “draft” of the body of the letter for use by anyone who would like to write a letter. The deadline is May 31<sup>st</sup>. The bulk of the body of the grant is done.

Mr. Beaubien also noted that he was creating a map for the grant of areas that we are targeting for the IDEP. He is getting some information from the Health Department for known “hot spots” where we can start our focus for the IDEP program. He stated that John Malzahn had also informed him of a couple of areas, and he requested that if any of the member groups had “hot spots” to please let him know.

Mr. Beaubien introduced Adam Ward, the summer intern from Spicer Group, who will be inspecting the drains for the IDEP.

Mr. Koski reported that he has been meeting with the Health Department regarding the County Storm Water Quality Ordinance. They are reviewing our Ordinance now and he hopes to have more information in a week regarding their participation in this Ordinance.

VIII. NEW BUSINESS:

A. IDEP response letter from Keith Noble.

This letter was discussed during “Correspondence”

B. Report on SWPPI meeting in Lansing on April 25<sup>th</sup>.”

Mr. Beaubien reported on the 2<sup>nd</sup> training session that was held in Lansing on April 25<sup>th</sup>. It was a good meeting regarding storm water pollution prevention initiative and how to tie it in with our watershed management plan. Draft guidelines are in place. One of the things Mr. Beaubien reported that would be important in the future for creating these plans would be the quantitative measuring. Examples for the Road Commission could be street sweeping – how much material is picked up and dumped – measure the amount of sediment removed from the street. It was noted that MDOT does this for some of the members and we will try to coordinate an effort with them to collect information. Another example given was open ditch cleanout.

C. Watershed Planning Research – Involvement of Public Health Department.

Mr. Beaubien contacted the Public Health Department, and they are researching information for us.

D. Storm Water Utility Fee vs. Storm Water Management Fee vs. Storm Water Compliance Fee

The issue is starting to move forward as far as the funding. The Michigan Water Environment Association is drafting a position letter to present to the State Legislators with the MWEA's position of how they want funding.

He also distributed a copy of the white paper that SEMCOG - Southeast Michigan Council of Governments has put together on the funding issues. The title is "State and Local government Financing of Essential Services with User Fees". Mr. Beaubien discussed the information in this paper.

E. Web Site Statistics:

Copies of the web site statistics were handed out and reviewed by Mr. Beaubien.

F. Other:

1. Mr. Grunwell inquired about the schedule for the upcoming IDEP implementation. Mr. Beaubien stated that a timeline would be created for the Executive Board meeting.
2. Executive Committee meeting May 25<sup>th</sup> in Board Room 1 at Spicer Group at **8:30 a.m.** A time change was requested due to another meeting many of the members have to attend. Mr. Koski will be unable to attend.
3. General Membership meeting June 15<sup>th</sup> at **Bridgeport Charter Township Governmental Center, at 2:00 p.m.**

IX. ADJOURNMENT:

*Mr. Wieneke moved, Mr. Malzahn supported to adjourn this meeting of the SASWA at 3:00 p.m.*  
**MOTION CARRIED.**

Respectfully submitted,

Dan Sika, Secretary