



SAGINAW AREA STORM WATER AUTHORITY

GENERAL BOARD MEETING
FEBRUARY 15, 2006 – 2:00 PM
THOMAS TOWNSHIP
PUBLIC SAFETY BUILDING

PRESENT: John Malzahn, *Bridgeport Charter Township*; Vic Killingbeck, *Buena Vista Charter Township*; Marvin Kozara, Mark Pilkington, *Carrollton Township*; John Premo, *City of Saginaw*; Jerry Wieneke, *James Township*; Sonny Grunwell, *Saginaw Charter Township*; Don Ackerman, *Spaulding Township*; Chris Snyder, Bob Weise, *Thomas Township*; Paul Vasold, *Tittabawassee Township*; Tom Waters, Warren Davis, *City of Zilwaukee*; Brian Wendling, *Saginaw County Road Commission*; Bob Cherry, *Saginaw Township Community Schools*; Robert Tutsock, *Saginaw Valley State University*; Adam Ward, Becky Kubica, *Spicer Group*.

EXCUSED: James Koski, Matt Rappley, *Saginaw County*; Ramon Rosa, *Birch Run Township*

ABSENT: Kochville Township; Saginaw County Board of Commissioners; Bridgeport-Spaulding Community Schools; Saginaw ISD; Swan Valley Schools

GUESTS: David Russell, Saginaw Conservation District

I. CALL TO ORDER: Mr. Grunwell called the meeting to order at 2:00 p.m.

II. ROLL CALL: Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. PUBLIC COMMENT: Mr. Grunwell called for Public Comments.

Mr. Malzahn took this opportunity to introduce and welcome Mark Pilkington, the new DPW Director for Carrollton Township, as the new Trustee for the SASWA. Mr. Richard Salazar is the Alternate.

IV. REVIEW OF JANUARY 18th MEETING MINUTES:

*Mr. Malzahn moved, Mr. Snyder supported approval of the January 18th meeting minutes.
MOTION CARRIED.*

V. CORRESPONDENCE:

Mr. Malzahn reported that he had received correspondence from Thomas Township verifying that Chris Snyder is now the Trustee and Dan Sika is the alternate.

Mr. Ward reported that Spicer Group had received a letter from the DEQ with comments and revision requests for the Watershed Management Plans. Mr. Ward stated that for the most part it was minor revisions and the majority of the items have already been addressed.

He also reported that he had received a letter from MDOT and, as part of their NPDES Permit, they are requesting input on storm water best management practices requirements for sensitive streams and portions of streams and what they can do to help solve our problems. Mr. Ward will be following up with the contact provided by MDOT and getting more information.

He noted that he had received a set of four manuals from the EPA called “Smart Growth” – low impact development – dealing with suburban sprawl, storm water quality, and Best Management Practices. Mr. Ward has the manuals, and he can also provide a link to the website to anyone who would like the information.

VI. TREASURER’S REPORT:

Mr. Malzahn reported that the Money Market account has a balance of \$123,850.27. The checking account has a balance, as of January 31st, of \$10,297.64. He noted all fees have been paid for 1st Quarter 2006, except Buena Vista Township and Bridgeport Spaulding Schools.

Mr. Malzahn presented Invoice #7100 from Roberts, Boehler, & Fisher for \$200 for services through January 31st and \$550 for preparing a quarterly financial statement for the IDEP grant.

A motion was made by Mr. Grunwell to approve Invoice #7100 for \$750 from Roberts, Boehler, & Fisher, and supported by Mr. Snyder. MOTION PASSED.

Mr. Malzahn also noted that they had received a call from the Saginaw Intermediate School District letting us know that Mike Cisero no longer works for them and Tim Applebee is not available at this time. Mr. Malzahn told them that this is a crucial time because of the SWPPI requirements and he requested Mr. Beaubien send them the Resolution for appointment of a new Trustee and Alternate.

Mr. Malzahn had copies of the first FSR (Financial Status Report) for the IDEP grant available for the membership. Mr. Beaubien, Mr. Rappley, and Mr. Malzahn went to Lansing on January 31st for an all-day seminar on how to administer the grant. Then Mr. Beaubien, Mr. Ward, Mr. Rappley, and Mr. Malzahn got together and filled out the FSR. Mr. Malzahn explained the Report. A question was raised on if the total amount of money was going to be spent and Mr. Malzahn and Mr. Ward stated that they did not foresee a problem. Mr. Ward stated that up to 3 survey crews had been out most days until recently and they would be back out as soon as the weather permitted. He reported that 3 or 4 drains completely finished and many close to being done. Mr. Malzahn stated that all costs must be defined in a narrative for the DEQ.

VII. OLD BUSINESS:

A. Progress Report on Storm Water Ordinance – Mr. Koski was not available for an update.

B. IDEP Project Update – Seminar January 31st in Lansing

Mr. Malzahn continued his report on the seminar, explaining the administration process and what the SASWA is doing and how the SASWA is going about the local fund match. He stated that they had received a lot of paperwork, manuals, guidance to go by, and some of examples. The FSR is all electronic filing. One thing that Mr. Malzahn was unclear on was how reimbursement would take place, whether it would be electronic or check. He will be following up.

C. WMP’s – reviewed for CMI compliance approval

Mr. Ward reported on this during “Correspondence”.

D. Grant Information – Mr. Ward reported on the following grant information.

1. ***CMI Grants for WMP implementation*** – Mr. Ward reported that we are not eligible for this grant.
2. ***Great Lakes Basin Program for Soil Erosion and Sediment Control***. Mr. Ward reported that he would be applying for this grant twice on behalf of the SASWA. The first will be for educational moneys (\$10,000) about soil erosion and sedimentation in the watersheds. The second will be for Best Management Practices for soil erosion areas. He requested that if anyone had soil erosion problems to please let him know.
3. ***Saginaw Bay WIN Grants*** – Mr. Ward reported that he had applied for the educational grant for regional training as reported in January.
4. ***Michigan Volunteer River, Stream & Creek Cleanup program***

Mr. Ward reported that after receiving more information and further review, it was felt that this grant would not work out for the SASWA.
5. Mr. Ward noted we have received some information regarding the EPA Section 319 grants, and he will be researching this further.

E. Stationary

At the January meeting a motion was passed to purchase 500 sheets of new letterhead. Ms. Kubica reported that she had obtained four (4) quotes. After a short discussion, it was decided that the purchase of a quantity of letterhead would be put on hold until the need (such as a large mailing) made it necessary. Since a motion was passed in January to purchase the letterhead a motion was needed to correct the minutes from that meeting to reflect today's decision.

Mr. Malzahn made a motion to revised the January 18th meeting minutes to reflect that the purchase of 500 sheets of new letterhead be put on hold until needed. Mr. Snyder supported. MOTION CARRIED.

F. SWPPI Survey

Mr. Ward reported that 14 of 19 had returned their SWPPI survey. They are being worked on at this time and the "Draft" spreadsheet will be returned soon. Mr. Ward explained what the spreadsheet would look like and how to make adjustments as necessary.

G. Community Rating System

Mr. Ward reported that Joy Brooks will be attending the March 15, 2006 General Membership meeting in James Township to discuss the CRS program. Mr. Wieneke requested that Mr. Ward let him know if she would require anything special for her presentation.

VIII. New Business

A. SASWA Outing – Watershed Education

After a short discussion, the topic was put on hold until the next meeting.

B. Web Site Statistics

Mr. Ward reported that the web site statistics were unavailable this month.

A. Other

- a. Next Meeting – James Township, March 18th

IX. ADJOURNMENT:

Mr. Malzahn moved, and Mr. Snyder supported to adjourn this meeting of the SASWA at 2:45 p.m. MOTION CARRIED.

Respectfully submitted,

Chris Snyder, Secretary