



**GENERAL BOARD MEETING  
SEPTEMBER 20, 2006 – 2:00 P.M.  
BRIDGEPORT CHARTER TOWNSHIP  
GOVERNMENTAL CENTER**

**PRESENT:** John Malzahn, *Bridgeport Charter Township*; Vic Killingbeck, *Buena Vista Charter Township*; Mark Pilkington, *Carrollton Township*; John Premo, *City of Saginaw*; Jerry Wieneke, *James Township*; Mike Comstock, *Kochville Township*; Don Ackerman, *Spaulding Township*; Chris Snyder, *Thomas Township*; Paul Vasold, *Tittabawassee Township*; Warren Davis, Tom Waters, *City of Zilwaukee*; James Koski, *Saginaw County; Commission*; Kelly Quimper; *Saginaw ISD*; Robert Tutsock, *Saginaw Valley State University*; Ken Cichosz; *Swan Valley Schools*; Russell Beaubien, Adam Ward, and Becky Kubica, *Spicer Group*.

**EXCUSED:** Sunny Grunwell, *Saginaw Charter Township*

**ABSENT:** Birch Run Township; Saginaw County Board of Commissioners; Saginaw County Road Commission; Bridgeport-Spaulding Community Schools; Saginaw Township Community Schools

**GUESTS:** Kristen O. Jurs, St. Clair County Health Department

I. **CALL TO ORDER:** Mr. Koski called the meeting to order at 2:00 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENT:** Mr. Koski called for Public Comments.

Mr. Beaubien introduced Ms. Jurs from the St. Clair County Health Department, who was visiting to observe the Saginaw Area Storm Water Authority General Membership meeting.

IV. **REVIEW OF AUGUST 16<sup>TH</sup> MEETING MINUTES:**

*Mr. Malzahn moved, Mr. Tutsock supported approval of the August 16<sup>th</sup> meeting minutes.  
MOTION CARRIED.*

V. **CORRESPONDENCE:**

Mr. Malzahn noted that he had received an invitation for the open house for the new office of Roberts, Boehler, & Fisher, which will be held on Thursday, September 28<sup>th</sup>, 4 – 7 p.m.

VI. **TREASURER'S REPORT:**

Mr. Malzahn reported that the Money Market account has a balance of \$76,112.29. The checking account has a balance, as of August 31<sup>st</sup>, of \$40,354.58, which includes a \$20,944.05 IDEP reimbursement.

Mr. Malzahn presented Invoice #146015 from Spicer Group for \$8,005.16 for General Services, including \$1,003.98 for printing the brochures.

*A motion was made by Mr. Vasold to approve Invoice #146015 for \$8,005.16 from Spicer Group, and supported by Mr. Snyder. MOTION PASSED.*

Mr. Malzahn presented Invoice #146013 from Spicer Group for \$17,607.00 for IDEP services.

*A motion was made by Mr. Vasold to approve Invoice #146013 for \$17,607.00 from Spicer Group, and supported by Mr. Wieneke. MOTION PASSED.*

Mr. Malzahn presented Invoice #8337 from Roberts, Boehler, & Fisher for \$200 for August services.

*A motion was made by Mr. Snyder to approve Invoice #8337 for \$200 from Roberts, Boehler, & Fisher, and supported by Mr. Wieneke. MOTION PASSED*

Mr. Malzahn noted that all 3<sup>rd</sup> quarter payments have been received.

## VII. OLD BUSINESS:

A. Progress Report on Storm Water Ordinance – Mr. Koski reported that the effort to pass a County Ordinance is officially over due to an opinion rendered by the State Attorney General's office that prohibits the County from passing ordinances that govern municipalities unless the action is specified in the state law, such as noted in Part 91 of Part 451 of 1994. Each individual municipality can pass the Ordinance.

### B. IDEP Item Updated

Mr. Beaubien reported that he has the updated lists for contact information for spills and emergency contacts of local, regional, and state response agencies completed and on the website under member resources.

He is planning a holding a refresher course on spill reporting procedures for fire departments and 9-1-1 dispatches in the near future.

### C. Spill Kit Inventory

Mr. Beaubien reported that he had quotes for \$110.55 from STV sales for 30 gallon spill kits and \$96.00, including shipping from ASD. He will be ordering 21 kits. Mr. Malzahn inquired if the municipalities would be billed individually for their orders or would the SASWA pay and bill the municipalities? Mr. Beaubien said he did not know and would check into it.

*A motion was made by Mr. Malzahn to have Mr. Beaubien proceed with purchasing the spill kits from ASD, and supported by Mr. Snyder. MOTION PASSED.*

### D. TCCA & HBASC Training – Follow-up

Mr. Beaubien reported that he will be meeting with HBASC and setting up a schedule for training.

He is planning on 2 classes. The first would be near the end of January and would discuss the NPDES and how it affects the HBASC. The second class would be in mid-February and would address construction sites. A class by Keith Noble will be held next week on September 27<sup>th</sup> on storm water certification.

E. Other

Mr. Beaubien reported that he had met with Mr. Miller from the Saginaw County Road Commission and explained the history and purpose of the SASWA.

VIII. New Business

- A. Mr. Beaubien distributed copies of the 2007 budget and 2007 apportionments. A copy of the 2006 apportionments was also distributed for comparison. Mr. Malzahn noted that the 2007 budget and apportionments must be approved before January, 2007.

*A motion was made by Mr. Malzahn to approve the 2007 Budget for \$120,000, and supported by Mr. Vasold. MOTION PASSED.*

Mr. Beaubien will be emailing the Resolution for the 2007 allocation, budget figures, and allocation breakdown to the members.

- B. New Logo for SASWA

Mr. Beaubien presented some ideas for a new letterhead logo for the SASWA. He will present others at the Executive meeting and the next General Membership meeting.

- C. Website statistics

Mr. Beaubien reported the website statistics show approximately 7 hits a day and a total of 43,000 hits.

- D. General Board Member Education – SWPPI Documentation on Website

Mr. Ward reviewed and discussed with the members the program that is being set up on the website for tracking of the SWPPI documentation.

IX. ADJOURNMENT:

*Mr. Malzahn moved, and Mr. Snyder supported to adjourn this meeting of the SASWA at 3:00 p.m. MOTION CARRIED.*

Respectfully submitted,

Chris Snyder, Secretary