



**GENERAL BOARD MEETING MINUTES
JANUARY 17, 2007 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: Dick Dunnill, *Bridgeport Charter Township*; Jason Casteel, *City of Saginaw*; Jerry Wieneke, *James Township*; Mike Comstock, *Kochville Township*; Chris Snyder, *Thomas Township*; Tom Waters, Warren Davis, *City of Zilwaukee*; Carl Ruth, *Saginaw County Board of Commissioners*; James Koski, *Saginaw County*; Robert Tutsock, *Saginaw Valley State University*; Ken Cichosz, *Swan Valley Schools*; Russell Beaubien and Becky Kubica, *Spicer Group*.

EXCUSED: John Malzahn, *Bridgeport Charter Township*; Kelly Quimper, *Saginaw ISD*

ABSENT: Birch Run Township; Buena Vista Charter Township; Carrollton Township; Saginaw Charter Township; Spaulding Township; Tittabawassee Township; Saginaw County Road Commission; Bridgeport-Spaulding Community Schools; Saginaw Township Community Schools

GUESTS: Joe Gentle, PES (Process Equipment Solutions)

I. **CALL TO ORDER:** Mr. Koski called the meeting to order at 2:00 p.m.

II. **ROLL CALL:** Mr. Snyder completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENT:** Mr. Koski called for Public Comments. There were none.

IV. **REVIEW OF OCTOBER 18TH MEETING MINUTES:**

*Mr. Snyder moved, Mr. Tutsock supported approval of the October 18th meeting minutes.
MOTION CARRIED.*

V. **CORRESPONDENCE:**

None

VI. **TREASURER'S REPORT:**

Mr. Malzahn was unable to attend today's meeting, so Mr. Snyder presented the Treasurer's Report.

A. Mr. Snyder reported that the Money Market account has a balance of \$67,348.90. The checking account has a balance, as of December 31, 2006, of \$17,730.78.

B. Mr. Snyder noted that the 3rd quarter 2006 IDEP Grant reimbursement of \$17,697.00 was received on January 4, 2007.

C. All 1st quarter 2007 member invoices have been mailed and payments are coming in.

- D. Mr. Snyder presented Invoice #8733 from Roberts, Boehler, & Fisher for \$200 for December services.

A motion was made by Mr. Tutsock to approve Invoice #8733 for \$200 from Roberts, Boehler, & Fisher, and supported by Mr. Wieneke. MOTION PASSED.

- E. Mr. Snyder presented Invoice #147511 from Spicer Group for \$9,207.50 for General Services for December.

A motion was made by Mr. Ruth to approve Invoice #147511 for \$9,207.50 from Spicer Group, and supported by Mr. Wieneke. MOTION PASSED.

- F. Mr. Snyder presented Invoice #147510 from Spicer Group for \$46,453.25 for IDEP services in December. This invoice included the inspection of 40.8 miles of 24 drains. Mr. Beaubien explained that since the weather had cooperated and the personnel had been available, the work on inspecting the drains was ahead of schedule. Approximately 70% of this invoice will be reimbursed by grant funds.

A motion was made by Mr. Tutsock to approve Invoice #147511 for \$46,453.25 from Spicer Group, and supported by Mr. Wieneke. MOTION PASSED.

- G. Other notes from Mr. Malzahn include:
1. Preparations for the 2006 audit are underway.
 2. Mr. Rappley, Mr. Beaubien, and Mr. Malzahn are meeting January 23rd to file the 4th quarter 2006 FSR for IDEP reimbursement.

VII. OLD BUSINESS:

- A. Progress Report on Storm Water Ordinance

Mr. Beaubien reported that David Meyer and Bryant Wilke would be updating the Executive Board on January 24th.

- B. Information on Kalamazoo Township and Comstock Charter Township Lawsuit

Mr. Beaubien stated that he has no new information.

- C. SWPPI on Web site and ready for member input

Mr. Beaubien reported that the SWPPI program is available on the website for member input. He noted that the MDEQ would be reviewing the SWPPI in February. Also, he asked the membership if they would like a training day on filing out the form. It was decided to possibly have a training session in mid-April.

- D. Training for Spill Response of SASWA

Mr. Beaubien reported that there were a total of 29 people who attended the two trainings.

He also reported that he would be at the Home Builders Association of Saginaw on Thursday, January 18th for a presentation.

E. Swan Creek Public Participation Meeting – Mr. Beaubien reminded the members that the next meeting is January 25th from 4:00 p.m. to 5:00 p.m. at the Thomas Township Public Safety Building.

F. Storm Water Utility Fee enabling legislation

Mr. Beaubien handed out information and updated the membership on the progress of the draft legislation.

VIII. New Business

A. SWPPI Training session – discussed under Old Business “C”.

B. WMP Revision and Due Date – January 31, 2007

Mr. Beaubien noted that he was working on the WMP revision, which is due January 31, 2007. It was reviewed with Keith Noble, MDEQ, and there were six items that needed to be revised.

A. Website Statistics

Copies of the website statistics were distributed to the membership.

IX. ADJOURNMENT:

*Mr. Snyder moved, and Mr. Wieneke supported to adjourn this meeting of the SASWA at 2:30 p.m.
MOTION CARRIED.*

Respectfully submitted,

Chris Snyder, Secretary