



**GENERAL BOARD MEETING MINUTES
MAY 16, 2007 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: Ken MacLeod, *Birch Run Township*; John Malzahn, Dick Dunnill, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Jerry Wieneke, *James Township*; Chris Snyder, *Thomas Township*; Mike Underwood, *Tittabawassee Township*; Warren Davis, Tom Waters, *City of Zilwaukee*; Matt Rappley, *Saginaw County*; Kelly Quimper, *Saginaw ISD*; Robert Tutsock, *Saginaw Valley State University*; Ken Cichosz, *Swan Valley Schools*; Russell Beaubien, Laura Oman, and Becky Kubica, *Spicer Group*.

EXCUSED: Sonny Grunwell, *Saginaw Charter Township*;

ABSENT: Buena Vista Charter Township; City of Saginaw; Kochville Township; Spaulding Township; Saginaw County Board of Commissioners; Saginaw County Road Commission; Bridgeport-Spaulding Community Schools; Saginaw Township Community Schools; Swan Valley Schools;

I. **CALL TO ORDER:** Mr. Snyder called the meeting to order at 2:00 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENT:** Mr. Snyder called for Public Comments. There were none.

IV. **REVIEW OF MARCH 21ST MEETING MINUTES** (no quorum in April):

*Mr. Malzahn moved, Mr. Rappley supported approval of the March 21st meeting minutes.
MOTION CARRIED.*

V. **REVIEW OF APRIL 18TH MEETING NOTES:**

Mr. Malzahn moved, Mr. Rappley supported approval of the April 18th meeting notes. MOTION CARRIED.

VI. **CORRESPONDENCE:**

Mr. Beaubien he had correspondence from James Township, which will be handled under “New Business”.

VII. **TREASURER’S REPORT:**

A. Mr. Tom Hollerback, Yeo & Yeo, presented the 2006 Audit to the membership. Copies were distributed.

*A motion was made by Mr. Rappley to approve the 2006 Audit for the Saginaw Area Storm Water Authority, as presented by Yeo & Yeo, and supported by Mr. Malzahn.
MOTION PASSED.*

- B. On behalf of the whole membership, Mr. Rappley expressed appreciation and thanked Mr. Malzahn for the time and effort that he puts into his extra duties as Treasurer of the SASWA.
- C. Mr. Malzahn reported that the Money Market account has a balance of \$54,636.63. The checking account has a balance, as of April 30th, of \$28,324.84.
- D. Mr. Malzahn presented Invoice #9846 from Roberts, Boehler, & Fisher for \$200 for April services.

A motion was made by Mr. Rappley to approve Invoice #9846 for \$200 from Roberts, Boehler, & Fisher, and supported by Mr. Tutsock. MOTION PASSED.

- E. Mr. Malzahn presented Invoice #12072 from Smith Bovill for \$762.50 providing information regarding the storm water rules.

A motion was made by Mr. Rappley to approve Invoice #12072 for \$762.50 from Smith Bovill, and supported by Mr. Wieneke. MOTION PASSED.

- F. Mr. Malzahn presented Invoice #148709 from Spicer Group for \$3,943.75 for General Services for April.

A motion was made by Mr. Rappley to approve Invoice #148709 for \$3,943.75 from Spicer Group, and supported by Mr. Pilkington. MOTION PASSED.

- G. Mr. Malzahn presented Invoice #148706 from Spicer Group for \$1,215.00 for IDEP services through April.

A motion was made by Mr. Malzahn to approve Invoice #148706 for \$1,215.00 from Spicer Group, and supported by Mr. Wieneke. MOTION PASSED.

VIII. OLD BUSINESS:

- A. Information related to termination/adjustment of permit - Update

Mr. Beaubien distributed new "Request for Fee Appeal" forms from the MDEQ. These forms were updated to make them easier to use. Bridgeport Charter Township and Carrollton Township had not sent their forms in, so Mr. Beaubien will work with them to get the forms completed.

- B. Swan Creek Public Participation Meeting –

Mr. Beaubien noted that the meeting planned for May 23rd had been cancelled. Spicer Group will be conducting a floating assessment of Swan Creek during that time span. A report with pictures will be presented at the June watershed planning meeting. This meeting is being held Thursday, June 21st, 3:00 – 4:30 p.m.

At this time, Mr. Beaubien introduced Laura Oman. Laura is a summer co-op who will be working with Spicer Group's watershed group. She will be working with Mr. Beaubien on SASWA related projects, including modeling, website design, and watershed management plans.

C. Storm Water Utility Fee – Update

Mr. Beaubien reported that a draft had been submitted to the legislative bureau for write up. Sen. Birkholtz will introduce the bill in the Senate and Rep. Mayes will introduce it in the House.

D. Other – None

IX. New Business

A. James Township Resolution

Mr. Beaubien presented copies of the final James Township Resolution for their withdrawal from the Saginaw Area Storm Water Authority.

A motion was made by Mr. Malzahn to accept Resolution 2007-05-02 from James Township for withdrawal from the Saginaw Area Storm Water Authority, in accordance with Act 21 of the Saginaw Area Storm Water Authority's Articles of Incorporation. Supported by Mr. Rappley. MOTION PASSED.

Mr. Malzahn requested that a letter be sent to James Township stating that James Township did not have any pending contractual obligations with the Saginaw Area Storm Water Authority.

B. Summer Tasks

Mr. Beaubien gave a short report on what he had planned for the summer. This items included:

1. Watershed models for the Upper Saginaw, Lower Cass, and Lower Tittabawassee. These models will use free software and will show results from establishing BMP's.
2. IDEP - Finalize
3. Swan Creek Watershed Management Plan - Finish
4. Starting working on new Permits. The due date for Permits is six (6) months before they expire in March 2008. Mr. Beaubien is waiting for the format that will be used.

C. Website Statistics

Copies of the website statistics were distributed to the membership.

D. Other

1. Mr. Beaubien noted that the Watershed Management Plans are in the process of being put on the website.
2. The co-ops will be reviewing the SASWA website.
3. Joseph Rivet, Bay City County Drain Commissioner, contacted Mr. Beaubien and extended an invitation to work (and share costs) with BASWA for Public Education. They are looking at billboards, PA's (with Mr. Koski and Mr. Rivet). Mr. Beaubien noted they have gotten some decent pricing. Mr. Malzahn requested that this item be tabled until the Executive Meeting on May 23rd.

IX. ADJOURNMENT:

Mr. Malzahn moved, and Mr. Pilkington supported to adjourn this meeting of the SASWA at 2:30 p.m. MOTION CARRIED.

Respectfully submitted,

Chris Snyder, Secretary

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