



**GENERAL BOARD MEETING MINUTES
DECEMBER 19, 2007 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Dan Iles, *City of Saginaw*; Mike Burger, *Kochville Township*; Sonny Grunwell, *Saginaw Charter Township*; Dan Sika, Rick Hopper, *Thomas Township*; Paul Vasold, Ed Mahaney, *Tittabawassee Township*; Warren Davis, Tom Waters, *City of Zilwaukee*; Jim Koski, *Saginaw County*; Brian Wendling, *Saginaw County Road Commission*; Robert Tutsock, *Saginaw Valley State University*; Ken Cichosz; *Swan Valley Schools*; Russell Beaubien and Becky Kubica, *Spicer Group*.

GUEST: Keith Noble, MDEQ

ABSENT: Buena Vista Charter Township; Saginaw County Board of Commissioners; Bridgeport-Spaulding Community Schools; Saginaw ISD, Saginaw Township Community Schools;

I. **CALL TO ORDER:** Mr. Koski called the meeting to order at 2:05 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENT:** Mr. Koski called for Public Comments. There were none.

Mr. Koski expressed the group's condolences to the Saginaw County Road Commission on the passing of Mr. Bill Miller. There was a moment of silence in his memory.

IV. **REVIEW OF SEPTEMBER 19TH MEETING MINUTES:** (no quorum in October)

*Mr. Malzahn moved, Mr. Grunwell supported approval of the September 19th meeting minutes.
MOTION CARRIED.*

V. **REVIEW OF OCTOBER 17TH MEETING NOTES:**

There were no comments or revisions to the October 17th meeting notes and they were received and filed.

VI. **CORRESPONDENCE:**

A. Mr. Malzahn reported that he had received the Resolution from Kochville Township.

B. Mr. Beaubien reported that he had received comments to SEMCOG's response to the MDEQ for the MPDES Permit draft language. He will be attending a meeting with the MDEQ in Lansing on December 21 with approximately 15 people from other communities to review their comments and suggestions for the MDEQ for this permit.

VII. TREASURER'S REPORT:

- A. Mr. Malzahn reported that the Money Market account has a balance of \$48,877.54. The checking account has a balance, as of November 30th, of \$24,010.29. All 2007 membership fees have been received.
- B. Mr. Malzahn presented Invoice #10689 from Roberts, Boehler, & Fisher for \$200 for services.

A motion was made by Mr. Grunwell to approve Invoice #10689 for \$200 from Roberts, Boehler, & Fisher, and supported by Mr. Vasold. MOTION PASSED.

- C. Mr. Malzahn presented Invoice #151076, dated December 1st, from Spicer Group for \$11,189.57 for General Services.

A motion was made by Mr. Malzahn to approve Invoice #151076 for \$11,189.57 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

- D. Mr. Malzahn presented Invoice #151075, dated December 1st, from Spicer Group for \$1,072.00 for IDEP services.

A motion was made by Mr. Vasold to approve Invoice #151075 for \$1,072.00 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

VIII. OLD BUSINESS:

- A. Public Education Coordination with BASWA

Mr. Beaubien reported on his meeting with Mr. Joseph Rivet, Bay County Drain Commissioner, on our joint public education program. He stated that the billboards and public service announcements are tentatively scheduled to launch in April, 2008.

- B. Comments on the Draft Permit

Mr. Beaubien noted that the deadline for submitting comments had been extended from December 12th to January 31st. This is due to the amount of comments and to allow communities to discuss the document with their lawyers. Mr. Beaubien outlined some of the issues and a brief discussion followed.

IX. New Business

- A. Election of Officers

1. Mr. Koski removed himself from the chair position, and Mr. Sika presided over the meeting for the election of Chairperson. *Mr. Grunwell nominated Jim Koski and Mr. Vasold seconded. After a call for any other nominations, it was moved that the nominations be closed and a unanimous ballot be cast for Mr. Koski. MOTION PASSED.*

2. Mr. Koski resumed chairing the meeting and asked for nominations for Vice Chairman. *Mr. Malzahn nominated Sonny Grunwell for Vice Chairman and Mr. Sika. After a call for any other nominations, the nominations were closed and a unanimous ballot be cast for Mr. Grunwell. MOTION PASSED*

3. Mr. Koski asked for nominations for Treasurer. Mr. Grunwell nominated John Malzahn and Mr. Vasold seconded. After a call for any other nominations, it was moved that the nominations be closed and a unanimous ballot be cast for Mr. Malzahn. MOTION PASSED.
4. Mr. Koski asked for nominations for Secretary. Mr. Grunwell nominated Mr. Sika and Mr. Koski seconded. After a call for any other nominations, it was moved that the nominations be closed and a unanimous ballot be cast for Mr. Sika. MOTION PASSED.

B. Set meeting time and dates for General Board and Executive Committee.

The Executive Board recommended the following schedule for the 2008 meetings:

The Executive Board Meetings will be held the third Wednesday, every other month, starting Wednesday, January 16, 2008.

The General Membership Meetings will be held on the third Wednesday, every other month, starting Wednesday, February 20, 2008.

The Executive Board can call an extra meeting, if necessary.

A motion was made by Mr. Malzahn to conduct the Executive Board Meetings on the third Wednesday, every other month, starting Wednesday, January 16, 2008, and the General Membership Meetings on the third Wednesday, every other month, starting Wednesday, February 20, 2008. The Executive Board Meetings will be held at Spicer at 10:00 a.m. and the General Membership Meetings will be held at the Bridgeport Charter Township Governmental Center at 2:00. Mr. Tutsock supported the motion. MOTION PASSED.

Notices will be sent out before each meeting.

Mr. Malzahn noted that an Executive Board needed to be appointed. After a short discussion, *a motion was made by Mr. Malzahn to leave the Executive Committee as it now stands. Mr. Sika seconded. MOTION PASSED.*

C. Selection of Consultants

1. Auditor – Mr. Malzahn noted that he had investigated changing auditor, but there is an agreement in place with Yeo & Yeo until 2008 to do the 2007 audit. *Mr. Malzahn motioned that the Authority continue to retain Yeo & Yeo as our Auditor. Mr. Grunwell seconded. MOTION PASSED.*
2. Accountant – *Mr. Sika motioned that we continue to retain Roberts, Boehler & Fisher as the Authority's accounting firm. Mr. Vasold seconded. MOTION PASSED*
3. Legal – *Mr. Vasold motioned that the Authority continue to retain David Meyer from Smith Bovill as legal consul. Mr. Grunwell seconded. MOTION PASSED.*
4. Technical Consultant – *Mr. Sika motioned that the Authority continue to retain Spicer Group, Mr. Beaubien, as the Technical Consultant. Mr. Malzahn seconded. MOTION PASSED.*

D. Terms of Office Expiring in 2008 – FYI

Saginaw Charter Township
Buena Vista Charter Township

E. Other

Mr. Beaubien reported that the MDEQ was recommending more grant money be made available for phosphorous removal BMPs.

Mr. Beaubien also reported that he was working on an abstract with Mr. Adam Ward for a national conference. The abstract will be based on the development of the SASWA and its sustainability. If accepted a paper will be published and they will present it in Florida in 2008.

Mr. Beaubien's work on Low Impact Development in CSO regions was presented to management of the City of Saginaw and is progressing. He will be meeting with the Planning Commission in January of 2008.

Mr. Malzahn noted that the 1st quarter invoices would be slightly different than 2nd quarter due to the fact that the total amounts were not divisible by four.

Mr. Beaubien invited everyone to take a look at the display of posters that were prepared by the 4th grade class from Frankenmuth List School. Mr. Beaubien makes an educational presentation each year at the school and, along with letters from the students, this year they went out and took pictures of things that they learned about (i.e. erosion), along with questions and answers. These were then put on poster board.

F. Website Statistics

Copies of the website statistics were distributed to the membership.

G. ADJOURNMENT:

Mr. Malzahn moved, and Mr. Grunwell supported to adjourn this meeting of the SASWA at 3:00p.m. MOTION CARRIED.

Respectfully submitted,

Dan Sika, Secretary