



**GENERAL BOARD MEETING MINUTES  
FEBRUARY 20, 2008 – 2:00 P.M.  
BRIDGEPORT CHARTER TOWNSHIP  
GOVERNMENTAL CENTER**

**PRESENT:** John Malzahn, *Bridgeport Charter Township*; Vic Killingbeck, *Buena Vista Charter Township*; Mark Pilkington, *Carrollton Township*; Jason Casteel, *City of Saginaw*; Mike Burger, *Kochville Township*; Sonny Grunwell, *Saginaw Charter Township*; Dan Sika, *Thomas Township*; Ed Mahaney, *Tittabawassee Township*; Warren Davis, Tom Waters, *City of Zilwaukee*; John Farver, *Saginaw ISD*; Jim Stone, *Saginaw Twp. Community Schools*; Robert Tutsock, *Saginaw Valley State University*; Ken Cichosz; *Swan Valley Schools*; Russell Beaubien and Jamie Galbraith, *Spicer Group*.

**GUEST:** Keith Noble, MDEQ

**EXCUSED:** James Koski, Matt Rappley, *Saginaw County*

**ABSENT:** Saginaw County Board of Commissioners, Saginaw County Road Commission, and Bridgeport-Spaulding Community Schools

I. **CALL TO ORDER:** Mr. Grunwell called the meeting to order at 2:04 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENT:** Mr. Grunwell called for Public Comments. There were none.

IV. **REVIEW OF DECEMBER 19th MEETING MINUTES:**

*Mr. Malzahn moved, Mr. Sika supported approval of the December 19th meeting minute, correction, pg. 3, paragraph 4. "Mr. Koski seconded" MOTION CARRIED.*

V. **CORRESPONDENCE:**

A. Mr. Malzahn reported that he received a letter from the EPA reporting that they are going to do a Clean Watershed Needs Survey, looking for projects that related to Phase II stormwater that are qualified for funding. It looks like most of the needs are going to be capital projects not necessary water quality enforcement or public education projects.

B. Mr. Malzahn reported that the EPA introduced a new SWPPP plan with the catch phrase, "Don't Skip the SWPPP!" Communication is happening with the State to define the difference between a SWPPP and a SWPPI. The SWPPI is essentially what the SWPPP is going to be except a SWPPI says municipalities, counties, etc. are going to do specific tasks and is documented with measurable goals or objectives. SWPPPs are mainly used on industrial and construction sites.

C. Mr. Malzahn reported that the officers need to have a current picture ID (Driver's License) for the bank records. Officers should email their IDs to Mr. Malzahn and he will forward all picture IDs to the bank.

## VI. TREASURER'S REPORT:

- A. Mr. Malzahn report that all 1<sup>st</sup> quarter members have paid except for one.
- B. Mr. Malzahn reported that the Money Market account has a balance of \$49,048.84. The checking account has a balance, as of January 31<sup>st</sup>, of \$22,075.92.
- C. Mr. Malzahn presented Invoice #10930 from Roberts, Boehler, & Fisher for \$550 for services which included the quarterly financial reports.

*A motion was made by Mr. Sika to approve Invoice #10930 for \$550 from Roberts, Boehler, & Fisher, and supported by Mr. Casteel. MOTION PASSED.*

- D. Mr. Malzahn presented Invoice #151575, dated January 31<sup>st</sup>, from Spicer Group for \$5,358.46 for General Services.

*A motion was made by Mr. Malzahn to approve Invoice #151575 for \$5,358.46 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.*

## VII. OLD BUSINESS:

- A. Public Education Coordination with BASWA

Mr. Beaubien reported that he will be meeting Mr. Rivet on Monday, February 25, 2008 to go over downloading some free items that the EPA has to use for public education campaigns and review the radio scripts. A slogan that was suggested for the campaign was "Do your bit for the Bay!" Bay County will kick off by hosting block parties.

- B. Comments on the Draft Permit

Mr. Beaubien reported that MDEQ has sent back a revised draft NPDES Permit. Conference call will be held on February 21<sup>st</sup> to review the changes with SEMCOG and others. Meeting with the MDEQ will be held on February 29<sup>th</sup> to review changes on the revised draft.

Mr. Beaubien had sent out email to all members regarding permits expiring. A form for a permit extension will need to be filled out. The NPDES Permit Extension applications should be sent to Mr. Beaubien to be filled out and kept track of. Applications will be sent to the invoice address by mid-March. These forms are due back by March 31, 2008.

Mr. Beaubien reported that for those who have SWMPs for their jurisdictional area all new point sources will need to be documented. The latitude and longitude of the point source is required. A stormwater permit will need the information as well. For those who do not have a SWMP, the information will still need to be requested. A point source discharge is an outlet that is leaving the site going into the storm sewer or county drain. For all new commercial developers, this should be part of the review process to obtain this information from the design engineer.

## C. Update on Low Impact Design

Mr. Beaubien reported that the grant was submitted last summer. He met with the City of Saginaw and requested a letter of support from the Planning Commission. This will be done by this spring. The letter of support does not require the City of Saginaw to commit to LID or require LID be implemented.

## D. Update on SASWA IDEP Grant Progress

Mr. Beaubien reported that the grant has an extension date of June 30, 2008. The final report has been started.

## VIII. New Business

## A. Reminder on Meeting Times and Places

A handout was given for meeting date reminders with the correct dates.

## B. Grant Application for Water Quality Monitoring

Mr. Beaubien reported that we applied for \$30,000 from the state. Water quality monitoring has been specified to four different sites. Spicer Group has a hand held field unit that can do the water quality testing including turbidity. With this information we will establish a correlation for total phosphorus, and total nitrogen. The testing would take place over a two year period to get data from dry and wet periods, 24 samples. The sampling sites are King Road Drain, Lull Drain, Universal Drain and Kochville Drain.

## C. Terms of Office Expiring in 2008 – FYI

- Saginaw Charter Township
- Buena Vista Charter Township – they have submitted their documents already

## D. Other

Mr. Malzahn reported that there was a report of an illicit discharge. The report was that raw sewage was running down the side of the road. Mr. Malzahn filled out the form and submitted it to Saginaw County Public Works Office and the Health Department. The MDEQ was not involved because it never reached waters of the State. Mr. Beaubien stated that the illicit discharge report will be moved on the web site to be more accessible.

Mr. Beaubien reported that SEMCOG is asking for a demonstration of the SWPPI documentation assistance program that Spicer Group has developed for New Baltimore and SASWA. St. Clair County has submitted their first combined annual report which includes seven communities.

Mr. Beaubien reported on the handout given on Public Act II – 2008. He completed an initial review and did not notice any changes. The bill was past in January of this year. Permits are still being issued. The bill is in effect until October 1, 2009. The fees will not change for 2008.

E. Website Statistics

Copies of the web site statistics were distributed to the membership.

II. ADJOURNMENT:

*Mr. Malzahn moved, and Mr. Sika supported to adjourn this meeting of the SASWA at 2:35 p.m.  
MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary

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