



**GENERAL BOARD MEETING MINUTES
APRIL 16, 2008 – 2:00 P.M.
BRIDGEPORT CHARTER TOWNSHIP
GOVERNMENTAL CENTER**

PRESENT: Ken MacLeod, *Birch Run Township*; John Malzahn, *Bridgeport Charter Township*; Mark Pilkington, *Carrollton Township*; Jason Casteel, *City of Saginaw*; Warren Davis, *City of Zilwaukee*; Mike Burger, *Kochville Township*; Sonny Grunwell, *Saginaw Charter Township*; James Koski, *Saginaw County*; Kelly Quimper, *Saginaw ISD*; Robert Tutsock, *Saginaw Valley State University*; Ken Cichosz, *Swan Valley Schools*; Dan Sika, *Thomas Township*; Paul Vasold, *Tittabawassee Township*; Russell Beaubien and Jamie Galbraith, *Spicer Group*.

GUEST: Tom Hollibeck, *Yeo & Yeo*

ABSENT: Buena Vista Charter Township, Saginaw County Board of Commissioners, Saginaw County Road Commission, Bridgeport-Spaulding Community Schools, and Saginaw Township Community Schools.

I. **CALL TO ORDER:** Mr. Koski called the meeting to order at 2:03 p.m.

II. **ROLL CALL:** Mr. Malzahn completed the roll call. He declared that a quorum was present.

III. **PUBLIC COMMENT:** Mr. Koski called for Public Comments. There were none.

IV. **REVIEW OF FEBRUARY 20th MEETING MINUTES:**

Mr. Malzahn moved, Mr. Sika supported approval of the February 20th meeting minutes, MOTION CARRIED.

V. **CORRESPONDENCE:** Mr. Koski called for correspondence. There was none.

VI. **TREASURER'S REPORT:**

A. Mr. Malzahn introduced Mr. Tom Hollibeck from Yeo & Yeo and distributed copies of the audit report for 2007. Mr. Hollibeck reviewed the summary of the report.

A motion was made by Mr. Vasold to approve the 2007 Audit Report from Yeo & Yeo, and supported by Mr. Sika. MOTION PASSED.

B. Mr. Koski brought up the question to Mr. Beaubien regarding matching grant money. Mr. Beaubien replied that he is applying for grants such as watershed maintenance and is waiting to hear back on the applications. There are match funds available in the budget for any grants that SASWA may apply for at this time.

C. Mr. Malzahn reported that the Money Market account has a balance of \$49,118.81. The checking account has a balance, as of March 31st, of \$12,917.51.

D. Mr. Malzahn reported that all 1st Qtr. dues have been paid and 2nd Qtr. billings went out the 1st of April. Seven of those have been paid.

E. Mr. Malzahn presented Invoice #11595 from Roberts, Boehler, & Fisher for \$200.00 for March services.

A motion was made by Mr. Grunwell to approve Invoice #11595 for \$200 from Roberts, Boehler, & Fisher, and supported by Mr. Vasold. MOTION PASSED.

F. Mr. Malzahn presented Invoice #218435 from Yeo & Yeo for \$2,100 for audit services.

A motion was made by Mr. Grunwell to approve Invoice #218435 for \$2,100 from Yeo & Yeo, and supported by Mr. Sika. MOTION PASSED.

G. Mr. Malzahn presented Invoice #152028, from Spicer Group for \$3,082.00 for IDEP services.

A motion was made by Mr. Malzahn to approve Invoice #152028 for \$3,082.00 from Spicer Group, and supported by Mr. Sika. MOTION PASSED.

H. Mr. Malzahn presented Invoice #152030, from Spicer Group for \$7,571.75 for general services.

A motion was made by Mr. Sika to approve Invoice #152030 for \$7,571.75 from Spicer Group, and supported by Mr. Grunwell. MOTION PASSED.

VII. OLD BUSINESS:

A. “Bit for the Bay” Campaign Update

Mr. Beaubien distributed handout about watershed education trailer. Block parties have been scheduled in Bay County for May 6th & 7th. Pencils were ordered to handout with BASWA logo and slogan. Radio campaigning will begin in May. Mr. Beaubien requested that pencils/pens be ordered for SASWA to be distributed.

A motion was made by Mr. Malzahn to approve the ordering of pens which will not exceed \$250 in cost, and supported by Mr. Sika. MOTION PASSED.

Mr. Beaubien reported that Saginaw Bay WIN is working with Chippewa Nature Center. They are working on a storm water collector for landscaping and irrigation and also looking into green roof installation. BaySail that operates the tall ship *Appledore* is building a new low-impact design building that is closer to the coast guard. It will also be used for storm water education including a native species demo and homeowner education.

Mr. Beaubien reported that he plans to organize Saginaw block parties next year around Earth Day (end of April). Parties could include a bus tour showing the rain gardens, green roofs, etc. Mr. Malzahn suggested contacting the Saginaw Zoo to see if the trailer could be setup in the parking lot.

B. Draft Permit Update

Mr. Beaubien attended the April 4th meeting and handed out copies. May 1st or 15th the final draft will be out with review comments. Certificate of Coverage is to be filled out this summer with an Aug. 1st or Aug. 15th deadline. Outfall testing is still required, but without funding the process is slow.

At the March Executive SASWA Meeting, the question was brought up about what are we getting for our money (permit fees). Mr. Beaubien was told that future audit documents will be provided and help to audit permittee stormwater programs is part of what is covered from your fees. Also guidance documents will be available for permittee use. Permit fees will be up for renewal in October 2009 with a probability of an increase.

C. SASWA IDEP

Mr. Beaubien reported that the map has been updated and progress is being made on the locations of outfalls by using the GPS. He has noticed that there may be problems with a few that will need testing.

D. Other

Mr. Koski reported for the Phosphorus Committee and the ban in Bay City. He attended the meeting on April 11th which included talk of a state-wide ban on fertilizer containing phosphorus. SEMCOG attended and handed out information on phosphorus and how it destroys the oxygen in the water. You may be exempt from the ban if you have testing done on your property and it shows that you need to phosphorus for new growth.

VIII. New Business

A. Future Budget Requires for SASWA

Mr. Beaubien handed out future projections for 2009 and 2010 budgets. A place to cut some of the fees is public education by utilizing some of the other programs and distributing our information through them. Mr. Koski requested that fees be reevaluated.

B. Proposed Legislators Meeting

It was decided that the group will wait until after the election to lobby the legislators for the storm water utility. Since our General Meeting, Senator Birkholtz introduced the legislation.

The Executive Committee decided to cancel the next Executive Meeting and have a General Board Meeting on May 21st. Legislators will be invited to this meeting.

C. Permit Extensions

Mr. Beaubien reported that all SASWA members permit extensions were mailed before the deadline. Signed copies were handed out or mailed. The state reported that 250 were turned in on time overall and 50 were still outstanding.

D. Website Statistics

Copies of the web site statistics were distributed to the membership.

II. ADJOURNMENT:

*Mr. Malzahn moved, and Mr. Sika supported to adjourn this meeting of the SASWA at 3:05 p.m.
MOTION CARRIED.*

Respectfully submitted,

Dan Sika, Secretary

Q:\Proj2001\104466.01 SASWA\project_mgt\General Membership Folder\2008\min04_16_08.doc